

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**

- Initial Assessment**
- Annual Surveillance Assessment (1_3)**
- Recertification Assessment** (Choose an item.)
- Extension of Scope**

Client Company name (Parent Company): Asosiasi Petani Sawit Swadaya Amanah
Client company Address: Trimulya Jaya Village, Ukui District, Pelalawan Regency, Riau Province, Indonesia
Certification Unit: Asosiasi Petani Sawit Swadaya Amanah Location of Certification Unit: Trimulya Jaya Village, Air Mas Village and Bukit Jaya Village Ukui District, Pelalawan Regency, Riau Province, Indonesia
Date of Final Report: 03/08/2021

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Section 1: Scope of the Certification Assessment

1. Company Details			
Parent Company	Asosiasi Petani Sawit Swadaya Amanah		
RSPO Membership Number	1-0133-12-000-00	Membership Approval Date	5/10/2012
Address	Trimulya Jaya Village, Ukui District, Pelalawan Regency, Riau Province – Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	Asosiasi Petani Sawit Swadaya Amanah		
Location / Address	Trimulya Jaya Village, Air Mas Village and Bukit Jaya Village, Ukui District, Pelalawan Regency, Riau Province – Indonesia		
Website	-		
Management Representative	H Sunarno (Chairman)	E-mail	hnarno@gmail.com
Telephone	+62 813 7165 6847	Facsimile	-

2. Certification Information			
Certificate Number	RSPO 594864	Date of First Certification	29/07/2013
		Certificate Start Date	29/07/2018
		Certificate Expiry Date	28/07/2023
Scope of Certification	Production of Fresh Fruit Bunch of Independent Smallholder Group		
Visit Objectives	Conduct annual surveillance audit to maintain the certification/license validity and allow this certificate/license.		
Assessment Cycle	<input type="checkbox"/> Initial Assessment <input type="checkbox"/> Recertification Assessment (Choose an item.) <input checked="" type="checkbox"/> Annual Surveillance Assessment (RA 1 ; ASA 3) <input type="checkbox"/> Scope Extension		
Applicable Standards	<input type="checkbox"/> RSPO P&C 2018 for the Production of Sustainable Palm Oil <input type="checkbox"/> (<i>Insert Country</i>) National Interpretation (<i>Insert year</i>) for RSPO P&C 2018 for the Production of Sustainable Palm Oil <input type="checkbox"/> Group Certification 2016 <input checked="" type="checkbox"/> RSPO Independent Smallholders Standard 2019		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved <input type="checkbox"/> Mass Balance		
ISH certification status	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
MUTU-ISPO/086	Indonesia Sustainable Palm Oil (ISPO)	Mutu Certification International	04/04/2022

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base)	Location	GPS Coordinates	
		Latitude	Longitude
Asosiasi Petani Sawit Swadaya Amanah	Trimulya Jaya Village, Air Mas Village and Bukit Jaya Village, Ukui District, Pelalawan Regency, Riau Province – Indonesia	0° 08' 21.70" S	102° 5' 47.80" E

5. Description of Supply Base					
Estate	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Asosiasi Petani Sawit Swadaya Amanah	1,048.04	0	0	1,048.04	100
Total	1,048.04	0	0	1,048.04	100

6. Plantings & Cycle							
Estate	Age (Years)					Mature	Immature
	0 - 3	4 - 10	11 - 20	21 - 25	26 - 30		
Asosiasi Petani Sawit Swadaya Amanah	0	0	148.26	899.78	0	1,048.04	0
Total (ha)	0	0	148.26	899.78	0	1,048.04	0

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7. Certified Tonnage of FFB (Own Certified Scope)				
Estate	Tonnage / year			
	Estimated (July 2020 – June 2021)	Actual (July 2020 – May 2021)		Forecast (June 2021 – May 2022)
		<i>Previous license period (July 2020 – September 2020)</i>	<i>Current license period (October 2020 – May 2021)</i>	
Asosiasi Petani Sawit Swadaya Amanah	26,006	7,342.76	17,725.31	26,922.45
Total	26,006	25,068.08		26,922.45

8. Certified Tonnage of FFB (from other certified unit(s))				
Estate	Tonnage / year			
	Estimated (July 2020 – June 2021)	Actual (July 2020 – May 2021)		Forecast (June 2021 – May 2022)
	N/A	<i>Previous license period (July 2020 – September 2020)</i>	<i>Current license period (October 2020 – May 2021)</i>	N/A
Nil				
Total				

9. Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Independent FFB Supplier	Tonnage / year			
	Estimated (July 2020 – June 2021)	Actual (July 2020 – May 2021)		Forecast (June 2021 – May 2022)
		<i>Previous license period (July 2020 – September 2020)</i>	<i>Current license period (October 2020 – May 2021)</i>	
Nil				
Total				

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10. Certified Tonnage				
Mill Capacity: Not Applicable	Estimated (July 2020 – June 2021)	Actual (July 2020 – May 2021)		Forecast (June 2021 – May 2022)
	FFB	FFB		FFB
	26,006	<i>Previous license period (July 2020 – September 2020)</i>	<i>Current license period (October 2020 – May 2021)</i>	26,922.45
		7,342.76	17,725.31	
		25,068.08		
	CPO (OER: 20 %)	CPO (OER: 20 %)		CPO (OER: 20 %)
	5,201.20	5,013.62		5,384.49
	PK (KER: 5 %)	PK (KER: 5 %)		PK (KER: 5 %)
	1,300.30	1,253.40		1,346.12
	PKO (PKO-ER: 45% from PK)	PKO (PKO-ER: 45% from PK)		PKO (PKO-ER: 45% from PK)
	585.14	564.03		605.76
	PKE (PKE-ER: 55% from PK)	PKE (PKE-ER: 55% from PK)		PKE (PKE-ER: 55% from PK)
715.17	689.37		740.37	

11. Actual Sold Volume (CPO)					
Current License period					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	0	0	0	0	0
Previous License period					
CPO (MT)	0	0	0	0	0

12. Actual Sold Volume (PK)					
Current License period					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
PK (MT)	0	0	0	0	0
Previous License period					

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PK (MT)	0	0	0	0	0
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13. Independent Smallholders Certification Claims		
	Credit	Physical Volume (MT)
IS-CSPO	5,201	0
IS-CSPKO	585	0
IS-CSPKE	715	0

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
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Website: www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 84,000 certified locations and clients in over 180 countries. BSI Standards is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on 7 – 11 June 2021. The audit programme is included as Section 2.3.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out remote assessment was conducted on 7 July 2021. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. RSPO Independent Smallholders Standard 2019 was used to guide the assessment of information to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The approach to the audit was to treat the mill and its supply base as an RSPO Certification Unit. The mill was audited together with the estates (and smallholders) of its supply base.

- The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (0.8\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment
- As for the smallholders, the sample were determined following the RSPO Management System Requirements and Guidance for Group Certification of FFB Production (2016). The sampling of smallholders were based on the formula $(0.8\sqrt{y}) \times (z)$; where y is total number of independent group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix I.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each

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of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.5.

All the previous nonconformities are remains closed. The assessment findings for the initial assessment/annual surveillance assessment are detailed in Section 3.4.

This report is structured to provide a summary of assessment finding as attached in the Appendix A. The assessment was based on random samples and therefore nonconformities may exist that have not been identified.

For Initial and Re-certification assessment, the report was externally reviewed by RSPO approved Certification Reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	2018 (Re-Certification)	2019 (ASA 1_1)	2020 (ASA 1_2)	2021 (ASA 1_3)	2022 (ASA 1_4)
Asosiasi Petani Sawit Swadaya Amanah	X	X	X	X	X

Tentative Date of Next Visit: June 1, 2022 - June 5, 2022

Total No. of Mandays: 17

2.2 BSI Assessment Team:

Team Member Name	Role <i>(Team Leader or Team member)</i>	Qualifications <i>(Short description of the team members)</i>
Eko Purwanto	Team Leader	Holds a Bachelor of Forestry from Forest Conservation Department, Faculty of Forestry, IPB University in 2001. He has working experience at Oil Palm Plantation in East Kalimantan since 2003 to 2012, the last position was Estate Manager. He has implementing good agricultural practice including integrated pest management and limited pesticides uses. He has completed lead auditor training courses for RSPO P&C (2013), RSPO SCC (2012), ISPO (2012), SMETA Training (2021) LAC ISO 9001 (2012), ISO 14001 (2013) and ISO 45001 (2019). Refreshment training have been completed for RSPO P&C in May 2018, RSPO SCC in March 2018. He has been involved in quality (ISO 9001) management system audits for very broad industrial and involved in RSPO and ISPO audit for several plantations and mills since October 2012. During this assessment, he assessed on the aspects of best management practice and long term management plan.

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Edy Widodo	Team member	Edy Widodo graduated as bachelor of the Faculty of Agriculture, Department of Agricultural Technology, University of Padjadjaran, Bandung. Earlier he worked as an Assistant Estates Manager in PT SMART Tbk. (1999 to 2005). He is the Lead Auditor for ISO 9001: 2008. He has working experience in the industrial sector and audit Plantation, and also the processing industry and agricultural mechanization. He is also the ISPO auditor who has obtained a certificate from the ISPO Commission, Ministry of Agriculture of Indonesia, on February 2013. He had got a certificate of training on Understanding ISO 14001: 2004 & Auditing ISO 14001: 2004 in 2013. He also had joined RSPO P&C training (2013) and also RSPO Lead Auditor Course 2016 - RSPO Endorsed RSPO Supply Chain Certification Training Course on April 2016. During this assessment, he assessed on the aspects of social and stakeholder consultation.
Mujinius Jalaraya	Team member	He hold Bachelor degree from Faculty of Forestry, Bogor Agricultural University (IPB) in 2008, Majoring in Forest Resources Conservation and Ecotourism. He have a working experience in palm oil plantations as SHE Assistant at PT. Astra Agro Lestari Tbk in 2008 - 2012 and as Supervisor Sustainability at Teladan Prima Group in 2012 – 2014. He involved in RSPO certification since 2014 as a team member subsequently as a Lead Auditor. He has completed the training, such as: Lead Auditor ISO 9001: 2008 course, Lead Auditor ISPO course, Lead Auditor RSPO endorsed course, RSPO SCCS Lead Auditor endorsed course, HCV Identification and management, Internal Auditor ISO 14001: 2004 Training, Training for Trainers, OHS Expert Training, SMETA Training (2021), etc. He is fluently speaking in English and Bahasa Indonesia. During this assessment, he assessed on the aspects of ICS, OHS management and monitoring.
Nanang Rusmana	Team member	He graduated as Bachelor from Faculty of Forestry, Bogor Agricultural University (IPB) in 2005, Majoring in Forest Resources Conservation. He has a working experience in Environment Consultant as Staff Division Environment/Social at PT. Studiotama Maps Konsultan (2005-2006), in Palm Oil Plantations as SHE Assistant at PT. Astra Agro Lestari Tbk (2006-2012), as HSE Coordinator at PT. Kapuas Prima Coal Group (2013-2016). He involved in RSPO and ISPO certification since 2016 as Lead Auditor and sometimes as Auditor. He has completed the training, such as: Lead Auditor ISO 9001:2015 Course, Lead Auditor ISPO Course, Lead Auditor ISO 14001:2015 Course, Lead Auditor RSPO P&C endorsed course, Lead Auditor RSPO SCCS endorsed course, Lead Auditor RSPO P&C and RSPO SCCS Refresher Course, Lead Auditor ISPO Refreshment Course, Auditor SMK3 course, HCV Assessor Course, OHS Expert/Ahli K3 Umum course. During this assessment, He assessed on the aspects of environmental and HCV management.

Accompanying Persons: Nil

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2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment (attached assessment plan).

Date	Time	Subjects	EP	EW	MJ	NR
Monday, 07/06/2021		Traveling Jakarta – Pekanbaru - Site Flight GA 172 (07.45 – 09.40 WIB)	√	√	√	√
	12.00-14.00	Break	√	√	√	√
	14.00-15.00	Opening Meeting Presentation by client Presentation by BSI team (Objective, scope, audit plan, etc.)	√	√	√	√
	15.00-17.00	Document Review: The requirements of the Group Manager and individual Group Members to demonstrate compliance with the RSPO Independent Smallholder Standard November 2019: Legal, manual, policy and procedure, HCV and SEIA documents, OHS, working safety, operational plan, Best Practices, IPM, Training record, social, continuous improvement, etc. The requirements of the Group Manager including the traceability.	√	√	√	√
Tuesday, 08/06/2021	08.00-12.00	Field Visit: Inspection to Independent smallholder plot (Optimise productivity, efficiency, positive impacts and resilience, Ensure Legality, Respect for Land Rights and Community Wellbeing, Respect human rights, including workers’ rights and conditions, Protect, conserve and enhance ecosystems and the environment) Sampled individual members is 9	√		√	√
		Stakeholder Interview: Interview (by phone) with government offices in Pelalawan Regency and local NGO (if any), Plantation Agency (Disbun), Environment Agency.		√		
	12.00-14.00	Break	√	√	√	√
	14.00-17.00	Field Visit: Inspection to Independent smallholder plot (Optimise productivity, efficiency, positive impacts and resilience, Ensure Legality, Respect for Land Rights and Community Wellbeing, Respect human rights, including workers’ rights and conditions, Protect, conserve and enhance ecosystems and the environment) Sampled individual members is 6	√		√	√
		Stakeholder Interview: Stakeholders meeting with partnering mill, contractors, worker (harvester), local communities.		√		

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Date	Time	Subjects	EP	EW	MJ	NR
Wednesday 09/06/2021	08.00-12.00	Field Visit: Inspection to Independent smallholder plot (Optimise productivity, efficiency, positive impacts and resilience, Ensure Legality, Respect for Land Rights and Community Wellbeing, Respect human rights, including workers' rights and conditions, Protect, conserve and enhance ecosystems and the environment) Sampled individual members is 11	√	√	√	√
	12.00-14.00	Break	√	√	√	√
	14.00-17.00	Document Review: The requirements of the Group Manager and individual Group Members to demonstrate compliance with the RSPO Independent Smallholder Standard November 2019: Legal, manual, policy and procedure, HCV and SEIA documents, OHS, working safety, operational plan, Best Practices, IPM, Training record, social, continuous improvement, etc. The requirements of the Group Manager including the traceability.	√	√	√	√
Thursday 10/06/2021	08.00-12.00	Field Visit: Warehouse, Chemical store, interview with "TUS" spraying team				√
		Document Review: The requirements of the Group Manager and individual Group Members to demonstrate compliance with the RSPO Independent Smallholder Standard November 2019: Legal, manual, policy and procedure, HCV and SEIA documents, OHS, working safety, operational plan, Best Practices, IPM, Training record, social, continuous improvement, etc. The requirements of the Group Manager including the traceability.	√	√	√	
	12.00-14.00	Break	√	√	√	√
	14.00-17.00	Document Review: The requirements of the Group Manager and individual Group Members to demonstrate compliance with the RSPO Independent Smallholder Standard November 2019: Legal, manual, policy and procedure, HCV and SEIA documents, OHS, working safety, operational plan, Best Practices, IPM, Training record, social, continuous improvement, etc. The requirements of the Group Manager including the traceability.	√	√	√	√

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Date	Time	Subjects	EP	EW	MJ	NR
Friday 11/06/2021	08.00-12.00	Document Review: The requirements of the Group Manager and individual Group Members to demonstrate compliance with the RSPO Independent Smallholder Standard November 2019: Legal, manual, policy and procedure, HCV and SEIA documents, OHS, working safety, operational plan, Best Practices, IPM, Training record, social, continuous improvement, etc. The requirements of the Group Manager including the traceability.	√	√	√	√
	12.00-14.00	Break	√	√	√	√
	14.00-16.00	Report Preparation and Auditor discussion	√	√	√	√
	16.00-17.00	Closing Meeting	√	√	√	√
	17.00-	Travel to Pekanbaru and stay at Pekanbaru	√	√	√	√
Saturday 12/06/2021		Travel Pekanbaru – Jakarta Flight GA 175 (10.25 – 12.20 WIB)	√	√	√	√

NCR Close Out Agenda:

Due to Covid-19 cases is still increasing in Indonesia: <https://covid19.go.id/peta-sebaran> and considering that NCR close out only takes 0.5 mandays, NCR close out audit is done remotely, through document transfer and video connection using ICT. Approval from Scheme Manager for remote assessment is available.

Date	Time	Subjects	MJ	ICT Planned
Wednesday, 07/07/2021	09.00-09.30	Opening Meeting	√	- Video conference through Zoom Meeting. - Video call or voice call through Whatsapp.
	09.30-12.00	NCR Close Out Verification	√	
	12.00-12.30	Closing Meeting	√	

Section 3: Assessment Findings

3.1 Normative requirement applied for this assessment:

- Click here to enter name of certified organization. Multiple Management Units / Time Bound Plan
- RSPO Principle and Criteria (P&C) 2018 for the Production of Sustainable Palm Oil
- RSPO Group Certification Standard 2016
- (*Insert Country*) National Interpretation (*Insert Year*) for RSPO P&C 2018
- Independent Smallholder Standard 2019

3.2 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the plan include all current subsidiaries, estates and mills that is under the control of the holding company?	Not Applicable as this is an independent smallholder group.	N/A
Have all the estates and mills certified within five years after obtaining RSPO membership?	Not Applicable as this is an independent smallholder group.	N/A
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three-year from the date of acquisition. Certification plan for the new acquisition shall be available.	Not Applicable as this is an independent smallholder group.	N/A
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	Not Applicable as this is an independent smallholder group.	N/A
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	Not Applicable as this is an independent smallholder group.	N/A
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	Not Applicable as this is an independent smallholder group.	N/A
Un-Certified Units or Holdings		
No replacement after dates defined in NIs Criterion 7.3: <ul style="list-style-type: none"> • Primary forest. • Any area required to maintain or enhance HCVs in accordance with RSPO P&C criterion 7.3. 	Not Applicable as this is an independent smallholder group.	N/A
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	Not Applicable as this is an independent smallholder group.	N/A
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance	Not Applicable as this is an independent smallholder group.	N/A

with RSPO P&C criteria 2.2, 6.4, 7.5 and 7.6.		
Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 6.3.	Not Applicable as this is an independent smallholder group.	N/A
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	Not Applicable as this is an independent smallholder group.	N/A
Did the company conduct internal audit against the uncertified management units requirement? If yes, a positive assurance statement shall be available.	Not Applicable as this is an independent smallholder group.	N/A
Have there been any stakeholder (including NGO) consultation conducted?	Not Applicable as this is an independent smallholder group.	N/A

3.3 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	Not Applicable as this is an independent smallholder group.	N/A

3.4 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were one (1) Critical; no (0) Minor nonconformities and no Opportunity For Improvement raised. The Asosiasi Petani Sawit Swadaya Amanah Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for it effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2064488-202106-M1	Clause & Category (Critical / Minor)	RSPO Independent Smallholder Standard Clause A.2.1 Milestone B (Critical)
Date Issued	11 June 2021	Due Date	10 September 2021

Closed (Yes / No)	Yes	Date of nonconformity Closure	7 July 2021
Statement of Nonconformity:	Group Manager cannot demonstrate the compliance of Smallholder member against ICS.		
Requirement Reference:	RSPO Independent Smallholder Standard Clause A.2.1 Milestone B: The group manager can demonstrate compliance of the ICS by individual members.		
Objective Evidence:	<ol style="list-style-type: none"> 1. During field visit at KT 311 plots 010, KT319 plots 296 and KT 323 plots 422, it was found that fertilizer's inner bag (plastic waste) had not been managed properly, this is not in accordance with SOP No. 023/DOK/SOP/APSSA/2020 "Procedure of Plastic Waste Management" rev.1 dated 12 February 2020. 2. During field visit, it was found that spraying was carried out on weeds right at the edge of the ditch in KT 321 plots 357 and in KT 313 plots 091. This is not in accordance with the commitment of farmer members in protecting the environment (SPPL). 		
Corrections:	<ul style="list-style-type: none"> - Give a warning to the plot owner who disposed fertilizer inner bag in the plot, and immediately collect the inner bags that are still in the field. - Give a warning to the plot owner who sprays on the edge of the ditch. - Install signboard for the collection of used fertilizers plastic (inner bag). - Replace the warning boards regarding prohibition of spraying on the banks of waterways (riparian and ditches) that have been damaged. 		
Root Cause Analysis:	The association does not yet have a field work supervisor (foreman) for fertilizing and spraying work.		
Corrective Actions:	<ul style="list-style-type: none"> - The association appoints a Mandor (foreman) to supervise the work (spraying and fertilizer application including plastic waste control) in the plots of members of the Asosiasi Petani Sawit Swadaya Amanah. Asosiasi Amanah has appointed special foreman for supervise and evaluates the results of the spraying work by TUS team and fertilizer inner bag handling in the field. Asosiasi Amanah has issued the appointment letter as per "SURAT KESEPAKATAN KERJA PENGAWAS PEKERJAAN LAPANGAN No. 011/DOK.Amanah/SK/VI/2021" dated 15 June 2021. Based on appointment letter, the appointed person was Ngatimin. He has a role and responsibility as below: <ol style="list-style-type: none"> 1. Provide briefing once a month to TUS workers and the plastic waste collection team. 2. Conducting working visits to the field twice a month and the results of monitoring are reported to the group manager. 3. Ensure that there are no repeated findings. If this happens, the supervisor must make a written report to the group manager. <p>During interview with Ngatimin, confirmed that he has understand and aware regarding role and responsibility to supervise and evaluate the spraying activity and fertilizer inner bag handling as per Procedure "SOP TUS No.029/DOK/SOP/APSSA/2020" and "SOP PENGELOLAAN LIMBAH PLASTIK No.023/DOK/SOP/APSSA/2020". He has aware that spraying activity is prohibited in areas near watercourses (watersheds and ditches) and inner bag</p>		

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	<p>fertilizer handling by collecting in TPH and collect by officers/TUS team to Temporary waste storage at Asosiasi Amanah office.</p> <ul style="list-style-type: none"> - The foreman will conduct work briefings to the spraying unit team and plastic waste collection officers once a month or per fertilization period. - Asosiasi Amanah has conducted the briefing and socialization regarding the SOP of spraying (TUS) and plastic waste (inner bag) handling to the TUS team. Briefing and socialization performed by Group Manager and special foreman (Ngatimin) on 17 June 2021 to the TUS team and PIC of plastic waste collection. During audit interview conducted with TUS team by phone; during interview confirmed that they have aware regarding the standard of spraying working in smallholder plots, prohibit to spraying in riparian area and near watercourses (watersheds and ditches). TUS team also work as an officers for inner bag plastic waste collection. Fertilizer inner bag collecting in TPH (collection point) location by smallholder member and collect by TUS team each 4 month or after fertilizing activity. The procedure for spraying working and fertilizer inner bag handling has been understood by TUS team/officer. During audit Group Manager shown the video activity of spraying working by TUS team and found that spraying activity not conducted near to water source as per procedure. Weeds control near water source performed by mechanically and no agrochemical. - Asosiasi Amanah (ICS and Group manager) also has conducted coordination meeting and socialization with all head of Kelompok Tani (Farmer Group) on 6 July 2021. The meeting were discussed the evaluation of spraying activity and inner bag fertilizer waste handling according to procedure. All head of Kelompok Tani continue to disseminated and socialize the procedure of spraying activity including prohibition of spraying near watercourses (watersheds and ditches) and fertilizer inner bag handling by collecting the inner bag in TPH (collection point) after fertilizing activity by smallholder member then collect by officers/TUS team to Temporary waste storage at Asosiasi Amanah office. Interview with smallholder member confirmed that they aware regarding their responsibility to conserve the environmental as per SPPL including fertilizer inner bag waste handling. - Warning sign has been installed in regards the prohibition of spraying in areas near watercourses (watersheds and ditches). Asosiasi Amanah has installed the warning signed in area near watercourses on 17 June 2021. Sample seen on warning sign installation at Kelompok Tani 313 Plots 091 and 093. Evidence of warning sign installation can demonstrated as per "Berita Acara" dated 17 June 2021 and photo documentation. - Warning sign has been installed in regards of collecting plastic waste used for fertilizer (inner bag) at the TPH (collection point) location by smallholder member. Asosiasi Amanah has installed the warning signed in area of smallholder plots near to TPH (collection point). Sample seen on warning sign installation at Kelompok Tani 327 Plots 492. Evidence of warning sign installation can demonstrated as per "Berita Acara" dated 17 June 2021 and photo documentation. - Coordination meeting with all (22 personnel) Internal Control System carried out on 6 July 2021, to communicate, check and ensure: all fertilizer inner back collected in harvesting pad, no spraying chemical near running water, Group Manager will provide regular briefing to all farmer related to no spraying near running water.
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Assessment Conclusion:	<p>Audit team has reviewed the corrective action plan and documented evidences to demonstrate implementation: "Berita Acara 17 Juni 2021 Pemasangan papan himbauan larangan menyemprot di tepi air mengalir KT 327, kavling 392" – Minutes of warning sign installation KT 327, plot 492"; "Berita Acara 17 Juni 2021 Briefing larangan menyemprot di tepi aliran air" – Minutes of briefing attended by group manager, field supervisor, mandor, sprayers dated 17 June 2021; "Berita Acara Monitoring Kunjungan Lapangan KT322 tanggal 29 Juni 2021, tidak ada penyemprotan di tepi aliran air, tidak ditemukan limbah bekas pupuk/inner bag di kebun petani" – Minutes of monitoring to KT 322, dated 29 June 2021, field supervisor found no spraying near water, no inner bag in farmer's plot. Audit team review and concluded the correction, corrective actions are implemented in effective manner.</p> <p>Critical NC is closed on 7 July 2021.</p>
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Opportunity for Improvements	
OFI #	Description
OFI 1	Nil

Positive Findings	
PF #	Description
PF 1	Good coordination with stakeholders so that the interview can run smoothly.
PF 2	Hospitality and accommodation during the audit so that the onsite audit runs smoothly.

3.4.1 Status of Nonconformities Previously Identified and Observations

Non-conformity			
NCR Ref #	1959458-202009-M1	Clause & Category (Critical / Minor)	B – ICS: Policies and management: B1.1 – Milestone B (Major)
Closed (Yes / No)	Yes	Date of nonconformity Closure	3 October 2020
Statement of Nonconformity:	An annual internal audit of the group has not been conducted for all group members and all audit findings are resolved.		
Requirement Reference:	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.		
Objective Evidence:	Based on document verification during ASA 1-2, the auditor team has found: Internal audit program 2020 for all smallholders member is available. Since January – June 2020 was carried out for 186 of 501 total plots. However, an annual internal audit of the group has not been conducted for all group members and all audit findings are resolved		

<p>Corrective Actions:</p>	<ol style="list-style-type: none"> 1. Group Manager Amanah has updated the procedure for internal audit. 2. Internal inspection program 2021 has prepared to conducted for all group members. 3. Group Manger provide ISH Training to ICS auditors. The basic reference is RSPO Independent Smallholder Standard For The Production of Sustainable Palm Oil 2019, 6 November 2019 (Standar Petani Swadaya RSPO). The training was attended by committee and ICS. The ICS attended Mr. Dadang, Mr. Rusman Efendi, Mr. Saeroji, Mr. Ari Widodo, Mr. M. Soleh, Mr. Paino, Mr. Nurdi, Mr. Paryanto. 4. Data Internal Inspection namely Mr Jumini Anto (KT 314 - 151) dated 29 September 2020; Data Internal Inspection Mr Siswono (KT 315-190) audited by Paryanto dated 29 September2020; Data Internal Inspection namely Mr. Rokim (KT 321-376) dated 30 September 2020 audited by Mr Sukirto; Data Internal Inspection namely Mr Ari Widodo (KT 318 - 285) dated 12 October 2020 audited by Mr Paryanto; 5. Audit team have verified the internal audit checklist and found to be completed, period 2020 (total 501 plots of ICS Amanah).
<p>Assessment Conclusion:</p>	<p>Verification during ASA 1_3:</p> <p>The ICS of Asosiasi Petani Sawit Swadaya Amanah has conducted an annual internal audit for all member farmers (501 plots of farmer members). The internal audit program for 2020 – 2024 has been developed in accordance with the "Internal Audit Plan 2020 – 2024". Internal audits are conducted monthly for a sample of farmers therefore within one year all farmer members can be audited. For 2021 internal audit has been conducted for 46 members and will be audited for all farmer members until December 2021. Internal audit report is available as per "Internal Inspection Data". Examples of internal audit reports seen during the audit:</p> <ul style="list-style-type: none"> - Wiji Ningsih, Jadi Mulya Farmers Group (KT 312), Lot 36, audit date 15/03/2021; - Paroid, Jadi Mulya Farmers Group (KT 312), Lot 36, audit date 16/03/2021; - Marlan, Jadi Mulya Farmers Group (KT 312), Lot 28, audit date 16/03/2021. <p>Critical NC is remain closed.</p>

<p>Opportunity for Improvement</p>	
<p>OFI#</p>	<p>Description</p>
<p>OFI 1</p>	<p>OFI Indicator 3.5 – MSB</p> <p>There are no cases of Covid-19 reported until September 2020. The Group Manager has provided, mask, hand sanitizers, regularly to spraying disinfectants. The Internal Control System is encouraged to establish a mechanism for the Covid-19 health protocol.</p> <p>Verification during ASA 1_3: Asosiasi Petani Sawit Swadaya Amanah has established mechanism of Covid-19 prevention, that includes wearing mask, wash hand before entering the office, temperature check, every guest who comes must show a letter of antigen/PCR test results, do not shake hands, and keep a minimum distance of 1 m. During onsite visit, all auditor have implemented the mechanism.</p>

3.4.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
1633782-201805-M1	Major	E1.1.1	25/05/2018	Closed on 23/07/2018
1633782-201805-M2	Major	Indicator 4.2.2	25/05/2018	Closed on 23/07/2018
1633782-201805-M3	Major	Indicator 4.3.4	25/05/2018	Closed on 23/07/2018
1633782-201805-M4	Major	Indicator 4.6.1	25/05/2018	Closed on 23/07/2018
1633782-201805-M5	Major	Indicator 4.6.2	25/05/2018	Closed on 23/07/2018
1633782-201805-M6	Major	Indicator 4.6.5	25/05/2018	Closed on 23/07/2018
1633782-201805-M7	Major	Indicator 4.6.6	25/05/2018	Closed on 23/07/2018
1633782-201805-M8	Major	Indicator 4.6.10	25/05/2018	Closed on 23/07/2018
1633782-201805-M9	Major	Indicator 5.3.2	25/05/2018	Closed on 23/07/2018
1633782-201805-M10	Major	Indicator 6.9.2	25/05/2018	Closed on 23/07/2018
1633782-201805-M11	Major	Indicator 8.1.1	25/05/2018	Closed on 23/07/2018
1633782-201805-N1	Minor	E1.2.3	25/05/2018	Closed on 28/06/2019
1633782-201805-N2	Minor	E2.1.1	25/05/2018	Closed on 28/06/2019
1633782-201805-N3	Minor	E2.1.3	25/05/2018	Closed on 28/06/2019
1633782-201805-N4	Minor	E3.1	25/05/2018	Closed on 28/06/2019
1633782-201805-N5	Minor	Indicator 4.1.1	25/05/2018	Closed on 28/06/2019
1633782-201805-N6	Minor	Indicator 4.1.2	25/05/2018	Closed on 28/06/2019
1633782-201805-N7	Minor	Indicator 4.2.1	25/05/2018	Closed on 28/06/2019
1633782-201805-N8	Minor	Indicator 4.4.1	25/05/2018	Closed on 28/06/2019
1633782-201805-N9	Minor	Indicator 4.8.1	25/05/2018	Closed on 28/06/2019
1792772-201906-M1	Major	E1.1.3	28/06/2019	Closed on 07/08/2019
1792772-201906-M2	Major	Indicator 1.2.1	28/06/2019	Closed on 07/08/2019
1792772-201906-M3	Major	Indicator 4.1.2	28/06/2019	Closed on 07/08/2019
1792772-201906-M4	Major	Indicator 4.7.3	28/06/2019	Closed on 07/08/2019
1959458-202009-M1	Major	B – ICS: Policies and management: B1.1 – Milestone B	19/09/2020	Closed on 03/10/2020
2064488-202106-M1	Critical	A – ICS: Group entity and group management requirements: A.2.1 – Milestone B	11/06/2021	Closed on 07/07/2021

3.5 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Asosiasi Petani Sawit Swadaya Amanah Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

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Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

List of Stakeholders contacted	
Internal Stakeholders - Harvester; - Sprayer Team (TUS: Team Unit Semprot); - 26 sample of Smallholders.	Union/Contractors - Head of Trimulya Jaya Village; - Head of Bukit Jaya Village; - FFB transport contractor.
Government Departments - Environmental Office of Pelalawan Regency; - Plantation Office of Pelalawan Regency.	NGO - WWF Indonesia, Riau Province.

Stakeholders comment	
1	<p>Feedbacks: Head of Trimulya Jaya Village Head of Bukit Jaya Village:</p> <ul style="list-style-type: none"> • Good communication with village authority; • CSR program has been implemented in good cooperation with the village; • The economy level of Trimulya Jaya and Bukit Jaya Villages has been raised by the existence of Asosiasi Petani Sawit Swadaya Amanah; • The environment, especially the problem of roads that are usually traversed by FFB trucks, are handled properly, with regular road maintenance; • There are no indications of land conflicts from members of the Asosiasi Petani Sawit Swadaya Amanah, the transfer of land rights was carried out and coordinated well with village officials in the issuance of the "Deed of Sale and Purchase of Land"; • There are no complaints from the community around the Asosiasi Petani Sawit Swadaya Amanah until May 2021; • The Asosiasi Petani Sawit Swadaya Amanah already has its own building and has a Building Permit and PBB (tax) payments that are always made every year; • Several members of Asosiasi Petani Sawit Swadaya Amanah is still in progress of land ownership certificate (SHM: <i>Sertifikat Hak Milik</i>) but already have SKT (<i>Surat Keterangan Tanah</i>). <p>Management Responses</p> <ul style="list-style-type: none"> • Asosiasi Petani Sawit Swadaya Amanah acknowledge the comment from Village Head. • The CSR program is run well every year, in 2020-2021 (during the covid-19 pandemic) it is more for assistance to overcome the spread of the Covid-19 virus by providing daily basic necessities, providing masks and facilities for washing hands; • Building Permits - Izin Mendirikan Bangunan No. 137/BPMP2T/IMB/2015/108 dated 5 August 2015 has been issued by Badan Penanaman Modal dan Pelayanan Perijinan Terpadu Pelalawan Regency. This building permit is for 2-storey and 2-door Office/Ruko Building; • Payment of land and building tax, based on the 2021 Land and Building Tax Payable Tax Return which will be due on 30 September 2021;

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	<ul style="list-style-type: none"> Each member of Asosiasi Petani Sawit Swadaya Amanah has had legal ownership of their land under Indonesia regulation namely "<i>Sertifikat Hak Milik (SHM)</i>" of Land Ownership Certificate which issued by National Land Department. Of the 501 plots, there are still around 18 plots and 1 plot belong to Air Mas Village (TKD covering an area of 10 Ha) or which does not yet have a Land Ownership Certificate. An application for a land ownership certificate has been submitted to the National Land Agency of the Pelalawan Regency Land Office and a measurement has been carried out in January 2021, including: <ul style="list-style-type: none"> Measurement map No. 416/2021 on behalf of Hery Priyono (KT:323, plot: 423); Measurement map No. 416/2021 on behalf of Muhammad Siwat (KT:320, plot: 319); Measurement map No. 416/2021 on behalf of Erwin Riyanto (KT:323, plot: 426); Measurement map No. 416/2021 on behalf of Tarali Mustofa (KT:320, plot: 330); Measurement map No. 416/2021 on behalf of Daryatin (KT:320, plot: 332). <p>Audit Team Findings</p> <ul style="list-style-type: none"> Audit team acknowledge positive comments from the Village Head. Several land ownership statuses owned by farmers are still in status of SKT (ownership letter), this is compliance to the standard, however the progress of the SHM (ownership certificate) will be check at the next audit.
<p>2</p>	<p>Feedbacks:</p> <p>Environmental Office of Pelalawan Regency:</p> <ul style="list-style-type: none"> In general, communication between Asosiasi Petani Sawit Swadaya Amanah and "Environmental Office of Pelalawan Regency" has been going well. Although there are some obstacles with the pandemic Covid-19, therefore communication is only established through telephone; There are no issues in the community related to environmental damage and pollution. Chemical applications, both spray and fertilization, are not carried out on plants that are on the banks of rivers. The Asosiasi Petani Sawit Swadaya Amanah already has a permit for temporary hazardous waste storage, so it is recommended to carry out transport and management of hazardous waste by permitted organisation; Quarterly reports related to Hazardous Waste management have not yet been submitted to the Palalwan Regency Environmental Office. <p>Management Responses:</p> <ul style="list-style-type: none"> Asosiasi Petani Sawit Swadaya Amanah has had a Hazardous Waste Temporary Storage Permit No. PTS.503/DPMPSTP-LB3/2019/11 dated 16 April 2020 and valid for 5 years; In the term of Hazardous Waste/LB3 management, Asosiasi Petani Sawit Swadaya Amanah cooperates with a second party based on the Cooperation Agreement for the Management of Hazardous and Toxic Waste (LB3) between the Asosiasi Petani Sawit Swadaya Amanah and PT Shali Riau Lestari No. 000/SRL-PKU/MOU/2020 dated 11 June 2020 and the validity period is until 10 June 2021; PT Shali Riau Lestari has obtained a permit to transport and manage Hazardous and Toxic Waste, including: <ul style="list-style-type: none"> Hazardous and Toxic Waste collection permit, based on the Decree of the Minister of the Environment No. 879 Year 2016; Recommendations for the transportation of Hazardous and Toxic Waste from Deputy IV for Hazardous and Toxic Waste Management, Minister of the Environment Decree No. S946/VPLB3/PLB.3/8/2019, No. S1409/VPLB3/PLB.3/12/2019 and No. S903/VPLB3/PLB.3/9/2018 Hazardous Waste/LB3 management reports will be conducted quarterly basis and will be sent to the Environmental Office of Pelalawan Regency. <p>Audit Team Findings:</p> <p>Audit team acknowledge positive comments, and will be monitored at each subsequent audit.</p>

<p>3</p>	<p>Feedbacks: Plantation Agency of Pelalawan Regency:</p> <ul style="list-style-type: none"> • Certificate of Cultivation Registration (STD-B) for independent smallholders (Asosiasi Petani Sawit Swadaya Amanah) has been completed 100%. Although there are still some members who do not yet have a certificate of ownership (SHM). • Until now, the Plantation Agency has strongly supported the formation of oil palm smallholders associations, which are independent and organized. • The Plantation Agency feels that it is not much contributing, especially counselling to independent smallholders on a regular basis. <p>Management Responses</p> <ul style="list-style-type: none"> • Group Manager (Asosiasi Petani Sawit Swadaya Amanah) acknowledge it as positive input and information, and immediately follow up; • Each member of Asosiasi Petani Sawit Swadaya Amanah has had legal ownership of their land under Indonesia regulation namely "Sertifikat Hak Milik (SHM)" of Land Ownership Certificate which issued by National Land Department. Of the 501 plots, there are still around 18 plots and 1 plot belong to Air Mas Village (TKD covering an area of 10 Ha) or which does not yet have a Land Ownership Certificate. An application for a land ownership certificate has been submitted to the National Land Agency of the Pelalawan Regency Land Office and a measurement has been carried out in January 2021, including: <ul style="list-style-type: none"> ○ Measurement map No. 416/2021 on behalf of Hery Priyono (KT:323, plot: 423); ○ Measurement map No. 416/2021 on behalf of Muhammad Siwat (KT:320, plot: 319); ○ Measurement map No. 416/2021 on behalf of Erwin Riyanto (KT:323, plot: 426); ○ Measurement map No. 416/2021 on behalf of Tarali Mustofa (KT:320, plot: 330); ○ Measurement map No. 416/2021 on behalf of Daryatin (KT:320, plot: 332). <p>Audit Team Findings Audit team acknowledge positive comments, and will be monitored at each subsequent audit.</p>
<p>4</p>	<p>Feedbacks: WWF Indonesia, Riau Province</p> <ul style="list-style-type: none"> • WWF Indonesia assisted Asosiasi Petani Sawit Swadaya Amanah in the early stages of RSPO certification; • Based on WWF's observations, independent oil palm smallholders are still constrained by human resource problems that must be further addressed by including some training and related to sustainable oil palm plantations, especially regarding land legality, environment and occupational safety and health; • Asosiasi Petani Sawit Swadaya Amanah obtained the RSPO certificate, there was no specific program bound between WWF and Asosiasi Petani Sawit Swadaya Amanah. But if something is needed, WWF is ready to support and help according to the organization's request. <p>Management Responses:</p> <ul style="list-style-type: none"> • Group Manager (Asosiasi Petani Sawit Swadaya Amanah) has acknowledge positive input and information from WWF Indonesia; • Group Manager also understood that independent smallholder's area shall not source from illegal area, land burnt, forest area, and the farmers/group must be allowed to provide the traceability of their FFB's. • Asosiasi Petani Sawit Swadaya Amanah has developed a program for training every year, but due to the culture of farmers it is still difficult to make them understand about the organization and resource development. <p>Audit Team Findings:</p>

	<ul style="list-style-type: none"> Based on interview with Group Manager team that Asosiasi Petani Sawit Swadaya Amanah has taken action in accordance with the feedback; There is no significant issue raised against independent smallholder.
<p>5</p>	<p>Feedbacks: FFB transport contractor:</p> <ul style="list-style-type: none"> Communication is always carried out properly every day, especially related to the need for FFB evacuation to the mill, therefore all FFB can be transported 100%; Cooperation with Asosiasi Petani Sawit Swadaya Amanah is based on a Work Agreement; Determination of price for FFB transportation to the palm oil mills is set objectively, at this time the price is IDR 55 per kg[The health and safety of drivers and crews as well as FFB loaders are always monitored periodically, Provision of PPE (shoes and helmets) are provided by the contractor based on the Work Agreement; There have not been any work accidents recorded in FFB transport activities during the 2020-2021 period. <p>Management Responses:</p> <ul style="list-style-type: none"> These is a positive response to the management of the Asosiasi Petani Sawit Swadaya Amanah; The use of PPE for every contractor working with the Asosiasi Petani Sawit Swadaya Amanah will be monitored regularly; Work Agreement Letter will always be updated. <p>Audit Team Findings: Acknowledge by the auditor as a positive response, and will be monitored at each subsequent audit.</p>
<p>6</p>	<p>Feedbacks: Harvester: Sprayer Team (TUS: Team Unit Semprot):</p> <ul style="list-style-type: none"> Wage determination is in accordance with the minimum wage set by the Governor of Riau for the 2021 period; There is no coercion to do work, there are no workers who are underage (under 18 years old) and given equal opportunities to every worker or there are no discriminatory practices for female and male workers; Facilities and working tools have been provided by the Asosiasi Petani Sawit Swadaya Amanah such as knapsack sprayer, sickle, wheelbarrow, etc.) as well as personal protective equipment for work such as helmets, safety shoes, overall and masks; Medical Check-up, especially for spraying workers, are carried out annually; Asosiasi Petani Sawit Swadaya Amanah does not retain personal documents (certificates, diplomas or ID cards and family cards); There are no workers who have debts to the Association or member farmers so that they do work; Training is always programmed every year to support skills and expertise in work; There are no issues related to employment; The Asosiasi Petani Sawit Swadaya Amanah facilitates if there are complaints from workers in the form of books or directly submits them to the field foreman. <p>Management Responses:</p> <ul style="list-style-type: none"> It is a positive response to the management of the Asosiasi Petani Sawit Swadaya Amanah; The use of PPE for every workers working with the Asosiasi Petani Sawit Swadaya Amanah will be monitored regularly. <p>Audit Team Findings: Acknowledge by the auditor as a positive response, and will be monitored at each subsequent audit;</p>

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	<ul style="list-style-type: none"> The organization's obligations to employees have been carried out in accordance with applicable laws and regulations. In general, employees state that the company cares about employees and pays attention to employee rights.
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List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Not Applicable					



Previous land owner / user comment	
Not Applicable	Feedbacks:
	Management Responses:
	Audit Team Findings:

3.6 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

The audit objectives have been achieved and the certificate scope remains appropriate. Based on the results of this audit, it is concluded that Asosiasi Petani Sawit Swadaya Amanah has complied with the RSPO Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system continues to achieve its intended outcomes. Therefore, it is recommended that the certification of Asosiasi Petani Sawit Swadaya Amanah is continued.

Report prepared by	Acceptance of Assessment Conclusion
Name: Eko Purwanto	Name: H. Sunarno
Company Name: on behalf BSI Services Malaysia Sdn. Bhd.	Company Name: Asosiasi Petani Sawit Swadaya Amanah
Title: Lead Assessor	Title: Group Manager
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
Date: 12 July 2021	Date: 13 July 2021

Appendix A: Summary of Findings

Criterion / Indicator	Assessment Findings	Compliance	
<p>Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p>Criteria 1.1 Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
<p>Eligibility</p>	<p>E Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2 (see appendix 1 for details needed in declaration). 	<p>Asosiasi Petani Sawit Swadaya Amanah here in after referred as Amanah has had legally registered as follows:</p> <ol style="list-style-type: none"> a. Asosiasi Amanah has obtained Legal Entity under Deed of Establishment No. 09 dated 11 July 2018 issued by Notary Asri Thaher, S.H., M.Kn. Asosiasi Amanah has registered the legal entity in the Republic of Indonesia Ministry of Law and Human Right under decree "<i>Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU- 0008860.AH.01.07.Tahun 2018 tentang Pengesahan Pendirian Badan Hukum Perkumpulan Petani Sawit Swadaya Amanah</i>" dated 17 July 2018 regarding legalization of legal entity of Asosiasi Petani Sawit Swadaya Amanah. b. Based on the decision of the member meeting on 3 January 2018 decided to appoint the Group Manager and the Approval Committee. Along with the appointment, the organizational structure, functions, duties and responsibilities of the Group Manager / Approval Committee are also determined. c. There is a documentary evidence to demonstrate that group members have formally joined the group under "<i>Surat Kontrak Petani</i>". Individual members can demonstrate the copy of agreement with Group Manager. Group Manager kept the original agreement. Group Manager and the smallholder member bound by contractual agreement as group member. The contract explains commitment in organization; 	<p>Complied</p>

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		<p>commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; commitment to obey group manager rules and sanction; contract valid during membership period.</p> <p>Sampled contract verified:</p> <ul style="list-style-type: none"> - <i>Surat Kontrak Petani</i> on behalf of Arif Aswari (KT: 311. Plot No. 010) dated 15 Juni 2012 covering area 2.00 Ha. - <i>Surat Kontrak Petani</i> on behalf of Sainem (KT: 315. Plot No. 191) dated 01 September 2018 covering area 1.6995 Ha. - <i>Surat Kontrak Petani</i> on behalf of Hartoyo (KT: 315. Plot No. 176) dated 01 September 2018 covering area 2.000 Ha. - <i>Surat Kontrak Petani</i> on behalf of Mastiah (KT: 326. Plot No. 484) dated 01 September 2018 covering area 2.000 Ha. <p>All of member of Asosiasi Petani Sawit Swadaya Amanah has been declared as a member of the Association that comply with the RSPO required which contains: All land holdings, Location (coordinates) of all plots currently planted with oil palm, Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders), Any plots located on steep slopes, Any plots located on peat, Details on plans for replanting and expansion of oil palm, Any existing land disputes, Ownership and land use status and Source of farm labour.</p> <p>Sample seen:</p> <ul style="list-style-type: none"> - Declaration of Members of the Asosiasi Petani Sawit Swadaya Amanah on behalf of farmer groups - KT 318 consisting of 28 members dated 1 July 2020. - Declaration of Members of the Asosiasi Petani Sawit Swadaya Amanah on behalf of farmer groups - KT 317 consisting of 31 members dated 1 July 2020. - Declaration of Members of the Asosiasi Petani Sawit Swadaya Amanah on behalf of farmer groups - KT 312 consisting of 56 members dated 1 July 2020. 	
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		<ul style="list-style-type: none"> - Declaration of Members of the Asosiasi Petani Sawit Swadaya Amanah on behalf of farmer groups - KT 315 consisting of 36 members dated 1 July 2020. - Declaration of Members of the Asosiasi Petani Sawit Swadaya Amanah on behalf of farmer groups - KT 313 consisting of 39 members dated 1 July 2020. 	
<p>Milestone A</p>	<p>Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations.</p>	<p>Group Manager has identified the geographical area to be covered. The Asosiasi Amanah currently has members in three villages: Bukit Jaya Village, Trimulya Jaya Village and Air Mas Village.</p> <p>Group Manager has prepared the documented procedure and human resources to regulate the Group Manager structure. The structure of the Group Manager has been established, the same document has also defined the roles and responsibility of all personnel involved.</p> <p>Identification and regulation of roles and responsibility for Group Manager and the staff has been defined clearly under each appointment letter.</p> <p>Rules of group member has been established by group manager under "<i>Buku Pedoman Internal Control System (ICS) Petani Kelapa Sawit Swadaya Amanah</i>" – regulating receiving member, assessing potential member, sanction and expulsion, exiting member, internal audit procedure, non-conformity handling and other procedures.</p> <p>Several trainings have been attended by Group Managers and group members, including:</p> <ul style="list-style-type: none"> - Dated 17 July 2019, training related to P&C RSPO and FPIC Interpretation attended by 36 members. - Training on the management of plantation on peat soil, conducted on 19 November 2019, this training brought resource persons from PT Inti Indosawit Subur. - Fertilization training, plantation management which was held on 10 July 2018 was attended by 49 farmers. - Limited herbicide (<i>Herbisida terbatas</i>) use training, conducted on 24 May 2019 by PT Inti Indosawit Subur and attended by 124 farmers. 	<p>Complied</p>

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		<ul style="list-style-type: none"> - Integrated Pest Control (IPM) training was held by SPOI Tanoto Foundation on 29 November 2018 and was attended by 30 farmers. - Training related to harvesting and pricing of CPO and FFB independent smallholders on 12 June 2014 was attended by 22 farmers. <p>Several trainings that have been attended by Group Manager and ICS, including:</p> <ul style="list-style-type: none"> - Fertilization Application training on 10 July 2018. - Integrated Pest Management (IPM) training and counselling on 29 November 2018. - AMDAL, HCV, Soil and Water Conservation Training on 23 February 2019. - Occupational Health and Safety (K3) and Basic Safety Training on 20 April 2020. - Peatland Management training and extension on 19 November 2019. - Limited Herbicide (<i>Herbisida terbatas</i>) Training on 24 May 2019. - RSPO & FPIC Training and Group Dynamics on 17 July 2019. - Internal Audit training for RSPO independent smallholders on 27 February 2020. - Internal audit training for RSPO RISS 2019 Independent Smallholder Standard on 8-10 February 2021. - Socialization of TUS (spraying team) on 23 June 2020 at Amanah Association attended by 12 spray officers <p>The determination of FFB prices for independent smallholders at Asosiasi Amanah is based on a market mechanism in Pelalawan Regency, this has been socialized to all members in January 2015. FFB prices are always informed to all member through information boards at the Association's office and through short message application (WA). The following is</p>	
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		<p>information on changes in FFB prices for the period 20 April to 20 May 2021:</p> <ul style="list-style-type: none"> - On April 16, 2021, the price of FFB is IDR 2,174.40 per Kg. - On April 22, 2021, the price of FFB is IDR 2,224.28 per Kg. - April 24, 2021 the price of FFB is IDR 2,224.23 per Kg. - April 28, 2021 the price of FFB is IDR 2,264.18 per Kg. - On 10 May 2021 the price of FFB is IDR 2,244.23 per Kg. - On May 11, 2021 the price of FFB is IDR 2,214.30 per Kg. 	
<p>Milestone B</p>	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management 	<p>Asosiasi Amanah has had a Best Management Practices Procedure in document "Agricultural Policy Manual untuk Petani Plasma" (AA PLASMA-PP-KS-01) dated 01/09/2011. This procedure prepared by partnering palm oil mill, PT Inti Indosawit Subur. The procedure covers:</p> <ol style="list-style-type: none"> 1. Nursery, "Panduan Pelaksanaan Pembibitan" (AA-PLASMA-PP-KS-01) dated 01/09/2011, described the nursery practices, certified seedling requirement, fertilizer application and pest and disease control, seedling selection. 2. Pest and disease control "Panduan Pelaksanaan Pengendalian Hama dan Penyakit" (AA-PLASMA-PP-KS-02) dated 01/09/2011, described the early warning system through regular monitoring, type of pest and disease, analysis of survey result, control of pest and disease: physical/biological/chemical, for chemical control the dosage of chemical explained. 3. Manuring/Fertilizing, "Pemupukan" (AA-PLASMA-PP-KS-03) dated 01/09/2011, described the type of fertilizer, quality tests, storage, application, fertilizer recommendation, nutrient deficiency. 4. Harvesting practice "Potong Buah" (AAPLASMA-PP-KS-04) dated 01/09/2011, described the harvesting practice, criteria of harvesting, FFB quality, frond pruning, safety/PPE requirement. 5. Soil and water conservation, "Konservasi tanah dan Air" (00/DOK/AMANAHAH/I/2013) described soil and water conservation technique such as: land cover crop planting, midrib preparation, platform, and terrace contour. 	<p>Complied</p>

		<p>6. Pesticide handling and management "Pestisida dan Pengelolaannya" (AA-SOPOP-1100) dated 19 May 2014" described the type of pesticide, type of active ingredient/chemical type and how its work, toxicity, pesticide usage instruction, emergency procedure to avoid toxic. Land preparation and planting procedure was cover under "Persiapan Lahan" (AASOP-OP-1100) dated 13 June 2004, described land clearing method and preparation, blocking design, land clearing operation and planting palm oil.</p> <p>7. Replanting mechanism was cover under "Draft Pelaksanaan Replanting Kebun Swadaya Amanah" which explain the operation of replanting begin from survey and boundary marking, stacking, road and drain design, road stacking, felling, chipping, ploughing, harrowing, terracing, planting.</p> <p>To monitor operational activity in each farmer plot, Asosiasi Amanah has been shared the Personal Information Book where all farmer recorded their operational activity. The personal book contains information regarding membership information, association policies, contract letters, harvest procedures, maintenance, conservation area management, OHS procedures, production data, fertilization etc.</p> <p>In accordance with the transparency policy at Asosiasi Amanah, each year an Annual Member Meeting is held which informs:</p> <ul style="list-style-type: none"> - Preparation of work programs - Training program - Prepare a financial plan and discuss the use of the previous period's finances, including: credit sales report 2020, road infrastructure financing. <p>The latest Annual Member Meeting was held on 6 January 2021. Amanah's also conducted refreshment training to ensuring all member following the stipulated procedures especially in Best Management Practices aspect. The latest training was Integrated Pest Management Training that has been held on 6 November 2019 located in Amanah's meeting room.</p>	
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Criteria 1.2			
Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>Asosiasi Petani Sawit Swadaya Amanah has had annual training program as in "Timeline Kegiatan Refresh Pelatihan Petani Tahun 2021" including best management practices, OHS, ERP, Basic Fire, capacity building on record keeping for production, including inputs and yields, transactions, and variety. Based on document verification obtained information of the latest training that has held as follows:</p> <ol style="list-style-type: none"> 1. HCV awareness training dated 23 February 2019 in Central Sports Hall. In partnership with Plasma Manager from PT. Inti Indosawit Subur - Asian Agri. Attended by 52 participants. 2. IPM awareness training dated 6 November 2019 in Amanah's Meeting Room. The issues regarding to pest infestation, Ganoderma etc. In partnership with Plasma Manager from PT. Inti Indosawit Subur - Asian Agri. Attended by 23 participants. 3. Worker welfare training dated 6 September 2019. In partnership with Plasma Manager from PT. Inti Indosawit Subur - Asian Agri. Attended by 33 participants. 4. Dissemination regarding spraying mechanism on 23 June 2020, attended by 19 participants. 5. Training on peat management on 19 November 2019, attended by 22 participants. <p>Due to Covid-19 pandemic, where there is prohibition for gathering people, training program for year 2020 has not conducted yet.</p>	Complied
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sale	Based on field observation to smallholder member area, e.g. KT 311, KT 312, KT 315, KT 316, KT 317, KT 318, KT 319, KT 320, KT 321, KT 323, KT 324, KT 326 and KT 327 it was observed that smallholder are managing	Complied

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		<p>their farm effectively and maintain records of production and transaction data. Sample seen:</p> <ul style="list-style-type: none"> - Payment slip to KT 311 regarding sales of FFB period May 2021; total FFB 95,412 ton; total sales IDR 215,397,891.83; total deduction IDR 40,051,102.00; total received IDR 175,346,789.83. - Payment slip to KT 315 regarding sales of FFB period May 2021; total FFB 170,895 ton; total sales IDR 388,081,466; total deduction IDR 81,288,283; total received IDR 306,793,183. - Payment slip to KT 327 regarding sales of FFB period May 2021; total FFB 40,554 ton; total sales IDR 92,076,642; total deduction IDR 81,288,283; total received IDR 68,006,729. <p>To monitor operational activity in each farmer plot, the Group Manager has distributed Personal Information Book where all farmer recorded their operational activity. The personal book contains information regarding membership information, association policies, contract letters, harvesting procedures, maintenance, conservation area management, OHS procedures, production data and fertilizer application. Each members can also access the FFB prices or records of production and transaction data of all FFB sale in Group Manager’s office.</p>	
<p>Criteria 1.3 Smallholders implement good agricultural practices (GAP) on their farms.</p>			
<p>Eligibility</p>	<p>Smallholders commit to implementing good agricultural practices on their farms. (see appendix 1 for details needed in declaration).</p>	<p>Each member of Asosiasi Petani Sawit Swadaya Amanah has signed the Member Declaration dated 1 July 2020. Within the declaration, each member committed to:</p> <ol style="list-style-type: none"> 1. Continue to progress along the standard and meet required milestones for progress. 2. Participate in trainings as required and actively participate in the group. 3. Ensure no forced labour on farm operations and end any existing forced labour. 4. Pay national level minimum wage. 	<p>Complied</p>

		<ol style="list-style-type: none"> 5. Respect the rights of workers to file a complaint. 6. Provide safe working conditions and facilities. 7. No discrimination, harassment or abuse on the farm. 8. Ensure no child labour on farm operations and end any existing child labour. 9. Not clearing or acquiring land from indigenous peoples, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach. 10. Resolve any existing disputes 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation). 12. Protect HCVs and HCS forests through the precautionary practices approach. 13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. 14. Use of best management practices for oil palm on peat. 15. No burning for preparing land or pest control. 16. Minimise and control erosion. 17. Not using paraquat and pesticides listed by WHO Class 1A and 1B. 	
<p>Milestone A</p>	<p>Smallholders complete training on Good Agriculture Practices (GAP).</p>	<p>Asosiasi Petani Sawit Swadaya Amanah has had annual training program as in "Timeline Kegiatan Refresh Pelatihan Petani Tahun 2021" including best management practices, OHS, ERP, Basic Fire, capacity building on record keeping for production, including inputs and yields, transactions, and variety. Based on document verification obtained information of the latest training that has held as follows:</p> <ol style="list-style-type: none"> 1. HCV awareness training dated 23 February 2019 in Central Sports Hall. In partnership with Plasma Manager from PT. Inti Indosawit Subur - Asian Agri. Attended by 52 participants. 2. IPM awareness training dated 6 November 2019 in Amanah's Meeting Room. The issues regarding to pest infestation, Ganoderma etc. In 	<p>Complied</p>

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		<p>partnership with Plasma Manager from PT. Inti Indosawit Subur - Asian Agri. Attended by 23 participants.</p> <ol style="list-style-type: none"> 3. Worker welfare training dated 6 September 2019. In partnership with Plasma Manager from PT. Inti Indosawit Subur - Asian Agri. Attended by 33 participants. 4. Dissemination regarding spraying mechanism on 23 June 2020, attended by 19 participants. 5. Training on peat management on 19 November 2019, attended by 22 participants. <p>Due to Covid-19 pandemic, where there is prohibition for gathering people, training program for year 2021 has not conducted yet.</p>	
<p>Milestone B</p>	<p>Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.</p>	<p>Based on field observation to smallholder member area, e.g. KT 311, KT 312, KT 315, KT 316, KT 317, KT 318, KT 319, KT 320, KT 321, KT 323, KT 324, KT 326 and KT 327 it was observed that smallholder have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.</p> <p>Sample seen:</p> <ul style="list-style-type: none"> - Payment slip to KT 311 regarding sales of FFB period May 2021; total FFB 95,412 ton; total sales IDR 215,397,891.83; total deduction IDR 40,051,102.00; total received IDR 175,346,789.83. - Payment slip to KT 315 regarding sales of FFB period May 2021; total FFB 170,895 ton; total sales IDR 388,081,466; total deduction IDR 81,288,283; total received IDR 306,793,183. - Payment slip to KT 327 regarding sales of FFB period May 2021; total FFB 40,554 ton; total sales IDR 92,076,642; total deduction IDR 81,288,283; total received IDR 68,006,729. <p>To monitor operational activity in each farmer plot, the Group Manager has distributed Personal Information Book where all farmer recorded their operational activity. The personal book contains information regarding membership information, association policies, contract letters, harvesting procedures, maintenance, conservation area management, OHS procedures, production data and fertilizer application.</p>	<p>Complied</p>

		Each members can also access the FFB prices or records of production and transaction data of all FFB sale in Group Manager’s office.	
Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing Comply with the law and respect communities’ rights			
Criteria 2.1 Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices			
Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to appendix 1).	Asosiasi Petani Sawit Swadaya Amanah has provide the coordinates for 501 plots owned by 411 members in “Database Daftar Anggota Asosiasi Amanah” updated April 2020. Within the Database of smallholder’s members, consist of Plot Number; Smallholder Name (Certificate and Personal Identity bases); Personal Information; Certificate Land Ownership Number; Plantation Permit; Environmental Permit; GPS coordinates; Number of Palm and already mapped on “Peta Per KT” with sufficient scale (scale: 1:300,000). Asosiasi Petani Sawit Swadaya Amanah also has had a map that has been overlay with forest cover map - <i>Tutupan Hutan</i> 2011 in scale 1:300,000.	Complied
Milestone A	Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.	Asosiasi Petani Sawit Swadaya Amanah is an organization that legally registered as an Association by Indonesia Government. It is proven as follow: 1) Small Business License: “ <i>Surat Izin Usaha Perdagangan Kecil</i> ” – (SIUP), Nomor: 137/BPMP2T/SIUP-K/2016/129. Issued by <i>Badan Penanaman Modal dan Pelayanan Perijinan Terpadu</i> of Pelalawan Regency on 9 May 2016 with organization name “ASOSIASI PETANI SAWIT SWADAYA AMANAH”. 2) <i>Surat Izin Tempat Usaha (SITU)</i> – business location permit from <i>Badan Penanaman Modal dan Pelayanan Perijinan Terpadu</i> of Pelalawan Regency No. 139/BPMP2T/SITU/2016/195, dated 9 May 2016. 3) Organization Registration - <i>Tanda Daftar Perusahaan (TDP)</i> : 041654900317.	Complied

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		<p>4) According to Article 1 Number 12 Government Regulation (PP) No. 24 of 2018 concerning Electronically Integrated Business Licensing Services (PBTSE), the Business Identification Number (NIB) has the meaning, namely as an identity for business actors issued by the Online Single Submission (OSS) institution after business actors register for their respective business businesses.</p> <p>In addition to having a function as a business identity, the NIB (Business Identification Number) also functions as a Company Registration Certificate (TDP) where a business run by a company will have a license to operate. So that during the CAV 1_3 audit it was confirmed that the Asosiasi Petani Sawit Swadaya Amanah is sufficient to only have a NIB and there is no need to extend the TDP and SIUP/SITU.</p> <p>Asosiasi Petani Sawit Swadaya Amanah has had a Business Registration Number - Nomor Induk Berusaha (NIB) no. 0220208211173 dated 17 February 2020 based on Government Regulation no. 24 of 2018 Article 24 paragraph (1); concerning Electronic Integrated Business Licensing Services.</p> <p>5) Deed of Establishment for Association "Perkumpulan Petani Sawit Swadaya Amanah" No. 09, dated 11 July 2018 by Notary Asri Thaher, S.H, M.Kn.</p> <p>6) Surat Izin Ganguan No. 137/BPMP2T/HO/2016/186 issued <i>Badan Penanaman Modal dan Pelayanan Perijinan Terpadu</i> of Pelalawan Regency dated 22 February 2016.</p> <p>7) Nomor wajib pajak – NPWP: 71.714.933.0-222.000 on behalf of Asosiasi Petani Sawit Swadaya Amanah.</p> <p>8) Asosiasi Amanah has registered the legal entity in the Republic of Indonesia Ministry of Law and Human Right under decree "<i>Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0008860.AH.01.07.Tahun 2018</i>" dated 17 July 2018 regarding legalization of legal entity of Perkumpulan Petani Sawit Swadaya Amanah.</p>	
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		<p>9) Building Permits - <i>Izin Mendirikan Bangunan No. 137/BPMP2T/IMB/2015/108</i> dated 5 August 2015 has been issued by <i>Badan Penanaman Modal dan Pelayanan Perijinan Terpadu</i> of Pelalawan Regency. This building permit is for 2-floors and 2-door Office.</p> <p>10) Payment of land and building tax, based on the 2021 Land and Building Tax Payable Tax Return which will be due on 30 September 2021.</p> <p>Each member of Asosiasi Petani Sawit Swadaya Amanah has had legal ownership of their land under Indonesia regulation namely "<i>Sertifikat Hak Milik (SHM)</i>" of Land Ownership Certificate which issued by National Land Department.</p> <p>Of the 501 plots owned by 411 members of the Asosiasi Petani Sawit Swadaya Amanah, there are still around 18 plots/lots and 1 land belonging to Air Mas Village (TKD covering an area of 10 Ha) or which does not yet have a Land Ownership Certificate. An application for a land ownership certificate has been submitted to the National Land Agency of Pelalawan Regency and a measurement has been carried out in January 2021, resulting:</p> <ul style="list-style-type: none"> - Gambar ukur - <i>measurement map</i> No. 416/2021 on behalf of Hery Priyono (KT:323, plot: 423) - Gambar ukur - <i>measurement map</i> No. 416/2021 on behalf of Muhammad Siwat (KT:320, plot: 319) - Gambar ukur - <i>measurement map</i> No. 416/2021 on behalf of Erwin Riyanto (KT:323, plot: 426) - Gambar ukur - <i>measurement map</i> No. 416/2021 on behalf of Tarali Mustofa (KT:320, plot: 330) - Gambar ukur - <i>measurement map</i> No. 416/2021 on behalf of Daryatin (KT:320, plot: 332) <p>During this surveillance audit (ASA 1_3) conducted field observation and based on sample of 26 individual smallholders can demonstrate their legal ownership. (the list of farmer sample taken see appendix).</p>	
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<p>Milestone B</p>	<p>Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.</p>	<p>During onsite verification, auditor visiting 4 plots for 4 farmer group (farer group/KT: 315, KT: 312, KT: 319 and KT: 326) of smallholders sample to verify their boundaries are well maintained. These coordinates as follow:</p> <table border="1" data-bbox="1115 459 1928 1066"> <thead> <tr> <th>KT/Farmer Group</th> <th>Plot No.</th> <th>SH Owner</th> <th>Land Certificate SHM No.</th> <th>Lat (S)</th> <th>Lon (E)</th> <th>Remark</th> </tr> </thead> <tbody> <tr> <td rowspan="4">312</td> <td>052</td> <td>Sularto</td> <td>05.16.07.10.1.00584</td> <td>0°08'11.6"S</td> <td>102°04'34.6"E</td> <td rowspan="4">4 pegs</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°08'11.8"S</td> <td>102°04'36.3"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°08'10.6"S</td> <td>102°04'35.3"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°08'10.6"S</td> <td>102°04'35.7"E</td> </tr> <tr> <td rowspan="4">312</td> <td>054</td> <td>Ridwan</td> <td>14.05.07.10.1.05151</td> <td>0°08'11.9" S</td> <td>102°4'22.43" E</td> <td rowspan="4">4 pegs</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°08'11.9"S</td> <td>102°04'22.7"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°08'11.1"S</td> <td>102°04'21.7"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°08'11.0"S</td> <td>102°04'22.1"E</td> </tr> <tr> <td rowspan="4">315</td> <td>176</td> <td>Hartoyo</td> <td>05.16.69.62.1.00500</td> <td>0°7'35.9"S</td> <td>102°5'8.6"E</td> <td rowspan="4">4 pegs</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°07'36.0"S</td> <td>102°05'08.6"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°07'35.9"S</td> <td>102°05'09.6"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°07'33.9"S</td> <td>102°05'09.6"E</td> </tr> <tr> <td rowspan="4">315</td> <td>169</td> <td>Ngateno</td> <td>05.16.69.62.1.00546</td> <td>0°7'46.5"S</td> <td>102°4'49.9"E</td> <td rowspan="4">4 pegs</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°07'46.6"S</td> <td>102°04'50.3"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°07'45.5"S</td> <td>102°04'49.6"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°07'45.6"S</td> <td>102°04'50.0"E</td> </tr> <tr> <td rowspan="4">326</td> <td>484</td> <td>Wawan Gunawan/Mastiah</td> <td>05.16.07.10.1.00814</td> <td>0°7'56.3"S</td> <td>102°4'43.1"E</td> <td rowspan="4">4 pegs</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°07'56.5"S</td> <td>102°04'43.3"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°07'55.7"S</td> <td>102°04'42.6"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°07'55.7"S</td> <td>102°04'43.0"E</td> </tr> <tr> <td rowspan="4">319</td> <td>296</td> <td>Endri S. / Joko S.</td> <td>05.09.70.71.1.00052</td> <td>0°6'39.9"S</td> <td>102°5'25.1"E</td> <td rowspan="4">4 pegs</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°06'39.9"S</td> <td>102°05'24.4"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°06'38.9"S</td> <td>102°05'23.6"E</td> </tr> <tr> <td></td> <td></td> <td></td> <td>0°06'38.9"S</td> <td>102°05'23.1"E</td> </tr> </tbody> </table>	KT/Farmer Group	Plot No.	SH Owner	Land Certificate SHM No.	Lat (S)	Lon (E)	Remark	312	052	Sularto	05.16.07.10.1.00584	0°08'11.6"S	102°04'34.6"E	4 pegs				0°08'11.8"S	102°04'36.3"E				0°08'10.6"S	102°04'35.3"E				0°08'10.6"S	102°04'35.7"E	312	054	Ridwan	14.05.07.10.1.05151	0°08'11.9" S	102°4'22.43" E	4 pegs				0°08'11.9"S	102°04'22.7"E				0°08'11.1"S	102°04'21.7"E				0°08'11.0"S	102°04'22.1"E	315	176	Hartoyo	05.16.69.62.1.00500	0°7'35.9"S	102°5'8.6"E	4 pegs				0°07'36.0"S	102°05'08.6"E				0°07'35.9"S	102°05'09.6"E				0°07'33.9"S	102°05'09.6"E	315	169	Ngateno	05.16.69.62.1.00546	0°7'46.5"S	102°4'49.9"E	4 pegs				0°07'46.6"S	102°04'50.3"E				0°07'45.5"S	102°04'49.6"E				0°07'45.6"S	102°04'50.0"E	326	484	Wawan Gunawan/Mastiah	05.16.07.10.1.00814	0°7'56.3"S	102°4'43.1"E	4 pegs				0°07'56.5"S	102°04'43.3"E				0°07'55.7"S	102°04'42.6"E				0°07'55.7"S	102°04'43.0"E	319	296	Endri S. / Joko S.	05.09.70.71.1.00052	0°6'39.9"S	102°5'25.1"E	4 pegs				0°06'39.9"S	102°05'24.4"E				0°06'38.9"S	102°05'23.6"E				0°06'38.9"S	102°05'23.1"E	<p>Complied</p>
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Criteria 2.2
Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.

<p>Eligibility</p>	<p>For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).</p>	<p>Based on information during interview with sample of smallholders, land use history of smallholders member of Amanah is originated from Indonesia Government Transmigration Program in 1980's. The current oil palm land owned are from remaining area outside the scope of collaboration between the Plantations company and its associated smallholders. Therefore, the</p>	<p>Complied</p>
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		existing land is given by the government and FPIC is not applicable. Currently, all the members are local communities.	
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Based on information during interview with sample of smallholders, land use history of smallholders member of Amanah is originated from Indonesia Government Transmigration Program in 1980's. The current oil palm land owned are from remaining area outside the scope of collaboration between the Plantations company and its associated smallholders. Therefore, the existing land is given by the government and FPIC is not applicable. Currently, all the members are local communities.	Complied
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Based on information during interview with sample of smallholders, land use history of smallholders member of Amanah is originated from Indonesia Government Transmigration Program in 1980's. The current oil palm land owned are from remaining area outside the scope of collaboration between the Plantations company and its associated smallholders. Therefore, the existing land is given by the government and FPIC is not applicable. Currently, all the members are local communities.	Complied
Criteria 2.3			
The right to use the land is not disputed by indigenous peoples, local communities or other users			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to appendix 1).	Each member of Asosiasi Petani Sawit Swadaya Amanah has signed the Member Declaration dated 1 July 2020. Within the declaration, each member committed shall inform to The Group Manager: <ul style="list-style-type: none"> 1. All the land ownership. 2. Location of their oil palm plots. 3. Information of converted plots after November 2005 using HCV-HCS approach. 4. Every plot located on steep area. 5. Every plot located on peat area. 6. Details on replanting programme and extension area. 7. Every land dispute occurs. 8. Land use and ownership status. 9. Source of manpower used. 	Complied

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Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	Group Manager ensure that group members lands are not claimed or contested by any third parties or local communities and there is no violation of customary rights. If there is any land dispute, there will be go through the mechanism of communication and consultation. Based on interview during this surveillance audit (ASA 1_3); with Head of Trimulya Jaya Village (Bapak Rastam) and Bukit Jaya Village (Bapak Iswanjaya), there is no land disputes occurs on 2020 – 2021 period.	Complied
Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	Group Manager ensure that group members lands are not claimed or contested by any third parties or local communities and there is no violation of customary rights. If there is any land dispute, there will be go through the mechanism of communication and consultation, that stipulate if there is a complaint, will be delivered in to the Group Manager through Chairman of the farmers group/ <i>Ketua Kelompok Tani</i> (internal) and directly accepted by the Group Manager (external complaint). The submission of complaints or complain both internal or external can be done through verbal or written. Based on interview during this surveillance audit (ASA 1_3); with Head of Timulya Jaya Village (Bapak Rastam) and Bukit Jaya Village (Bapak Iswanjaya), there is no land disputes occurs on 2020 – 2021 period.	Complied
Criteria 2.4			
Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	According to the map " <i>Peta Petani Sawit Swadaya Amanah Kecamatan Ukui Kab. Pelalawan</i> " Scale 1:300,000, smallholders plot located outside the Tesso Nilo National Park and other protected areas. This map developed by WWF with reference of Forest Cover 2011 and Tesso Nilo National Park.	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	According to the map " <i>Peta Petani Sawit Swadaya Amanah Kecamatan Ukui Kab. Pelalawan</i> " Scale 1:300,000, smallholders plot located outside the Tesso Nilo National Park and other protected areas. This map developed by WWF with reference of Forest Cover 2011 and Tesso Nilo National Park.	Complied

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Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	According to the map " <i>Peta Petani Sawit Swadaya Amanah Kecamatan Ukui Kab. Pelalawan</i> " Scale 1:300,000, smallholders plot located outside the Tesso Nilo National Park and other protected areas. This map developed by WWF with reference of Forest Cover 2011 and Tesso Nilo National Park.	Complied
Criteria 2.5			
For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their free, prior and informed consent, based on a simplified FPIC approach (refer to appendix 1).	Each member of Asosiasi Petani Sawit Swadaya Amanah has signed the Member Declaration dated 1 July 2020. Within the declaration, each member committed to: " <i>Tidak membuka atau memperoleh tanah dari masyarakat adat, komunitas lokal, atau pengguna lain tanpa persetujuan atas dasar informasi awal tanpa paksaan (PADIATAPA), berdasarkan pendekatan PADIATAPA yang sederhana</i> ". Land ownership obtained since 1999 up to 2008 and there is no new planting for all members of Amanah.	Complied
Milestone A	A Smallholders complete training on how to conduct a simplified FPIC approach.	Members of AMANAH planted the oil palm crops since 2000-2001. There is no new planting or new member or replanting until current surveillance (ASA 1_3). This association planned for replanting approximately in 2025.	Complied
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.	Members of AMANAH planted the oil palm crops since 2000-2001. There is no new planting or new member or replanting until current surveillance (ASA 1_3). This association planned for replanting approximately in 2025. Land use history for smallholders member of AMANAH is originated from Indonesia Government Transmigration Program in 1980's.	Complied
Principle 3: Respect human rights, including workers' rights and conditions			
Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.			
Criteria 3.1			

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There is no use of forced labour.			
Eligibility	Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour on the farm, including family, contract and hired labour (refer to appendix 1).	Smallholder member has signed the written commitment as per " <i>Deklarasi Anggota Asosiasi Petani Sawit Swadaya Amanah</i> " dated 1 July 2020 which stated at point 3 " <i>Saya berkomitmen untuk memastikan tidak ada kerja paksa pada operasional perkebunan dan mengakhiri kerja paksa yang ada</i> " – "Smallholder member commit to ensuring no forced labour on farm operations and ending any existing forced labour". Asosiasi Amanah also has a policy on prohibiting the use if forced and trafficked labour as " <i>Kebijakan Asosiasi Amanah</i> " dated 5 January 2020. Based on interview with smallholder member of Asosiasi Amanah and workers reveal that individual smallholder understood the group policy "Kebijakan Asosiasi" on prohibiting the use if forced and trafficked labour and there is no formed of forced labour in farm operation.	Complied
Milestone A	Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited: <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages 	According to the interview with ICS, smallholder member and workers during field visit confirmed that there is no forced labor employed in their operational activity. The farmers usually manage their own land or hiring their family member. Working agreement usually based on verbal agreement based on kinship closeness. Uniquely, based on mutual agreement, all farmers who are members of the Asosiasi Amanah apply the same wage value for each job such as harvesting, pruning and fertilizing. So there is no workers dispute until now.	Complied
Milestone B	Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.	All workers in the plot, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen. This is confirmed during workers interview and field visit to smallholder plots. The farmers usually manage	Complied

		<p>their own land or hiring their family member. Working agreement usually based on verbal agreement based on kinship closeness.</p> <p>Asosiasi Amanah hire the workers and employ the workers without coercion and freely. It was confirmed during interview with Asosiasi Amanah Workers (Office workers and Spraying operators). It was also reveal based on the work contract document "<i>Perjanjian Kerja</i>", sample seen on behalf LDR, contract No: 006/DOK Amanah/SPK/V/2015 dated 4 May 2015, stated at article VII "<i>Azas Keberlakuan Perjanjian</i>" point 1. "<i>Perjanjian ini merupakan kesepakatan yang telah dibuat dan ditandatangani secara patut dan dalam kesetaraan para pihak, tidak ada paksaan dan tekanan dalam bentuk dan cara apapun juga</i>".</p>	
<p>Criteria 3.2 Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.</p>			
Eligibility	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> 1. Compliance with the minimum age of workers and as defined by local, state, or national law, 2. Not exposing children to hazardous work. 3. Providing adult supervision of young people working on the farm. 4. Ensuring the practice of children's rights to education is unrestricted and respected. <p>(Refer to appendix 1).</p>	<p>Smallholder member has signed the written commitment as per "<i>Deklarasi Anggota Asosiasi Petani Sawit Swadaya Amanah</i>" dated 1 July 2020 which stated at point 8 "<i>Memastikan tidak ada pekerja anak pada operasi perkebunan dan mengakhiri setiap pekerja anak yang ada</i>" – "Ensuring no child labour on farm operations and ending any existing child labour".</p> <p>Asosiasi Amanah also has a policy to prohibit child labour as per "<i>Kebijakan Asosiasi Amanah</i>" dated 5 January 2020, stated at point 5 "<i>Melarang mempekerjakan anak-anak</i>" – Prohibit to employ child labour".</p> <p>During field visit to smallholder plots and interview with workers and smallholder member confirmed that there is no child labour were work in farm operation. All smallholder member and workers are aware regarding the prohibition of child labour.</p>	Complied
Milestone A	<p>Group managers and smallholders implement measures to protect children as follows:</p>	<p>Asosiasi Amanah has establish a policy to prohibit child labour as per "<i>Kebijakan Asosiasi Amanah</i>" dated 5 January 2020, stated at point 5 "<i>Melarang mempekerjakan anak-anak</i>" – Prohibit to employ child labour".</p>	Complied

	<ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>During field visit to smallholder plots and interview with workers and smallholder member confirmed that there is no child labor were work in farm operation. All smallholder member and workers are aware regarding the prohibition of child labour.</p> <p>Based on list of workers of Asosiasi Amanah also confirmed that there is no workers with age under 17 years old. The youngest workers age are 21 years old.</p> <p>ICS also has ensure that all smallholder member were not use the child labour for their operation. Field supervisor/mandore and ICS regularly monitor the harvesting and manuring activity in the field.</p>	
Milestone B	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>Asosiasi Amanah has establish a policy to prohibit child labour as per "<i>Kebijakan Asosiasi Amanah</i>" dated 5 January 2020, stated at point 5 "<i>Melarang mempekerjakan anak-anak</i>" – Prohibit to employ child labour".</p> <p>During field visit to smallholder plots and interview with workers and smallholder member confirmed that there is no child labour were work in farm operation. All smallholder member and workers are aware regarding the prohibition of child labour.</p> <p>Based on list of workers of Asosiasi Amanah (<i>Data Nama Pemanen Petani Swadaya Amanah, Data Karyawan TUS</i>) also confirmed that there is no workers with age under 17 years old. The youngest workers are 21 years old.</p> <p>ICS also has ensure that all smallholder member were not use the child labour for their operation. Field supervisor/mandore and ICS regularly monitor the harvesting and manuring activity in the field.</p>	Complied
<p>Criteria 3.3</p> <p>Workers' pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.</p>			
Eligibility	<p>Smallholders commit to pay workers according to minimum legal requirements or mandatory industry standards (Refer to appendix 1).</p>	<p>Individual smallholders following the instruction from group manager for minimum wage. Group Manager has shown the document Regency Minimum Wage (UMK) as stated by the Decree of the Governor of Riau Number: KPTS.1581/XI/2020 dated 20 November 2020 concerning</p>	Complied

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		<p>District/City Minimum Wages in Riau Province in 2021 where the Minimum Wage for Pelalawan Regency is set at IDR 3,002,383.89/month. Based on the Regulation of the Minister of Manpower Number 15 of 2018 concerning Minimum Wages, the daily wage of workers can be calculated by dividing the monthly wage by 25 (for 6 working days a week), so based on this calculation the daily minimum wage in Pelalawan district in 2021 is Rp. 120,095.36 / Working Day for 40 hours per week. Based on interviews and verification of wage documents with spraying workers (M, KH, SW and J), they work 5.5 hours a day. Based on interviews with harvesters (S, Sp of KT 324, Plots 443); that the average harvesting activity starts at 07.00 to 12.00 or about 5 hours and the average yield per day is 1 - 1.5 tons. Harvester wages based on agreement with farmers are IDR 140-150 per Kg. Based on the calculation of the minimum wage; IDR 3,002,383.89 per month (25 days) and 7 hour per day, so the minimum wage per hour is IDR 17,156.48. Sample taken of receive payments April 2021 period: TUS (spraying) Team:</p>	
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No.	Name	Wage per Day (5.5 hours per day)	Work Day Number	Total Payment Receive
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11	Susianingsih	IDR 100.000	14,5	IDR 1.450.000
12	Yaroah	IDR 100.000	9,5	IDR 950.000
13	Rokhim (Mandor)	IDR 130.000	14,5	IDR 1.885.000
14	Rusman Efendi (Helper)	IDR 110.000	14,5	IDR 1.595.000
15	Jumaris (Helper)	IDR 110.000	14,5	IDR 1.595.000
	Average	IDR 103.333	13,3	IDR 1.378.333
			wage per day	IDR 103.634
			wage per hour	IDR 18.843

Note:

- Actual Hour per day 06:30 - 12:00 (5.5 hours)
- Average wage per hour for spraying activity IDR 18,788
- Based on Decree of Governor of Riau Number: KPTS.1581/XI/2020 dated 20 November 2020; IDR 3,002,383.89/month → IDR 17,156.48 per hour

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Based on interviews and verification of wage documents with spraying workers (M, KH, SW and J), they work 5.5 hours a day.
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Sample taken of receive payments April 2021 period:

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<p>Criteria 3.4 Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.</p>																																																						
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (Refer to appendix 1).	Asosiasi Petani Sawit Swadaya Amanah has had the organizational Policy (latest revised on 5 January 2020) as follows: 1. Committed to ensuring the implementation of best management practices in palm oil cultivation based on sustainable management system. 2. Comply with legal requirements, ethical, anti-corruption, anti-bribery and fraud in our operational or transaction.	Complied																																																			

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		<ol style="list-style-type: none"> 3. Committed to conduct best harvesting 4. Zero burning 5. Committed to conduct and implement OHS culture, including using appropriate PPE's in workplace. All harvester shall using appropriate PPE's. 6. Committed in ethical business, anti-corruption, bribery and fraud. 7. Respect in human rights (ethnics, country origin, religion, disability, gender, sex orientation, labor union memberships, political affiliation and age). 8. Prohibited to employed underage (18 years). 9. Prevention of sexual harassment and any other reproduction harassment and protected women reproduction rights. 10. Freedom to unite refer to Fundamental Acts 1945 and Pancasila. <p>Based on interview with the farmer and management of Asosiasi and also verification of farmer complaint record on period 2020-2021, there was no complaint and grievance noted.</p>	
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	<p>Group Manager of Amanah has provide complaint/grievance channel directly through the monthly/annual meeting or indirectly through the letter to Group Manager.</p> <p>Asosiasi Petani Sawit Swadaya Amanah has had a complaint and communication mechanism, this mechanism has been disseminated to all member on 17 July 2019 during the RSPO P&C for Independent Smallholder and FPIC Interpretation training.</p>	Complied
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	<p>Base on interview to several farmer on the field observation; farmer namely: Sularto (KT: 312 plots No. 052), Hartoyo (KT: 315 plots No. 176), Wawan Gunawan/Mastiah (KT: 326 plots No. 484) and Endri S./Joko S (KT 319 plots No. 296), all individual smallholder understood that the Group Manager has established procedure for dealing with complaint and grievances. All farmers understood how to make a complaint.</p>	Complied
Criteria 3.5			

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Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (Refer to appendix 1).	<p>Smallholder member has signed the written commitment as per "<i>Deklarasi Anggota Asosiasi Petani Sawit Swadaya Amanah</i>" dated 1 July 2020 which stated at point which stated at point 6 "<i>Menyediakan kondisi dan fasilitas kerja yang aman</i>" – "Providing safe working conditions and facilities". Asosiasi Amanah also has a policy regarding occupational health and safety as per "<i>Kebijakan Asosiasi Amanah</i>" dated 5 January 2020. Stated at point 3 "<i>Memperhatikan dan menerapkan budaya keselamatan dan Kesehatan kerja (K3), salah satunya dengan memakai Alat pelindung Diri (APD) jika itu diperlukan dalam melaksanakan tugas sehari-hari dengan memperhatikan tempat dan kondisi kerja</i>" - Pay attention and implement a culture of occupational safety and health (OHS), one of which is by wearing Personal Protective Equipment (PPE) if it is needed in carrying out daily tasks by paying attention to the place and working conditions. Asosiasi Amanah assisted by company PT Inti Indosawit Subur has provide PPE for workers:</p> <ul style="list-style-type: none"> - Harvester: Safety helmet, Safety boots, Safety glasses, harvesting tools protector. - Spraying workers: Overall, Mask, Rubber Hand gloves, Safety glasses. <p>Evidence of PPE provision are available as per "<i>Berita Acara Penyerahan Alat Pelindung Diri (APD) Asosiasi Amanah</i>". Sample seen:</p> <ul style="list-style-type: none"> - <i>Berita Acara Penyerahan Alat Pelindung Diri (APD)</i>, dated 13/07/2019 for Smallholder Group KT 327, PPE consist of: safety helmet, safety glasses, safety boots and harvest tools protector as much as 40 unit. - <i>Berita Acara Penyerahan Alat Pelindung Diri (APD)</i>, dated 13/07/2019 for Smallholder Group KT 325, PPE consist of: safety helmet, safety glasses, safety boots and harvest tools protector as much as 100 unit. - <i>Berita Acara Penyerahan Alat Pelindung Diri (APD)</i>, dated 13/07/2019 for Smallholder Group KT 322, PPE consist of: safety helmet, safety glasses, safety boots and harvest tools protector as much as 84 unit. 	Complied

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		<ul style="list-style-type: none"> - <i>Berita Acara Penyerahan Alat Pelindung Diri (APD)</i>, dated 13/07/2019 for Smallholder Group KT 314, PPE consist of: safety helmet, safety glasses, safety boots and harvest tools protector as much as 148 unit. - <i>Berita Acara Penyerahan Alat Pelindung Diri (APD)</i>, dated 13/07/2019 for Smallholder Group KT 313, PPE consist of: safety helmet, safety glasses, safety boots and harvest tools protector as much as 156 unit. - <i>Berita Acara Penyerahan Alat Pelindung Diri (APD)</i>, dated 13/07/2019 for Smallholder Group KT 312, PPE consist of: safety helmet, safety glasses, safety boots and harvest tools protector as much as 224 unit. 	
Milestone A	Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them	<p>Training for OHS and safety risk associated with farm work (including that of pesticide use) and how to mitigate them has been conducted on 6 March 2019 by PT Inti Indosawit Subur (coach company) and on 17 July 2019 by SNV Jakarta. Limited pesticide usage training has been conducted on 24 May 2019 by PT Inti Indosawit Subur.</p> <p>Asosiasi Amanah has programmed the training for 2020/2021 including OHS training for smallholder member, however due to Covid-19 Pandemic, the training cannot be done and to be postponed until the condition normal and no outbreak of Covid-19.</p>	Complied
Milestone B	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 	<p>Workers including smallholder family member have access to safe working conditions and amenities.</p> <p>Each workers and smallholder has their own housing. During field visit to smallholder and workers housing indicated that the housing is standard for health and safety, working equipment for harvesting store in separated place, herbicide/pesticide store in the separate place. Adequate drinking water are easy to gain and access by smallholder and workers, toilets are easy to access when the workers work in the field, all workers has motorcycle to support their transportation and the farm location normally near to the housing.</p> <p>First aid equipment provide by Asosiasi Amanah for each Smallholder Group. There are 17 smallholder group of Asosiasi Amanah has receive first aid kit. During field observation confirmed that first aid kit provide has met</p>	Complied

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		<p>with the standard. Evidence of First aid kit provision are available as per "<i>Berita Acara Penyerahan Kotak P3K Asosiasi Amanah</i>" dated 13 July 2019. Asosiasi Amanah assisted by company PT Inti Indosawit Subur has provide PPE for workers:</p> <ul style="list-style-type: none"> - Harvester: Safety helmet, Safety boots, Safety glasses, harvesting tools protector. - Spraying workers: Overall, Masker, Rubber Hand gloves, Safety glasses. <p>Evidence of PPE provision are available as per "<i>Berita Acara Penyerahan Alat Pelindung Diri (APD) Asosiasi Amanah</i>".</p> <p>Medical examination for TUS (Tim Unit Semprot) or spraying workers has been conducted annually by Asosiasi Amanah. Evidence of medical check-up are available and record as per "<i>Surat Keterangan Kesehatan</i>". Latest medical check-up conducted on 9 January 2021, sample seen for MCU record:</p> <ul style="list-style-type: none"> - <i>Surat Keterangan Kesehatan</i> No. 37/RSMS/SKS/I/2021, dated 9 January 2021 on behalf Kuni Hidayati. Result of MCU: normal and fit to work. - <i>Surat Keterangan Kesehatan</i> No. 41/RSMS/SKS/I/2021, dated 9 January 2021 on behalf Sri Wahyuni WS. Result of MCU: normal and fit to work. - <i>Surat Keterangan Kesehatan</i> No. 31/RSMS/SKS/I/2021, dated 9 January 2021 on behalf Yaruah. Result of MCU: normal and fit to work. - <i>Surat Keterangan Kesehatan</i> No. 28/RSMS/SKS/I/2021, dated 9 January 2021 on behalf Mariatun. Result of MCU: normal and fit to work. <p>All workers and spraying workers are covered by medical insurance "BPJS Kesehatan". Registration number and BPJS Kesehatan card can be shown during audit.</p>	
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Criteria 3.6
 There is no discrimination, harassment, or abuse on the farm.

Note: Are there workers on the farm? If no, SKIP			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (Refer to appendix 1).	Smallholder member has signed the written commitment as per " <i>Deklarasi Anggota Asosiasi Petani Sawit Swadaya Amanah</i> " dated 1 July 2020 which stated at point 7 " <i>Tidak ada diskriminasi, pelecehan atau penyalahgunaan wewenang di kebun</i> " – Smallholder member commit to No discrimination, harassment or abuse on the farm. During interview with sample workers (harvester, sprayer/TUS and office admin) confirmed that there is no practise of discrimination, harassment or abuse on the farm.	Complied
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace.	Smallholder member has complete the training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace. The training has been conducted on 6 March 2019 and 20 April 2019. Evidence of training are available during audit. Training programme 2020/2021 has been establish by Asosiasi Amanah including this training, however due to Covid-19 pandemic the training was postponed until the situation is normal.	Complied
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	Asosiasi Amanah has policies related to anti-discrimination, violence, forced labour, harassment or abuses at work as per " <i>Kebijakan Asosiasi Amanah</i> ". Stated at point 4 & 6: Point 4. " <i>Memperlakukan seluruh karyawan Asosiasi secara adil dan menghormati hak asasi manusia, tanpa memandang suku, kasta, agama, cacat fisik, jender, keanggotaan serikat pekerja, afiliasi politik dan atau umur</i> " - Treat all employees of the Association fairly and respect human rights, regardless of ethnicity, caste, religion, disability, gender, trade union membership, political affiliation and or age. Point 6. " <i>Mencegah pelecehan seksual dan berbagai bentuk kekerasan terhadap perempuan serta melindungi hak-hak reproduksinya</i> " - Prevent sexual harassment and various forms of violence against women and protect their reproductive rights.	Complied

		<p>During interview with sample workers (harvester, sprayer/TUS and office admin) confirmed that there is no practise of discrimination, harassment or abuse in the farm.</p>	
<p>Principle 4: Protect, conserve and enhance ecosystems and the environment Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.</p> <p><i>Preamble</i></p> <p>High Conservation Value (HCVs) and High Carbon Stock (HCS) forests This Independent Smallholder Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices which also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting (see here). Aligned with the new HCS requirements in the RSPO 2018 P&Cs, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020. In the meantime, independent smallholders are not allowed to clear any primary forests or any areas required to protect or enhance HCVs and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new plantings will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.</p> <p>Remediation and Compensation Procedure (RaCP) Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment. The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) supported by the RSPO Secretariat.</p>			
<p>Criteria 4.1 High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.</p>			

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Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (Refer to appendix 1).	<p>Each member of Asosiasi Petani Sawit Swadaya Amanah has signed the Member Declaration dated 1 July 2020. Within the declaration, each member committed to:</p> <ol style="list-style-type: none"> 1. Continue to progress along the standard and meet the required milestones for progress. 2. Participate in trainings as required and actively participate in the group. 3. Ensure no forced labour on farm operations and end any existing forced labour. 4. Pay national level minimum wage. 5. Respect the rights of workers to file a complaint. 6. Provide safe working conditions and facilities. 7. No discrimination, harassment or abuse on the farm. 8. Ensure no child labour on farm operations and end any existing child labour. 9. Not clearing or acquiring land from indigenous peoples, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach. 10. Resolve any existing disputes. 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation). 12. Protect HCVs and HCS forests through the precautionary practices approach. 13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. 14. Use of best management practices for oil palm on peat. 15. No burning for preparing land or pest control. 16. Minimise and control erosion. 	Complied
Milestone A	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS 	Smallholder member has completed the training related EIA, HCV, Soil and Water Conservation. The training has been conducted by PT. Inti Indosawit Subur on 23 February 2019. This training attended by 21 smallholders.	Complied

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	<p>forests</p> <ul style="list-style-type: none"> • Human-wildlife conflict; and • Rare, threatened and endangered species and important ecosystems. 	<p>The HCV training containing:</p> <ol style="list-style-type: none"> 1. The importance of maintaining and conserving HCV area. 2. Human-wildlife conflict management. 3. Rare, Threatened and Endangered species and important ecosystems. <p>Training programme 2020/2021 has been established by Asosiasi Amanah including this training, however due to Covid-19 pandemic the training was postponed until the situation is normal.</p>	
Milestone B	<p>Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable</p>	<p>Based on interview with 26 smallholders' sample during field visit, the members aware that hunt, catch, trap or kill the wildlife is forbidden. Auditor did not find its action in their plots.</p> <p>During field visit in plot 311-004, HCV area is identified as buffer zone (creek) has conserved with woody plants such as Pulai (<i>Alstonia scholaris</i>) and bamboo. The riparian zone-maintained width 5 meters along the creek Bengkarai. Also, Amanah apply the public information on RTE species refer to national regulation prior to entering the Farmer Group area, with erecting the RTE's species poster and available publicly.</p>	Complied
<p>Criteria 4.2</p> <p>Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).</p>			
Eligibility	<p>Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through use of the simplified combined HCV- HCS approach for Smallholders (Refer to appendix 1).</p>	<p>Members of Asosiasi Petani Sawit Swadaya Amanah planted the oil palm crops since 2000-2001. There is no new planting or new member or replanting until current surveillance (ASA 1_3).</p>	Complied
Milestone A	<p>Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.</p>	<p>Members of Asosiasi Petani Sawit Swadaya Amanah planted the oil palm crops since 2000-2001. There is no new planting or new member or replanting until current surveillance (ASA 1_3).</p>	Complied

Milestone B	An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.	Members of Asosiasi Petani Sawit Swadaya Amanah planted the oil palm crops since 2000-2001. There is no new planting or new member or replanting until current surveillance (ASA 1_3).	Complied
<p>Criteria 4.3</p> <p>New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> • Do not replace any HCVs • Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach • Are not on steep slopes (more than 25 degrees or as in the National Interpretation) • Are not on peat areas of any depth. 			
Eligibility	Smallholders provide information on all planned new plantings and commit that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat (Refer to appendix 1).	<p>Each member of Asosiasi Petani Sawit Swadaya Amanah has signed the Member Declaration dated 1 July 2020. Within the declaration, each member committed to:</p> <ol style="list-style-type: none"> 1. Continue to progress along the standard and meet the required milestones for progress 2. Participate in trainings as required and actively participate in the group 3. Ensure no forced labour on farm operations and end any existing forced labour 4. Pay national level minimum wage. 5. Respect the rights of workers to file a complaint 6. Provide safe working conditions and facilities. 7. No discrimination, harassment or abuse on the farm. 8. Ensure no child labour on farm operations and end any existing child labour. 9. Not clearing or acquiring land from indigenous peoples, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach. 10. Resolve any existing disputes 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep 	Complied

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		<p>slopes (more than 25 degrees or as in National Interpretation)</p> <p>12. Protect HCVs and HCS forests through the precautionary practices approach</p> <p>13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion</p> <p>14. Use of best management practices for oil palm on peat</p> <p>15. No burning for preparing land or pest control</p> <p>16. Minimise and control erosion.</p> <p>17. Not using paraquat and pesticides listed by WHO Class 1A and 1B.</p>	
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV and HCS approach, before any land preparation commences	Members of Amanah planted the oil palm crops since 2000-2001. There is no new planting or new member or replanting until current surveillance (ASA 1_3).	Complied
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	Members of Amanah planted the oil palm crops since 2000-2001. There is no new planting or new member or replanting until current surveillance (ASA 1_3).	Complied
<p>Criteria 4.4</p> <p>Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.</p>			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (Refer to appendix 1).	<p>Group Manager has confirms the presence of peat refer to Map of soil analysis in scale 1 : 20,000. Group Manager of Asosiasi Petani Sawit Swadaya Amanah assisted by Research and Development Asian Agri Group has conducted semi detailed soil survey in July 2015. Based on the map, soil profile in Asosiasi Petani Sawit Swadaya Amanah are:</p> <ul style="list-style-type: none"> - <i>Typic Haplosaprist</i> physiography: land; topography: flat 0-3%; good drainage; effective depth: 120 cm; water depth: 80 cm. - <i>Humic Endoaquepts</i>; physiography: land; topography: flat 0-3%; good drainage; effective depth: 120 cm, water depth: > 120 cm. 	Complied

		<ul style="list-style-type: none"> - <i>Typic Endoaquepts</i>; physiography: land; topography: flat 0-3%; good drainage; effective depth: 100 cm, water depth: 60 cm. - <i>Typic Placaquods</i>; physiography: land; topography: flat 0-3%; good drainage; effective depth: 60 cm, water depth: > 120 cm. - <i>Typic Dystrudepts</i>; physiography: land; topography: flat 0-3%; good drainage; effective depth: 120 cm, water depth: > 120 cm. <p>Best Management Practices on peat have been implemented for examples subsidence monitoring, surface and ground water level. As seen on subsidence monitoring on point No.01, plot 021, KT 311; point No.02, plot 125, KT 314; point No.03, plot 493, KT 327; point No.04, plot 204, KT 316. Monitoring performed since 2018. Latest monitoring of subsidence conducted on 6 January 2021.</p> <p>Water level monitoring as evidence in KT 312, 313, 314, 316, 325, 326, 327, latest monitoring of water level conducted on 3 June 2021.</p>	
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	<p>Training of best management practices for peat has been performed by Asosiasi Petani Sawit Swadaya Amanah, as examples training and Extension on Peat Soil dated 19 November 2019 conducted by PT Inti Indosawit Subur. This training containing peat soil definition, importance of preserving peat sustainability and action plan to maintain and preserve existing plantation by using Best Agriculture Practices on peat. This training attended by 23 participants. Due to Covid-19 pandemic, there is no training held in 2020 until the present.</p> <p>Peat land status on smallholders plot is mature peat or "sapric". However, the association has made regularly monitoring on peat subsidence poles which distribute in four Farmer Group or "KT". There are KT 311, KT 314, KT 327 and KT 316. Monitoring of peat subsidence conducted every 6 months. The latest monitoring record on 6 January 2021 with result no subsidence from the previous monitoring.</p>	Complied
Milestone B	Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of	During onsite verification in plot 327-499, there were water management applies using water gate. Also, in plot 311-021 peat subsidence pole number 04, seen that peat subsidence is well measured.	Complied

	subsidence rate for existing planting on peat.	These two methods is an implementation of action plan by smallholders to maintain subsidence rate in their plots, as well as to prevent dried peat.	
Criteria 4.5			
Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (Refer to appendix 1).	<p>Each member of Asosiasi Petani Sawit Swadaya Amanah has signed the Member Declaration dated 1 July 2020. Within the declaration, each member committed to:</p> <ol style="list-style-type: none"> 1. Continue to progress along the standard and meet required milestones for progress. 2. Participate in trainings as required and actively participate in the group. 3. Ensure no forced labour on farm operations and end any existing forced labour. 4. Pay national level minimum wage. 5. Respect the rights of workers to file a complaint. 6. Provide safe working conditions and facilities. 7. No discrimination, harassment or abuse on the farm. 8. Ensure no child labour on farm operations and end any existing child labour. 9. Not clearing or acquiring land from indigenous peoples, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach. 10. Resolve any existing disputes 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation). 12. Protect HCVs and HCS forests through the precautionary practices approach. 13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. 14. Use of best management practices for oil palm on peat. 15. No burning for preparing land or pest control. 	Complied

		16. Minimise and control erosion. 17. Not using paraquat and pesticides listed by WHO Class 1A and 1B.	
Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	Members of Amanah planted the oil palm crops since 2000-2001. There is no new planting or new member or replanting until current Annual Surveillance Assessment (ASA 1_3).	Complied
Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	Members of Amanah planted the oil palm crops since 2000-2001. There is no new planting or new member or replanting until current Annual Surveillance Assessment (ASA 1_3).	Complied
Criteria 4.6			
Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (Refer to appendix 1).	Smallholder member has signed the written commitment as per " <i>Deklarasi Anggota Asosiasi Petani Sawit Swadaya Amanah</i> " dated 1 July 2020 which stated at point which stated at point 15 " <i>Tidak ada pembakaran untuk menyiapkan lahan atau pengendalian hama</i> " – "Smallholder member commit to No burning for preparing land or pest control". During field visit to sample smallholder plots and interview they aware regarding their commitment to no burning for preparing land or for pest control, nor open fire for waste management. It was also confirmed that there is no planning to expand the new plantation of smallholder member Asosiasi Amanah. Asosiasi Amanah also has a policy to no burning for preparing land and replanting as per " <i>Kebijakan Asosiasi Amanah</i> " dated 5 January 2020. Stated at point 2 " <i>Melakukan praktik tanpa bakar dalam kegiatan pembangunan maupun peremajaan perkebunan</i> " – to conduct no burning practices during cultivation or replanting. During field visit to sample smallholder plots found that there is no burning practices on farm.	Complied

<p>Milestone A</p>	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their plots. 	<p>According information collected from Group Manager, Asosiasi Amanah have no plan for expansion area and recruit/added new member. The organisation focusing to maintain the existing members for sustainability implementation in a way of enhancing knowledge to be more excellence. Asosiasi Amanah also has a policy to no burning for preparing land and replanting as per "<i>Kebijakan Asosiasi Amanah</i>" dated 5 January 2020. Stated at point 2 "<i>Melakukan praktik tanpa bakar dalam kegiatan pembangunan maupun peremajaan perkebunan</i>" - to conduct no burning practices during cultivation or replanting During field visit to sample smallholder plots found that there is no burning practices on farm.</p>	<p>Complied</p>
<p>Milestone B</p>	<p>Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.</p>	<p>During field visit to sample smallholder plots and interview they aware regarding their commitment to no burning for preparing land or for pest control, nor open fire for waste management. It was also confirmed that there is no planning to expand the new plantation of smallholder member Asosiasi Amanah. Asosiasi Amanah also has a policy to no burning for preparing land and replanting as per "<i>Kebijakan Asosiasi Amanah</i>" dated 5 January 2020. Stated at point 2 "<i>Melakukan praktik tanpa bakar dalam kegiatan pembangunan maupun peremajaan perkebunan</i>" - to conduct no burning practices during cultivation or replanting During field visit to sample smallholder plots found that there is no burning practices on farm. Asosiasi Amanah has a procedure for waste management as below:</p> <ul style="list-style-type: none"> - SOP No. 023/DOK/SOP/APSSA/2020 <i>Prosedur Pengelolaan Limbah Plastik di Kebun</i>. According to procedure, plastic waste (fertilizer inner bag) manage by collecting the inner bag from smallholder plots and store in the temporary waste storage and deliver to third party. - SOP No. 028/DOK/SOP/APSSA/2020 <i>Pengadaan Pestisida dan Penanganan Limbah B3</i>. Hazardous waste from ex agrochemical container managed by collecting the hazardous waste in the temporary 	<p>Complied</p>

		<p>hazardous waste storage (maximum 1 years) and deliver to cooperated third party.</p> <p>Asosiasi Amanah has permit for temporary hazardous waste storage as per "Keputusan Kepala Dinas Penanaman Modal dan Pelayanan Terpadu Satu Pintu Kabupaten Pelalawan Nomor: KPTS/503/DPMPTSP-LB3/2019/11 Tentang Izin Operasional Pengelolaan Limbah Bahan Berbahaya Beracun (B3) untuk Kegiatan penyimpanan sementara limbah B3 di Asosiasi Petani Sawit Swadaya Amanah" dated 16 April 2020 and valid until 5 years.</p> <p>Asosiasi Amanah has cooperated with licenced vendor to collect hazardous waste, namely PT Shali Riau Lestari. The agreement contract for hazardous waste handling available as per "Perjanjian Kerjasama Pengelolaan Limbah Bahan Berbahaya dan Beracun (LB3) antara Asosiasi Petani Sawit Swadaya Amanah dengan PT Shali Riau Lestari No. 000/SRL-PKU/MOU/2020" dated 11/06/2020 valid until 10 June 2021. The renewal of agreement contract for hazardous waste handling under process.</p> <p>Record of Hazardous waste delivery to PT Shali Riau Lestari available in "Berita Acara Serah Terima Limbah B3". Latest delivery of hazardous waste on 28/07/2020: ex agrochemical container with volume 125 kg. Hazardous waste manifest number KLH-633000000595UF has been reported to ministry of environment and forestry.</p>	
<p>Criteria 4.7</p>			
<p>Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.</p>			
<p>Eligibility</p>	<p>Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (Refer to appendix 1).</p>	<p>Group Manager already identified riparian zones within the group and mapped in appropriate scale. Riparian zones distribute in seven Smallholder Group, as below:</p> <ol style="list-style-type: none"> 1. "Peta Kelompok Tani 311" creek across plot number 003 and 003. 2. "Peta Kelompok Tani 312" creek across plot number 044, 045 and 073. 3. "Peta Kelompok Tani 313" creek across plot number 099, 101 and 105. 4. "Peta Kelompok Tani 314" creek across plot number 133, 134 and 143. 5. "Peta Kelompok Tani 315" creek across plot number 171, 173 and 164. 6. "Peta Kelompok Tani 316" creek across plot number 201. 	<p>Complied</p>

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		<p>7. "Peta Kelompok Tani 320" creek across plot number 343, 323, 325, 327 and 326.</p> <p>8. "Peta Kelompok Tani 326" creek across plot number 486, 487 and 488.</p>	
Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	<p>Smallholder member has completed combine training (Environmental aspect, Water and Soil Conservation, HCV, including riparian buffer zone management) has been conducted on 23 February 2019. The training organized by PT. Inti Indosawit Subur, combined with associated smallholders. Twenty smallholders have attended the training.</p> <p>Training programme 2020/2021 has been establish by Asosiasi Amanah including this training, however due to Covid-19 pandemic the training was postponed until the situation is normal.</p> <p>There is a program for Y2021 related an action plan to maintain and/or enhance riparian buffer zones. The program is related riparian buffer zone enhancement by planting of woody plants such as Pulai (<i>Alstonia scholaris</i>) and bamboo.</p> <p>Based on interview with 26 smallholders' sample during field visit, the members aware on how to conserve and maintain the riparian zones.</p>	Complied
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	<p>During field visit in plot 311-004, HCV area is identified as buffer zone (creek) has conserved with woody plants such as Pulai (<i>Alstonia scholaris</i>) and bamboo. The riparian zone-maintained width 5 meters along the creek Bengkarai. Also, Amanah apply the public information on RTE species refer to national regulation prior to entering the Farmer Group area, with erecting the RTE's species poster and available publicly.</p>	Complied
<p>Criteria 4.8 Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.</p>			
Eligibility	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A 	<p>Each member of Asosiasi Petani Sawit Swadaya Amanah has signed the Member Declaration dated 1st July 2020. Within the declaration, each member committed to:</p> <ol style="list-style-type: none"> 1. Continue to progress along the standard and meet the required milestones for progress. 2. Participate in trainings as required and actively participate in the 	Complied

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	<ul style="list-style-type: none"> • Providing information for the group manager to keep record of pesticide purchase and use. (Refer to appendix 1) 	<p>group.</p> <ol style="list-style-type: none"> 3. Ensure no forced labour on farm operations and end any existing forced labour. 4. Pay national level minimum wage. 5. Respect the rights of workers to file a complaint. 6. Provide safe working conditions and facilities. 7. No discrimination, harassment or abuse on the farm. 8. Ensure no child labour on farm operations and end any existing child labour. 9. Not clearing or acquiring land from indigenous peoples, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach. 10. Resolve any existing disputes. 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation). 12. Protect HCVs and HCS forests through the precautionary practices approach. 13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. 14. Use of best management practices for oil palm on peat. 15. No burning for preparing land or pest control. 16. Minimise and control erosion. 17. Not using paraquat and pesticides listed by WHO Class 1A and 1B. 	
<p>Milestone A</p>	<p>Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).</p>	<p>The training for BMP's, particularly on agrochemical use, weed and invasive species has conducted on 23 June 2020 and attended by 12 pesticide applicators. Topic of awareness and training is Integrated Pest Management.</p> <p>Amanah has had Spraying team namely "Tim Unit Semprot/TUS" and the premises for keep spraying tools and agrochemical equipment. The pesticide operators of TUS team have well trained, it is proven by Certificates that issued by Pesticides and Fertilizer Commission of Riau</p>	<p>Complied</p>

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		<p>Province. There are 14 operators (12 pesticide applicator, 1 Mandor, 1 driver) that have been trained and certified. Sample of certificates as follow:</p> <ol style="list-style-type: none"> 1. Certificate #626/SET-KP3/VII/2018, issue date 14 July 2018. Name: Rusman Efendi. 2. Certificate #460/SET-KP3/VII/2018, issue date 14 July 2018. Name: Jumaris. 3. Certificate #521.4/225/UPTTPH/III/2018, issue date 17 March 2018, valid until March 2023, name: Lia. 4. Certificate #521.4/216/UPTTPH/III/2018, issue date 17 March 2018, valid until March 2023, name: Kunik. 5. Certificate #521.4/404/UPTTPH/III/2018, issue date 17 March 2018, valid until March 2023, name: Jumiah. 6. Certificate #521.4/284/UPTTPH/III/2018, issue date 17 March 2018, valid until March 2023, name: Susi. 7. Certificate #521.4/388/UPTTPH/III/2018, issue date 17 March 2018, valid until March 2023, name: Siti Masruroh. 8. Certificate #521.4/405/UPTTPH/III/2018, issue date 17 March 2018, valid until March 2023, name: Sari. 	
<p>Milestone B</p>	<p>Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.</p>	<p>Based on interview with 26 smallholders' sample during onsite audit, the members informed that use of pesticide for independent smallholders organized by pesticide applicator "<i>Tim Unit Semprot (TUS)</i>" consisting of twelve persons. Since declaration have signed by the members on 1 July 2020, pesticides that are categorized as WHO Class 1A or 1B or those listed by the Stockholm or Rotterdam Conventions are totally forbidden applied by the organisation.</p>	<p>Complied</p>
<p>Criteria 4.9 The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.</p>			

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Eligibility	Not applicable	N/A	Not Applicable
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	The training for BMP's, particularly on agrochemical use, weed and invasive species has conducted on 23 June 2020 and attended by 12 pesticide applicators. Topic of awareness and training is Integrated Pest Management.	Complied
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	During onsite visit in 26 smallholders sample plot, no invasive species was found. IPM applied for preventing rats by barn owl, while for upkeep, use of pesticide/herbicides is for selective weeding.	Complied
Internal Control System requirements for smallholder groups.			
A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	The structure of the Group Manager has been renew, the same document has also defined the roles and responsibility of all personnel involved. 1. The appointment of Group Manager was regulated as per " <i>Kontrak Kerja Manager Group</i> " dated 9 January 2018, valid until 10 January 2023. The letter appoints H.Sunarno as the Group Manager in Asosiasi Petani Sawit Swadaya Amanah. The requirement for Group Manager: Group manager have knowledge on good on oil palm production; principle and criteria of sustainable oil palm; group certification; internal procedure and policy in group. Roles and responsibility of Group Manager: responsible for all certification process of sustainable for independent smallholder; group manager has no conflict of interest; group manager able to check, monitors and evaluate all member; group manager develops good system and documentation (mission and objective, policy and procedure for operational management and decision making, communication); group manager have fair and transparent marketing	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied

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		<p>system (purchasing and sales from group, complaint upon certification of sustainable FFB, market dispersion and price information); group manager develops internal control system manual; group manager communicates with third party external certification body; group manager shall supervise Internal Control System; group manager shall be able to control and organize registration and internal inspection.</p> <ol style="list-style-type: none"> 2. The appointment of "<i>Komite Persetujuan</i>" - Approval Committee has been defined under "Kontrak Kerja Komite Persetujuan" dated 9 January 2018, valid until 10 January 2023. The approval committee consist of Mr. Jaswijaya, Mr. Edy Sumarmin, Mr. Tajib Ermadi, Mr. Bachrun Arianto, Mr. Juminianto. Roles and responsibility for "<i>Komite Persetujuan</i>" have been defined under "<i>Tugas dan Tanggung Jawab Kerja Komite Persetujuan</i>": Approval committee to conduct selection upon data and reports to be review; to provide improvement recommendation upon result from internal inspection. 3. For Internal Control System (ICS) Team based on "<i>Kontrak Kerja Staf Inspeksi Internal</i>" dated 9 January 2018 and valid until 10 January 2023. The Internal Control team comprise of Mr. Dadang Mulyana, Mr. Rusman Efendi, Mr. Saeroji, Mr. Ari Widodo, Mr. Nur Rahman, Mr. Sukirto, Mr. Paino, Mr. Siswoyo, Mr. Nurdin, Mr. Ahmad Soleh, Mr. Wahib Budiyono, Mr. Paryanto. The roles and responsibility: to conduct internal inspection minimum 1 time per annum and documenting inspection result; to visit purchasing points during harvest to ensure purchasing procedure carried out as per standard; to conduct farmer/member registration; to conduct internal inspection minimum once per year; to inform individual farmer about RSPO internal standard. 4. For Group Manager Purchase and Marketing Team based on "<i>Kontrak Kerja Staf Pembelian & Pemasaran</i>" dated 9 January 2018 and valid until 10 January 2023. The purchase and marketing team comprise of Mr. Sunaryo, Mr. Karno, Mr. Ngatimin. 	
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		Based on interview during this surveillance audit (ASA 1_3) there was a sufficient resources in term of human capital, financial, buildings and other infrastructure such as agriculture tools, emergency response equipment, vehicles and office utensils.		
A.1.2				
Eligibility	The group manager has evidence of legal identity.	<p>Data verified during this surveillance audit (ASA 1_3), including:</p> <ol style="list-style-type: none"> 1) <i>Small Business License</i>: " <i>Surat Izin Usaha Perdagangan Kecil</i>" – (SIUP), Nomor: 137/BPMP2T/SIUP-K/2016/129. Issued by <i>Badan Penanaman Modal dan Pelayanan Perijinan Terpadu</i> of Pelalawan Regency on 9 May 2016 with organization name "ASOSIASI PETANI SAWIT SWADAYA AMANAH". 2) <i>Surat Izin Tempat Usaha (SITU)</i> – business location permit from <i>Badan Penanaman Modal dan Pelayanan Perijinan Terpadu</i> of Pelalawan Regency No. 139/BPMP2T/SITU/2016/195, dated 9 May 2016. 3) Organization Registration - <i>Tanda Daftar Perusahaan (TDP)</i>: 041654900317. 4) According to Article 1 Number 12 Government Regulation (PP) No. 24 of 2018 concerning Electronically Integrated Business Licensing Services (PBTSE), the Business Identification Number (NIB) has the meaning, namely as an identity for business actors issued by the Online Single Submission (OSS) institution after business actors register for their respective business businesses. <p>In addition to having a function as a business identity, the NIB (Business Identification Number) also functions as a Company Registration Certificate (TDP) where a business run by a company will have a license to operate. So that during the CAV 1_3 audit it was confirmed that the Asosiasi Petani Sawit Swadaya Amanah is sufficient to only have a NIB and there is no need to extend the TDP and SIUP/SITU.</p> <p>Asosiasi Petani Sawit Swadaya Amanah has had a Business Registration Number - Nomor Induk Berusaha (NIB) no. 0220208211173 dated 17</p>	Complied	
Milestone A	The group manager has evidence of legal identity.			Complied
Milestone B	The group manager has evidence of legal identity.			Complied

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		<p>February 2020 based on Government Regulation no. 24 of 2018 Article 24 paragraph (1); concerning Electronic Integrated Business Licensing Services.</p> <p>5) Deed of Establishment for Association "Perkumpulan Petani Sawit Swadaya Amanah" No. 09, dated 11 July 2018 by Notary Asri Thaher, S.H, M.Kn.</p> <p>6) Surat Izin Ganguan No. 137/BPMP2T/HO/2016/186 issued <i>Badan Penanaman Modal dan Pelayanan Perijinan Terpadu</i> of Pelalawan Regency dated 22 February 2016.</p> <p>7) Nomor wajib pajak – NPWP: 71.714.933.0-222.000 on behalf of Asosiasi Petani Sawit Swadaya Amanah.</p> <p>8) Asosiasi Amanah has registered the legal entity in the Republic of Indonesia Ministry of Law and Human Right under decree "<i>Keputusan Menteri Hukum dan Hak Asasi Manusia Republik Indonesia No.AHU-0008860.AH.01.07.Tahun 2018</i>" dated 17 July 2018 regarding legalization of legal entity of Perkumpulan Petani Sawit Swadaya Amanah.</p> <p>9) Building Permits - <i>Izin Mendirikan Bangunan No. 137/BPMP2T/IMB/2015/108</i> dated 5 August 2015 has been issued by <i>Badan Penanaman Modal dan Pelayanan Perijinan Terpadu</i> of Pelalawan Regency. This building permit is for 2-floors and 2-door Office.</p> <p>10) Payment of land and building tax, based on the 2021 Land and Building Tax Payable Tax Return which will be due on 30 September 2021.</p> <p>11) The appointment of Group Manager which regulated as per "<i>Kontrak Kerja Manager Group</i>" dated 9 January 2018, valid until 10 January 2023. The letter appoints H. Sunarno as the Group Manager in Asosiasi Petani Sawit Swadaya Amanah. The requirement for Group Manager: Group manager have knowledge on good on oil palm production; principle and criteria of sustainable oil palm; group certification; internal procedure and policy in group.</p>	
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		Organization structure is evident. The organization structure has been communicated to the association members.		
A1.3				
Eligibility	The group has membership requirements.	<p>Asosiasi Petani Sawit Swadaya Amanah has demonstrated the document related to membership requirements – updated in January 2019, such as:</p> <ol style="list-style-type: none"> 1. Receiving member: “<i>Surat Keputusan Standar Operasional Asosiasi Petani Sawit Swadaya Amanah No.003/DOK/SOP/APSSA/2013 tentang Prosedur Penerimaan Anggota</i>” – procedure for member recruitment, updated and effective in January 2019. The procedure explains the process for member recruitment. Also stated that the group manager capacity is to certify a more than (\geq) 500 members. 2. Potential member: “<i>Surat Keputusan Standar Operasional Asosiasi Petani Sawit Swadaya Amanah No.004/DOK/SOP/APSSA/2013 tentang Kandidat Anggota Sertifikas</i>” updated and effective January 2019. The procedure explains assessment process, before any potential member joining group manager. 3. Sanction and expulsion: “<i>Surat Keputusan Standar Operasional Asosiasi Petani Sawit Swadaya Amanah No.010/DOK/SOP/APSSA/2013 tentang Sangsi atas Pelanggaran SOP</i>” updated and effective January 2019. The procedure explains the requirements and or criteria for sanction and member expulsion. 4. Outgoing member: “<i>Surat Keputusan Standar Operasional Asosiasi Petani Sawit Swadaya Amanah No.010/DOK/SOP/APSSA/2013 tentang Keluar atau Mengundurkan Diri dari Keanggotaan</i>” updated and effective January 2019. The procedure explains process for member resignation. <p>There is a documentary evidence to demonstrate that group members have formally joined the group under “<i>Surat Kontrak Petani</i>”. Individual members can demonstrate the copy of agreement with group manager. During this surveillance audit (ASA 1_3), taken sample:</p> <ul style="list-style-type: none"> - <i>Surat Kontrak Petani</i> on behalf of Arif Aswari (KT: 311. Plot No. 	Complied	
Milestone A	The group has membership requirements.			Complied
Milestone B	The group has membership requirements.			Complied

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		<p>010) dated 15 Juni 2012 covering area 2.00 Ha.</p> <ul style="list-style-type: none"> - <i>Surat Kontrak Petani</i> on behalf of Sainem (KT: 315. Plot No. 191) dated 01 September 2018 covering area 1.6995 Ha. - <i>Surat Kontrak Petani</i> on behalf of Hartoyo (KT: 315. Plot No. 176) dated 01 September 2018 covering area 2.000 Ha. - <i>Surat Kontrak Petani</i> on behalf of Mastiah (KT: 326. Plot No. 484) dated 01 September 2018 covering area 2.000 Ha. - <i>Surat Kontrak Petani</i> on behalf of Sahru (KT: 324. Plot No. 456) dated 01 September 2018 covering area 2.000 Ha. 	
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	<p>Group manager and the smallholder member bound by contractual agreement as group member. The contract explains commitment in organization; commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; commitment to obey group manager rules and sanction; contract valid during membership period.</p> <p>Sample seen:</p> <ul style="list-style-type: none"> • <i>Surat Kontrak Petani</i> on behalf of Arif Aswari (KT: 311. Plot No. 010) dated 15 Juni 2012 covering area 2.00 Ha. • <i>Surat Kontrak Petani</i> on behalf of Sainem (KT: 315. Plot No. 191) dated 01 September 2018 covering area 1.6995 Ha. • <i>Surat Kontrak Petani</i> on behalf of Hartoyo (KT: 315. Plot No. 176) dated 01 September 2018 covering area 2.000 Ha. • <i>Surat Kontrak Petani</i> on behalf of Mastiah (KT: 326. Plot No. 484) dated 01 September 2018 covering area 2.000 Ha. • <i>Surat Kontrak Petani</i> on behalf of Sahru (KT: 324. Plot No. 456) dated 01 September 2018 covering area 2.000 Ha. <p>The Group Manager has communicated to all members regarding the Group regulation and membership rules.</p>	Complied
Milestone A	All members can demonstrate understanding of membership requirements.	Based on interview to sample smallholder member, noted that all member can demonstrated understanding of membership requirements, such as	Complied

		requirement to be a member, internal audit process, sanction for SOP violation.	
Milestone B	All members can demonstrate understanding of membership requirements.	Based on interview to sample smallholder member, noted that all member can demonstrated understanding of membership requirements, such as requirement to be a member, internal audit process, sanction for SOP violation.	Complied
A.2 The Group Manager is responsible for managing the Group for certification.			
A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	<p>The Group Manager have established plan for the implementation of ICS on the form of "<i>Program Kerja Tahunan Tahun 2021</i>", it contains activities and implementation time targets.</p> <p>Some of the program plans of Asosiasi Amanah Period 2021, including:</p> <ul style="list-style-type: none"> - ICS Monthly meeting - Group Manager and Committee Meeting, February 2021 - Meeting of Sales Credit, March 2021 - Meeting of Premium Sharing, April 2021 - External Audit, May 2021 - SOP revision (If any), June 2021 - Internal inspection, March, June, Sept, Dec 2021 - Pest and Disease Census, March, June, Sept, Dec 2021 - TUS Team work evaluation, June, Dec 2021 - Good Agriculture Practices Training, July 2021 - OHS Training, August 2021 - Plastic waste handling, June, Dec 2021 - Hazardous waste and plastic waste delivery to third party, Dec 2021 - Water level monitoring, June, Dec 2021 - Subsidence Pole Monitoring, June, Dec 2021 <p>Asosiasi Amanah Work Program has disseminated to all Kelompok Tani (Farmers Group) and its members.</p>	Complied

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		<p>Based on interviews with farmers during the audit, that farmers have been able to explain the Asosiasi Amanah program plan for the 2020/2021 period including training plans and internal audits.</p> <p>Procedure of ICS to manage certification of smallholder member has been established:</p> <ul style="list-style-type: none"> - SOP No. 001/DOK/ICS/APSSA/2020, dated 8 January 2020 - <i>Standar Internal Untuk Petani Kelapa Sawit Swadaya.</i> - SOP No. 002/DOK/ICS/APSSA/2020, dated 8 January 2020 - <i>Calon Anggota Sertifikasi.</i> - SOP No. 003/DOK/ICS/APSSA/2020, dated 8 January 2020 - <i>Prosedur Penerimaan Anggota.</i> - SOP No. 004/DOK/ICS/APSSA/2020, dated 15 January 2020 - <i>Keluar atau Mengundurkan Diri dari Keanggotaan.</i> - SOP No. 005/DOK/ICS/APSSA/2020, dated 15 January 2020 - <i>Prosedur Pemberhentian Anggota Grup Sertifikasi.</i> - SOP No. 006/DOK/ICS/APSSA/2020, dated 15 January 2020 - <i>Pengangkatan Petugas ICS.</i> - SOP No. 009/DOK/ICS/APSSA/2020, dated 15 January 2020 - <i>Pembentukan Pengurus Kelompok Tani.</i> - SOP No. 009/DOK/ICS/APSSA/2020, dated 15 January 2020 - <i>Komunikasi Internal Grup Sertifikasi.</i> - SOP No. 010/DOK/ICS/APSSA/2020, dated 8 January 2020 - <i>Sanksi atas Pelanggaran SOP.</i> 	
<p>Milestone A</p>	<p>The group manager can demonstrate compliance of the ICS by individual members.</p>	<p>There is a documentary evidence to demonstrate that group members have formally joined the group under "Surat Kontrak". Individual members can demonstrate the copy of agreement with group manager. Group manager kept the original Contract agreement letter in the office. Contract agreement are covering the agreement of smallholder member to comply with RSPO Independent Smallholder certification standard and fulfil the requirement of Group Asosiasi Amanah and term and condition.</p> <p>Compliance of the ICS by smallholder member are assess through annual internal inspection. Latest annual inspection in 2020 has been done on</p>	<p>Complied</p>

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		<p>December 2020. Report of internal audit are available as per "Data Internal Inspeksi". Sample seen of Internal audit report during audit on behalf:</p> <ul style="list-style-type: none"> - Ridwan, Kelompok Tani Jadi Mulya (KT 312), Plots number 54, audit date 12/11/2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11/12/2020 - Purjito, Kelompok Tani Mandiri Maju (KT 323), Plots number 422, audit date 12/11/2020 - Sukireto, Kelompok Tani Bina Eka (KT 316), Plots number 229, audit date 11/12/2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11/12/2020 - Fachrudin, Kelompok Tani Usaha Tani (KT 313), Plots number 90, audit date 09/10/2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11/12/2020 - Suharno, Kelompok Tani Usaha Tani (KT 313), Plots number 91, audit date 12/11/2020 - Wahyudi, Kelompok Tani Usaha Tani (KT 313), Plots number 108, audit date 09/12/2020 - Ngatno, Kelompok Tani Rezeki Mulya (KT 315), Plots number 169, audit date 10/12/2020 - Paino, Kelompok Tani Karya Mandiri (KT 317), Plots number 236, audit date 09/11/2020 <p>Compliance status against requirement of RSPO Independent Smallholder Standard 2019 are available in the report. Any findings in the report audit has been follow up.</p>	
<p>Milestone B</p>	<p>The group manager can demonstrate compliance of the ICS by individual members.</p>	<p>There is a documentary evidence to demonstrate that group members have formally joined the group under "Surat Kontrak". Individual members can demonstrate the copy of agreement with group manager. Group manager kept the original Contract agreement letter in the office. Contract agreement are covering the agreement of smallholder member to comply</p>	<p>Non-compliance</p>

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		<p>with RSPO Independent Smallholder certification standard and fulfil the requirement of Group Asosiasi Amanah and term and condition. Compliance of the ICS by smallholder member are assess through annual internal inspection. Latest annual inspection in 2020 has been done on December 2020. Report of internal audit are available as per "Data Internal Inspeksi". Sample seen of Internal audit report during audit on behalf:</p> <ul style="list-style-type: none"> - Ridwan, Kelompok Tani Jadi Mulya (KT 312), Plots number 54, audit date 12 November 2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11 December 2020 - Purjito, Kelompok Tani Mandiri Maju (KT 323), Plots number 422, audit date 12 November 2020 - Sukireto, Kelompok Tani Bina Eka (KT 316), Plots number 229, audit date 11 December 2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11 December 2020 - Fachrudin, Kelompok Tani Usaha Tani (KT 313), Plots number 90, audit date 09 October 2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11 December 2020 - Suharno, Kelompok Tani Usaha Tani (KT 313), Plots number 91, audit date 12 December 2020 - Wahyudi, Kelompok Tani Usaha Tani (KT 313), Plots number 108, audit date 09 December 2020 - Ngatno, Kelompok Tani Rezeki Mulya (KT 315), Plots number 169, audit date 10 December 2020 - Paino, Kelompok Tani Karya Mandiri (KT 317), Plots number 236, audit date 09 November 2020 <p>Compliance status against requirement of RSPO Independent Smallholder Standard 2019 are available in the report. Any findings in the report audit has been follow up.</p>	
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		<p>Critical Non-Conformity: Group Manager cannot demonstrate the compliance of Smallholder member against ICS:</p> <ol style="list-style-type: none"> 1. During field visit at KT 311 plots 010, KT319 plots 296 and KT 323 plots 422, it was found that fertilizer's inner bag (plastic waste) had not been managed properly, this is not in accordance with SOP No. 023/DOK/SOP/APSSA/2020 "Procedure of Plastic Waste Management" rev.1 dated 12 February 2020. 2. During field visit, it was found that spraying was carried out on weeds right at the edge of the ditch in KT 321 plots 357 and in KT 313 plots 091. This is not in accordance with the commitment of farmer members in protecting the environment (SPPL). 	
A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	<p>Group Manager (on behalf H. Sunarno) has demonstrate understanding of the ISH Standard, group certification and related topics of RSPO standard. Group manager has an experience of training related to RSPO:</p> <ul style="list-style-type: none"> - Fertilizing application training on 10 July 2018; - Integrated Pest management training 20 November 2018; - EMS, HCV, Soil and water conservation training on 23 February 2019; - Limited pesticide training on 24 May 2019; - RSPO & FPIC training on 17 July 2019; - Peat soil management training on 19 November 2019; - Internal audit training for Independent Smallholder on 27 February 2020; - RSPO Independent Smallholder standard 2019 audit training on 8 – 10 February 2019; <p>Group Manager on behalf of H. Sunarno, has competency regarding ISH Standard. The Group Manager was a representative of Smallholder in Indonesia as a Task Force for Indonesia National Interpretation of RSPO Independent Smallholder Standard 2019. Series of webinar, meeting and</p>	Complied

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		<p>public consultation regarding the RISS 2019 and its Indonesia National interpretation has been conducted since February 2021 – 30 April 2021. During interview with Group Manager, confirmed that he has sufficient understanding on RSPO standard for independent smallholder and related topics to RSPO.</p> <p>The group manager has managed sufficient resources to manage the Asosiasi Amanah. Existing resources are managed based on the Organizational Structure of the Asosiasi Amanah based on the Decree of the Group Manager No. 01 - 03/DOK/SK.KPP/I/2018 dated 9 January 2018, concerning the Formation of Work Units in the Asosiasi Amanah ICS Structure, as follows:</p> <ul style="list-style-type: none"> a. <i>Komite Persetujuan</i> - The Approval Committee is the unit responsible for examining and approving candidate members; Giving recommendation for improvement against internal inspection result (if any). b. <i>Penyuluh dan Pendaftaran</i> - Extension and Registration Unit is a unit that is responsible for socialization and field extension related to Oil Palm Cultivation and certification regulations and field implementation, this unit is also in charge of implementing new recruits. c. <i>Unit Inspeksi Internal</i> - Internal Assessment Unit is a unit that is responsible for assessing members in the application of the P&C standard for sustainable palm oil, both documents and plantation application. d. <i>Unit Pembelian dan Pemasaran</i> - Marketing Unit is a unit that is responsible for marketing FFB members and documenting the amount of production on a regular basis. 	
<p>Milestone A</p>	<p>The group manager can demonstrate capacity to manage and operate group certification and certification requirements.</p>	<p>Group Manager (on behalf H. Sunarno) has demonstrate capacity to manage and operate group certification and certification requirements. He has been a Group Manager since initial certification of RSPO (since 2013). He has well maintained the certification until this third surveillance audit – ASA1.3 (second cycle of certification).</p>	<p>Complied</p>

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		<p>Group Manager on behalf of H. Sunarno, has competency regarding ISH Standard. The Group Manager was a representative of Smallholder in Indonesia as a Task Force for Indonesia National Interpretation of RSPO Independent Smallholder Standard 2019. Series of webinar, meeting and public consultation regarding the RISS 2019 and its Indonesia National interpretation has been conducted since February 2021 – 30 April 2021. During interview with Group Manager, it was found that he has sufficient understanding on RSPO standard for independent smallholder and related topics to RSPO.</p>	
Milestone B	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	<p>Group Manager (on behalf H. Sunarno) has demonstrate capacity to manage and operate group certification and certification requirements. He has been a Group Manager since initial certification of RSPO (since 2013). He has well maintained the certification until this third surveillance audit – ASA1.3 (second cycle of certification).</p> <p>Group Manager on behalf of H. Sunarno, has competency regarding ISH Standard. The Group Manager was a representative of Smallholder in Indonesia as a Task Force for Indonesia National Interpretation of RSPO Independent Smallholder Standard 2019. Series of webinar, meeting and public consultation regarding the RISS 2019 and its Indonesia National interpretation has been conducted since February 2021 – 30 April 2021. During interview with Group Manager, it was found that he has sufficient understanding on RSPO standard for independent smallholder and related topics to RSPO.</p>	Complied
A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	<p>Asosiasi Amanah has determined the 2021 Training Plan program as follows:</p> <ul style="list-style-type: none"> - Fertilizing application training, planed on March 2021 - Harvesting and pruning training Planed on February and July 2021 - Limited pesticide handling training, planed on September 2021 - Weeds control training, planed on April 2021 - OHS and PPE training, planed on June 2021 	Complied

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		<ul style="list-style-type: none"> - First aid training, planed on June 2021 - Basic fire training, planed on November 2021 - Soil and water conservation training, planed on July 2021 - HCV training, planed on July 2021 <p>Until June 2021, the training plan cannot be done and to be postponed due to Covid-19 outbreak and will be conducted until the condition normal and no outbreak of Covid-19.</p> <p>Evidence of training series that has been done previously before Covid-19 outbreak can be demonstrated during audit, sample seen:</p> <ul style="list-style-type: none"> - Fertilizing training on 10 July 2018 - Integrated Pest management training 20 November 2018 - EMS, HCV, Soil and water conservation training on 23 February 2019 - Limited pesticide training on 24 May 2019 - RSPO & FPIC training on 17 July 2019 - Peat soil management training on 19 November 2019 - Internal audit training for Independent Smallholder on 27 February 2020 - RSPO Independent Smallholder standard 2019 audit training on 8 – 10 February 2019 - HCV training on 13 August 2019 <p>Minutes of training and attendance list are available during audit.</p>	
<p>Milestone A</p>	<p>The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.</p>	<p>The Group manager has implements a phased approach to ensure members have progressively attended training on the ISH Standard and other topics as outlined in the ISH Standard.</p> <p>Asosiasi Amanah has develop the training program for year 2021 as follow:</p> <ul style="list-style-type: none"> - Fertilizing application training, planed on March 2021 - Harvesting and pruning training Planed on February and July 2021 - Limited pesticide handling training, planed on September 2021 - Weeds control training, planed on April 2021 - OHS and PPE training, planed on June 2021 - First aid training, planed on June 2021 	<p>Complied</p>

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		<ul style="list-style-type: none"> - Basic fire training, planed on November 2021 - Soil and water conservation training, planed on July 2021 - HCV training, planed on July 2021 	
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	<p>All member smallholder has attended the training of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operation. Evidence of series training can be demonstrated during audit, sample seen:</p> <ul style="list-style-type: none"> - Fertilizing application training on 10 July 2018 - Integrated Pest management training 20 November 2018 - EMS, HCV, Soil and water conservation training on 23 February 2019 - Limited pesticide training on 24 May 2019 - RSPO & FPIC training on 17 July 2019 - Peat soil management training on 19 November 2019 - Internal audit training for Independent Smallholder on 27 February 2020 - RSPO Independent Smallholder standard 2019 audit training on 8 – 10 February 2019 - HCV training on 13 August 2019 <p>Minutes of training and attendance list are available during audit. Asosiasi Amanah has programmed the training for 2020/2021 of the ISH Standard, group management and certification requirements for smallholder member, however due to Covid-19 Pandemic, the training cannot be done and to be postponed until the condition normal and no outbreak of Covid-19.</p>	Complied
B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			
B.1.1			

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<p>Eligibility</p>	<p>A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits</p>	<p>Asosiasi Amanah has formed Internal Control System (ICS) organisation for operational management. ICS organisation consist of:</p> <ul style="list-style-type: none"> - Group Manager - Komite Persetujuan (Approval committee) - Penyuluh dan Pendaftaran (Instructor and Registration Committee) - Komite Inspeksi Internal (Internal Inspection Committee) - Komite Pembelian dan Pemasaran (Purchasing and Marketing Committee) <p>Role and function of all ICS structure has been define and established by Asosiasi Amanah.</p> <p>Asosiasi Amanah has established the procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits:</p> <ul style="list-style-type: none"> - SOP No. 005/DOK/SOP/APSSA/2020 dated 15 January 2020 - <i>Prosedur Pemberhentian Anggota Group Sertifikasi</i>. Explain in procedure that certification member who violate the group certification standard such as: mix the certified and non-certified FFB, selling FFB not through the Asosiasi Amanah Group, conducting blanket spraying; Group manager have the right to give warnings or warning letters to members who are found to be in violation. - SOP No. 012/DOK/SOPAPSSA/2020 dated 29 January 2020 - <i>Prosedur Sanksi atas pelanggaran SOP</i>. Explain in the procedure that Group manager will give verbal warnings and warning letters 1 - 3 in stages to the ICS management and group members if there is a violation of the SOP, and if it is not heeded, the Group manager has the right to dismiss the ICS administrator or member of the certification group who commits a violation. - SOP No. 014/DOK/SOP/APSSA/2020 dated 29 January 2020 - <i>Prosedur Program Kerja Inspeksi internal</i>. Explain in procedure that Group manager determined work program of internal inspection and internal inspection committee conducted Internal inspection each month and in one year all smallholder member are inspected; Each non conformity 	<p>Complied</p>
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		<p>found reported to Group Manager and Approval committee give the corrective action plan to be follow up by smallholder member. Corrective action implementation verify by approval committee.</p> <ul style="list-style-type: none"> - SOP No. 015/DOK/SOP/APSSA/2020 dated 29 January 2020 - <i>Prosedur Penilaian dan Inspeksi Kebun Petani</i>. Explain in procedure that Internal inspection timeframe determined by Group manager; Internal inspection conducted to all smallholder member in one year; Internal inspection personel signed the statement free from conflict of interest; Internal inspection schedule informed to the smallholder member; Each non conformity found reported to Group Manager and Approval committee give the corrective action plan to be follow up by smallholder member. - SOP No. 016/DOK/SOP/APSSA/2020 dated 29 January 2020 - <i>Prosedur Permintaan Perbaikan</i>. Explain in procedure that Group Manager and Approval committee assigned Instructor and registration committee to disseminate the corrective action plan to smallholder member; Corrective action request must be follow up by smallholder member within the time frame set by the group manager. 	
<p>Milestone A</p>	<p>The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed</p>	<p>ICS of Asosiasi Amanah has implemented an annual internal audit for all smallholder member (501 plots owned by 411 smallholder member). Internal audit programme for 2020 – 2024 has been developed as per “<i>Rencana Audit Internal 2020 – 2024</i>”. Internal audit conducted each month for sample of smallholder and in one year all of smallholder member has been audited.</p> <p>Internal audit for all smallholder member has been done on December 2020. Report of internal audit are available as per “<i>Data Internal Inspeksi</i>”. Sample seen of Internal audit report during audit on behalf:</p> <ul style="list-style-type: none"> - Ridwan, Kelompok Tani Jadi Mulya (KT 312), Plots number 54, audit date 12 November 2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11 December 2020 	<p>Complied</p>

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		<ul style="list-style-type: none"> - Purjito, Kelompok Tani Mandiri Maju (KT 323), Plots number 422, audit date 12 November 2020 - Sukireto, Kelompok Tani Bina Eka (KT 316), Plots number 229, audit date 11 December 2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11 December 2020 - Fachrudin, Kelompok Tani Usaha Tani (KT 313), Plots number 90, audit date 09 October 2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11 December 2020 - Suharno, Kelompok Tani Usaha Tani (KT 313), Plots number 91, audit date 12 November 2020 - Wahyudi, Kelompok Tani Usaha Tani (KT 313), Plots number 108, audit date 09 December 2020 - Ngatno, Kelompok Tani Rezeki Mulya (KT 315), Plots number 169, audit date 10 December 2020 - Paino, Kelompok Tani Karya Mandiri (KT 317), Plots number 236, audit date 09 November 2020 <p>All audit findings are recorded and has been resolved.</p>	
<p>Milestone B</p>	<p>The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.</p>	<p>ICS of Asosiasi Amanah has implemented an annual internal audit for all smallholder member (501 plots owned by 411 smallholder member). Internal audit programme for 2020 – 2024 has been developed as per “<i>Rencana Audit Internal 2020 – 2024</i>”. Internal audit conducted each month for sample of smallholder and in one year all of smallholder member has been audited.</p> <p>Internal audit for all smallholder member has been done on December 2020. Report of internal audit are available as per “<i>Data Internal Inspeksi</i>”. Sample seen of Internal audit report during audit on behalf:</p> <ul style="list-style-type: none"> - Ridwan, Kelompok Tani Jadi Mulya (KT 312), Plots number 54, audit date 12 November 2020 - Arif Aswari, Kelompok Tani Bersatu Maju (KT 311), Plots number 10, audit date 11 December 2020 	<p>Complied</p>

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		<ul style="list-style-type: none"> - Juwadianto, Kelompok Tani Bersatu Maju (KT 311), Plots number 23, audit date 15 March 2021. - Juwadianto, Kelompok Tani Bersatu Maju (KT 311), Plots number 16, audit date 15 March 2021. - Salim Droini, Kelompok Tani Bersatu Maju (KT 311), Plots number 15, audit date 16 March 2021. - Jasmiatun, Kelompok Tani Bersatu Maju (KT 311), Plots number 14, audit date 16 March 2021. - Sukari, Kelompok Tani Bersatu Maju (KT 311), Plots number 01, audit date 15 March 2021. - Amirudin, Kelompok Tani Bersatu Maju (KT 311), Plots number 06, audit date 15 March 2021. - Subiat, Kelompok Tani Bersatu Maju (KT 311), Plots number 07, audit date 16 March 2021. 																																																																			
B.1.2																																																																					
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	Asosiasi Amanah has recorded all plantations information including production data for each farmer per month, recorded legality documents (Copy of SHM/land title documents), STDB, SPPL, and a copy of the smallholder member declaration.	Complied																																																																		
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	Below are the sample of basic information of smallholder member and production record since January – December 2020:	Complied																																																																		
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<table border="1"> <thead> <tr> <th>No Kav</th> <th>Smallholder name</th> <th>NIK</th> <th>SHM Number</th> <th>Hectare</th> <th>Production (ton)</th> </tr> </thead> <tbody> <tr><td>010</td><td>ARIF ASWARI</td><td>14050***</td><td>00029</td><td>1.99</td><td>48.48</td></tr> <tr><td>054</td><td>RIDWAN</td><td>14050***</td><td>05151</td><td>2.00</td><td>47.46</td></tr> <tr><td>090</td><td>FAHRUDIN</td><td>14050***</td><td>00080</td><td>1.95</td><td>46.57</td></tr> <tr><td>091</td><td>SUHARNO</td><td>14050***</td><td>00081</td><td>1.95</td><td>46.57</td></tr> <tr><td>108</td><td>WAHYUDI</td><td>14050***</td><td>00608</td><td>1.93</td><td>44.59</td></tr> <tr><td>112</td><td>SUPARJO</td><td>14050***</td><td>00237</td><td>1.99</td><td>46.57</td></tr> <tr><td>119</td><td>SUTISNA</td><td>14050***</td><td>00225</td><td>1.99</td><td>46.57</td></tr> <tr><td>169</td><td>NGATNO</td><td>14050***</td><td>00546</td><td>1.99</td><td>48.27</td></tr> <tr><td>176</td><td>HARTOYO</td><td>14050***</td><td>00500</td><td>2.00</td><td>48.27</td></tr> <tr><td>192</td><td>TARMO</td><td>14050***</td><td>00003</td><td>1.89</td><td>48.27</td></tr> </tbody> </table>	No Kav	Smallholder name	NIK	SHM Number	Hectare	Production (ton)	010	ARIF ASWARI	14050***	00029	1.99	48.48	054	RIDWAN	14050***	05151	2.00	47.46	090	FAHRUDIN	14050***	00080	1.95	46.57	091	SUHARNO	14050***	00081	1.95	46.57	108	WAHYUDI	14050***	00608	1.93	44.59	112	SUPARJO	14050***	00237	1.99	46.57	119	SUTISNA	14050***	00225	1.99	46.57	169	NGATNO	14050***	00546	1.99	48.27	176	HARTOYO	14050***	00500	2.00	48.27	192	TARMO	14050***	00003	1.89	48.27	Complied
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		<p>Smallholder member has signed the written commitment as per "Deklarasi Anggota Asosiasi Petani Sawit Swadaya Amanah" dated 1 July 2020; Smallholder member commit to:</p> <ol style="list-style-type: none"> 1. Continue to progress along the standard and meet required milestones for progress. 2. Participate in trainings as required and actively participate in the group. 3. Ensuring no forced labour on farm operations and ending any existing forced labour. 4. Pay of national level minimum wage. 5. Respecting the rights of workers to file a complaint. 6. Providing safe working conditions and facilities 7. No discrimination, harassment or abuse on the farm. 8. Ensuring no child labour on farm operations and ending any existing child labour. 9. Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach 10. Resolving any existing disputes 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) 12. Protect HCVs and HCS forests through the precautionary practices approach 13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. 14. Use of best management practices for oil palm on peat 15. No burning for preparing land or pest control 16. Minimising and controlling erosion. 	
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C – ICS: Group Business planning

C.1 The group has a Business Plan prepared with the participation and contributions of all group members

C.1.1																				
Eligibility	<p>An annual group business plan is available, which includes</p> <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion 	<p>A five years business plan for the year 2017 - 2021 is available in "Roadmap Program Asosiasi Amanah" which incorporating the planned activity such as production estimates, upkeep, fertilizer, certification program, social and environment program, management resources & communication, smallholder technical support program established.</p> <p>The business plan mentioned estimated production for five years period is 130.000 ton of FFB, yield 24.81 ton/Ha. Target for fertilizer applications are 1,834 ton ZA; 1,572 ton MOP; 1,048 ton Rock Phosphate, 524 ton Kieserite and 655 ton Dolomite. Up to next five years, Asosiasi Amanah did not have any plan for expansion or recruit new member.</p>			Complied															
Milestone A	<p>The group business plan is implemented and reviewed at least annually.</p>	<p>A five years business plan for the year 2017 - 2021 is implemented and reviewed annually. Achievement of business plan is review to determined next step to achieve target. Below are review result of business plan 2017-2021:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>UOM</th> <th>Target</th> <th>Realization To date</th> <th>% Achievement</th> </tr> </thead> <tbody> <tr> <td>FFB Production</td> <td>Ton</td> <td>130,000</td> <td>105,692.51</td> <td>81.30</td> </tr> <tr> <td>Yield</td> <td>Ton/Ha</td> <td>24.81</td> <td>25.21</td> <td>101.62</td> </tr> </tbody> </table>			Description	UOM	Target	Realization To date	% Achievement	FFB Production	Ton	130,000	105,692.51	81.30	Yield	Ton/Ha	24.81	25.21	101.62	Complied
Description	UOM	Target	Realization To date	% Achievement																
FFB Production	Ton	130,000	105,692.51	81.30																
Yield	Ton/Ha	24.81	25.21	101.62																
Milestone B	<p>The group demonstrates financial stability and growth, and is able to support itself financially.</p>	<p>Asosiasi Amanah has demonstrated financial stability and growth, and is able to support itself financially, for examples:</p> <ul style="list-style-type: none"> - Continuity of ICS program, e.g: implementation of manuring, spraying and training/development program. - Progress development the facilities or infrastructure for the ICS and smallholder member, such as road maintenance and hardening, concretization of market place (TPH), warehouse facilities, temporary hazardous waste storage. - The increasing standard of living of the farmer members 			Complied															
C.2 The ICS of the group is integrated with the group's management plan.																				

C.2.1			
Eligibility	<p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	<p>Group Manager has prepared the relevant training program to improve productivity of group members, as in "Timeline Kegiatan Refresh Pelatihan Petani Tahun 2021" including best management practices, OHS, ERP, Basic Fire, capacity building on record keeping for production, including inputs and yields, transactions, and variety. Based on document verification obtained information of the latest training that has held as follows:</p> <ol style="list-style-type: none"> 1. HCV awareness training dated 23 February 2019 in Central Sports Hall. In partnership with Plasma Manager from PT. Inti Indosawit Subur - Asian Agri. Attended by 52 participants. 2. IPM awareness training dated 6 November 2019 in Amanah's Meeting Room. The issues regarding to pest infestation, Ganoderma etc. In partnership with Plasma Manager from PT. Inti Indosawit Subur - Asian Agri. Attended by 23 participants. 3. Worker welfare training dated 6 September 2019. In partnership with Plasma Manager from PT. Inti Indosawit Subur - Asian Agri. Attended by 33 participants. 4. Dissemination regarding spraying mechanism on 23 June 2020, attended by 19 participants. 5. Training on peat management on 19 November 2019, attended by 22 participants. 6. Training on PPE uses, dated 20 April 2019 – attended by 62 smallholders member. <p>Due to Covid-19 pandemic, where there is prohibition for gathering people, training program for year 2021 has not conducted yet.</p>	Complied

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<p>Milestone A</p>	<p>The group management plan is implemented and reviewed at least annually.</p>	<p>Annual Group Meeting was conducted regularly, last meeting was carried out on 6 January 2021. The meeting was attended by 25 representative of smallholder member.</p> <p>Agenda:</p> <ul style="list-style-type: none"> ➤ Develop internal audit program 2021. ➤ Continue planting beneficial plant. ➤ Continue planting <i>Alstonia scholaris</i> in riparian area. ➤ Develop training program 2021. ➤ Establish financial plan: <ul style="list-style-type: none"> ○ Report of credit sales in 2020. ○ Credit sales of Asosiasi Amanah has been regulated in SOP. ○ Facilitate credit fo road maintenance. ○ Encourage all smallholder member to use the spraying team "TUS". <p>Meeting output:</p> <ul style="list-style-type: none"> ➤ Distribution of credit sales has been regulated in SOP. ➤ Member portion will be uses for replanting, save in the Farmer Group's account. ➤ To those farmer who have no adequate production access, can apply for a budget loan through farmer groups to the Association with an installment system. ➤ Farmer members who take part in the TUS program will receive subsidies from the association. 	<p>Complied</p>
<p>Milestone B</p>	<p>The group manager demonstrates the group's compliance with this ISH Standard.</p>	<p>Asosiasi Amanah has appointed H. Narno is the person in charge for the continuous improvement in key operations including to ensure the compliance with ISH standards. The group management plan being monitored by Group Manager.</p> <p>Based on interview with person in charge of Group Manger stated that have the program for Internal Inspection to ensure compliance with ISH standard. Also, Amanah has prepared the annual training program to</p>	<p>Complied</p>

		refresh the understanding of ISH requirement. The group manager demonstrates compliance of Asosiasi Amanah with this Independent Smallholder Standard.	
D – ICS: Group trading system for certified volumes			
D.1 The group has a procedure and system in place for the tracking of FFB.			
D.1.1			
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	<p>The procedure lined out in <i>Standar Operasional Asosiasi Petani Sawit Swadaya Amanah</i> No.017/DOK/SOP/APSSA/2020 rev.1 in January 2020 "<i>Pemisahan TBS Tersertifikasi dengan TBS non-Sertifikasi</i>". In the procedure stated that the only FFB coming from certified group members can be sold. The organization has a strict rules to prevent contamination and/or commingling with non-certified FFB.</p> <p>Delivery Order issued based on previous day taxation. Only the amount can be sent for receiving mills. Based on procedure, there will be clarification should deviation above 5% in tonnage from last day FFB taxation occurs. All FFB delivered to receiving POM will be completed with Delivery Order/DO with details on DO number/unique ID, farmer group ID, membership number, transport/vehicle number, tonnage, etc. No "RSPO-certified" claim being made.</p> <p>The procedure indicating the documents are kept and maintained for a minimum 5 years.</p> <p>Group manager maintain a record of all FFB sales since first certification period.</p>	Complied
Milestone A	Group manager maintains annual production records and sales of certified volumes.	<p>The procedure lined out in <i>Standar Operasional Asosiasi Petani Sawit Swadaya Amanah</i> No.008/DOK/SOP/APSSA/2013 "<i>Pemisahan TBS Tersertifikasi dengan TBS non-Sertifikasi</i>". In the procedure stated that the only FFB coming from certified group members can be sold. The organization has a strict rules to prevent contamination and/or commingling with non-certified FFB.</p>	Complied

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		<p>Delivery Order issued based on previous day taxation. Only the amount can be sent for receiving mills. Based on procedure, there will be clarification should deviation above 5% in tonnage from last day FFB taxation occurs. All FFB delivered to receiving POM will be completed with Delivery Order/DO with details on DO number/unique ID, farmer group ID, membership number, transport/vehicle number, tonnage, etc. No "RSPO-certified" claim being made.</p> <p>The procedure indicating the documents are kept and maintained for a minimum 5 years.</p> <p>Group manager maintain a record of all FFB sales since first certification period</p>	
<p>Milestone B</p>	<p>Group Manager maintains annual production records and sales of certified volumes of all FFB sources.</p>	<p>The procedure lined out in <i>Standar Operasional Asosiasi Petani Sawit Swadaya Amanah</i> No.008/DOK/SOP/APSSA/2013 "<i>Pemisahan TBS Tersertifikasi dengan TBS non-Sertifikasi</i>". In the procedure stated that the only FFB coming from certified group members can be sold. The organization has a strict rules to prevent contamination and/or commingling with non-certified FFB.</p> <p>Delivery Order issued based on previous day taxation. Only the amount can be sent for receiving mills. Based on procedure, there will be clarification should deviation above 5% in tonnage from last day FFB taxation occurs. All FFB delivered to receiving POM will be completed with Delivery Order/DO with details on DO number/unique ID, farmer group ID, membership number, transport/vehicle number, tonnage, etc. No "RSPO-certified" claim being made.</p> <p>The procedure indicating the documents are kept and maintained for a minimum 5 years.</p> <p>Group manager maintain a record of all FFB sales since first certification period</p>	<p>Complied</p>
<p>D.2 The group documents and implements a system for the tracking of FFB</p>			
<p>D.2.1</p>			

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Eligibility	Not Applicable	N/A	Not Applicable
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	<p>The procedure lined out in <i>Standar Operasional Asosiasi Petani Sawit Swadaya Amanah</i> No.008/DOK/SOP/APSSA/2013 "<i>Pemisahan TBS Tersertifikasi dengan TBS non-Sertifikasi</i>". Based on procedure, The delivery of certified FFB using Delivery Order from Asosiasi Petani Sawit Swadaya Amanah.</p> <ol style="list-style-type: none"> 1. Group manager assign taxation officer to create daily production budget. Conduct production budget and fill in certified FFB and non-certified FFB. 2. Harvest/production of certified FFB weighed in TPH, crosschecked with previous day production figure and reported to officer. 3. There will be clarification should deviation in tonnage above 5% from last day FFB taxation occurs. 4. Purchasing fill in <i>Surat Pengantar Buah/SPB</i> from Asosiasi Amanah and summarized Delivery Order/DO from receiving palm oil mill based on taxation and weighing record. 5. Certified FFB delivery using <i>Surat Pengantar Buah/SPB</i> from Asosiasi Amanah and stamped "certified". 6. FFB transported separately within 48 hours. 	Complied
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.	<p>The procedure lined out in <i>Standar Operasional Asosiasi Petani Sawit Swadaya Amanah</i> No.008/DOK/SOP/APSSA/2013 tentang Pemisahan TBS Tersertifikasi dengan TBS non-Sertifikasi". Based on procedure, all FFB sold by Asosiasi Amanah only consist of FFB from group member's oil palm plantation. Therefore all FFB sold by Asosiasi.</p>	Complied
D.3 The group has a procedure and system for premium distribution.			
D.3.1			
Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated	The procedure lined out in <i>Standar Operasional Asosiasi Petani Sawit Swadaya Amanah</i> No.027/DOK/SOP/APSSA/2020 rev.1 dated 19 February	Complied

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	<p>to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.</p>	<p>2020 "<i>Penjualan Kredit Sertifikasi dan Pembagian Hasil</i>". In the procedure has been explained that the Group Manager is the person responsible for selling credit allocation, the distribution percentage of the sales of credits and the time of premium payment to all members. The system for premium distribution has been clearly and transparently communicated to group and all member at annual member meeting (<i>Rapat Anggota Tahunan/RAT</i>) on 6 January 2021. The verified evidences are minute of meeting, attendance list and photos.</p> <p>Delivery Order issued based on previous day taxation. Only the amount can be sent for receiving mills. Based on procedure, there will be clarification should deviation above 5% in tonnage from last day FFB taxation occurs. All FFB delivered to receiving POM will be completed with Delivery Order/DO with details on DO number/unique ID, farmer group ID, membership number, transport/vehicle number, tonnage, etc. No "RSPO-certified" claim being made.</p> <p>The procedure indicating the documents are kept and maintained for a minimum 5 years. Group Manager maintain a record of all FFB sales since first certification period.</p> <p>Based on interview with smallholder members on 8-10 June 2021, stated that the prices, premiums, and timing of premiums payment were clearly communicated and transparently to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.</p>	
<p>Milestone A</p>	<p>The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.</p>	<p>The procedure lined out in <i>Standar Operasional Asosiasi Petani Sawit Swadaya Amanah</i> No.027/DOK/SOP/APSSA/2020 rev.1 dated 19 February 2020 "<i>Penjualan Kredit Sertifikasi dan Pembagian Hasil</i>". In the procedure has been explained that the Group Manager is the person responsible for selling credit allocation, the distribution percentage of the sales of credits and the time of premium payment to all members.</p> <p>The system for premium distribution has been clearly and transparently communicated to group and all member at annual member meeting (<i>Rapat</i></p>	<p>Complied</p>

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		<p><i>Anggota Tahunan/RAT</i>) on 6 January 2021. The verified evidences are minute of meeting, attendance list and photos.</p> <p>Delivery Order issued based on previous day taxation. Only the amount can be sent for receiving mills. Based on procedure, there will be clarification should deviation above 5% in tonnage from last day FFB taxation occurs. All FFB delivered to receiving POM will be completed with Delivery Order/DO with details on DO number/unique ID, farmer group ID, membership number, transport/vehicle number, tonnage, etc. No "RSPO-certified" claim being made.</p> <p>The procedure indicating the documents are kept and maintained for a minimum 5 years. Group manager maintain a record of all FFB sales since first certification period.</p> <p>Asosiasi Petani Sawit Swadaya Amanah choose to sell their certified product through Book and Claim mechanism. Therefore, there are no sales of certified FFB – this is to avoid double-booking. The FFB sold as non-certified product.</p> <p>Record verified:</p> <ul style="list-style-type: none"> - Record of FFB transport "<i>Surat Pengantar TBS</i>" Asosiasi Petani Sawit Swadaya Amanah No. 0023886 dated 10 June 2021, From KT 322 KT Barokah, bunches: 420; Vehicle No.BM 4500 CB. - Weighbridge ticket No. PUSA521101957 dated 16 April 2021; from supplier: Amanah; bunches: 361; weigh: 6,145 kg; Vehicle No.BM8654CJ. Non-certified. - Record of FFB transport "<i>Surat Pengantar TBS</i>" Asosiasi Petani Sawit Swadaya Amanah No 0023884 dated 10 June 2021, From KT 322 KT Barokah, bunches: 417; Vehicle No.BM 9203 CA. - Weighbridge ticket No. PUSA521102673 dated 17 May 2021; from supplier: Amanah; bunches: 366, weigh: 6,224 kg; Vehicle No.BM9035CF. Non-certified. - <i>Kwitansi Pembayaran TBS</i> – Payment Receipt of FFB, paid to Mr Suyoto (KT 327/501) KT Maju Bersama, dated 20 April 2021. Premium price was shared and paid. 	
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		<p>Based on interview with smallholder members on 8-10 June 2021, the premium price is paid for replanting preparation savings (<i>Tabungan Persiapan Replanting</i>).</p>	
<p>Milestone B</p>	<p>The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.</p>	<p>The procedure lined out in <i>Standar Operasional Asosiasi Petani Sawit Swadaya Amanah</i> No.027/DOK/SOP/APSSA/2020 rev.1 dated 19 February 2020 "<i>Penjualan Kredit Sertifikasi dan Pembagian Hasil</i>". In the procedure has been explained that the Group Manager is the person responsible for selling credit allocation, the distribution percentage of the sales of credits and the time of premium payment to all members.</p> <p>The system for premium distribution has been clearly and transparently communicated to group and all member at annual member meeting (<i>Rapat Anggota Tahunan/RAT</i>) on 6 January 2021. The verified evidences are minute of meeting, attendance list and photos.</p> <p>Delivery Order issued based on previous day taxation. Only the amount can be sent for receiving mills. Based on procedure, there will be clarification should deviation above 5% in tonnage from last day FFB taxation occurs.</p> <p>All FFB delivered to receiving POM will be completed with Delivery Order/DO with details on DO number/unique ID, farmer group ID, membership number, transport/vehicle number, tonnage, etc. No "RSPO-certified" claim being made.</p> <p>The procedure indicating the documents are kept and maintained for a minimum 5 years.</p> <p>Group manager maintain a record of all FFB sales since first certification period.</p> <p>Asosiasi Petani Sawit Swadaya Amanah choose to sell their certified product through Book and Claim mechanism. Therefore, there are no sales of certified FFB – this is to avoid double-booking. The FFB sold as non-certified product.</p> <p>Record verified:</p> <ul style="list-style-type: none"> - Record of FFB transport "<i>Surat Pengantar TBS</i>" Asosiasi Petani Sawit Swadaya Amanah No. 0023886 dated 10 June 2021, From KT 322 KT Barokah, bunches: 420; Vehicle No.BM 4500 CB. 	<p>Complied</p>

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		<ul style="list-style-type: none"> - Weighbridge ticket No. PUSA521101957 dated 16 April 2021; from supplier: Amanah; bunches: 361; weigh: 6,145 kg; Vehicle No.BM8654CJ. Non-certified. - Record of FFB transport "<i>Surat Pengantar TBS</i>" Asosiasi Petani Sawit Swadaya Amanah No 0023884 dated 10 June 2021, From KT 322 KT Barokah, bunches: 417; Vehicle No.BM 9203 CA. - Weighbridge ticket No. PUSA521102673 dated 20 April 2021; from supplier: Amanah; bunches: 366, weigh: 6,224 kg; Vehicle No.BM9035CF. Non-certified. - <i>Kwitansi Pembayaran TBS</i> – Payment Receipt of FFB, paid to Mr Suyoto (KT 327/501) KT Maju Bersama, dated 21 May 2021. Premium price was shared and paid. <p>Based on interview with smallholder members on 8-10 June 2021, the premium price is paid for replanting preparation savings (<i>Tabungan Persiapan Replanting</i>).</p>	
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Appendix B: Approved Time Bound Plan

Not Applicable as this is an independent smallholder group.

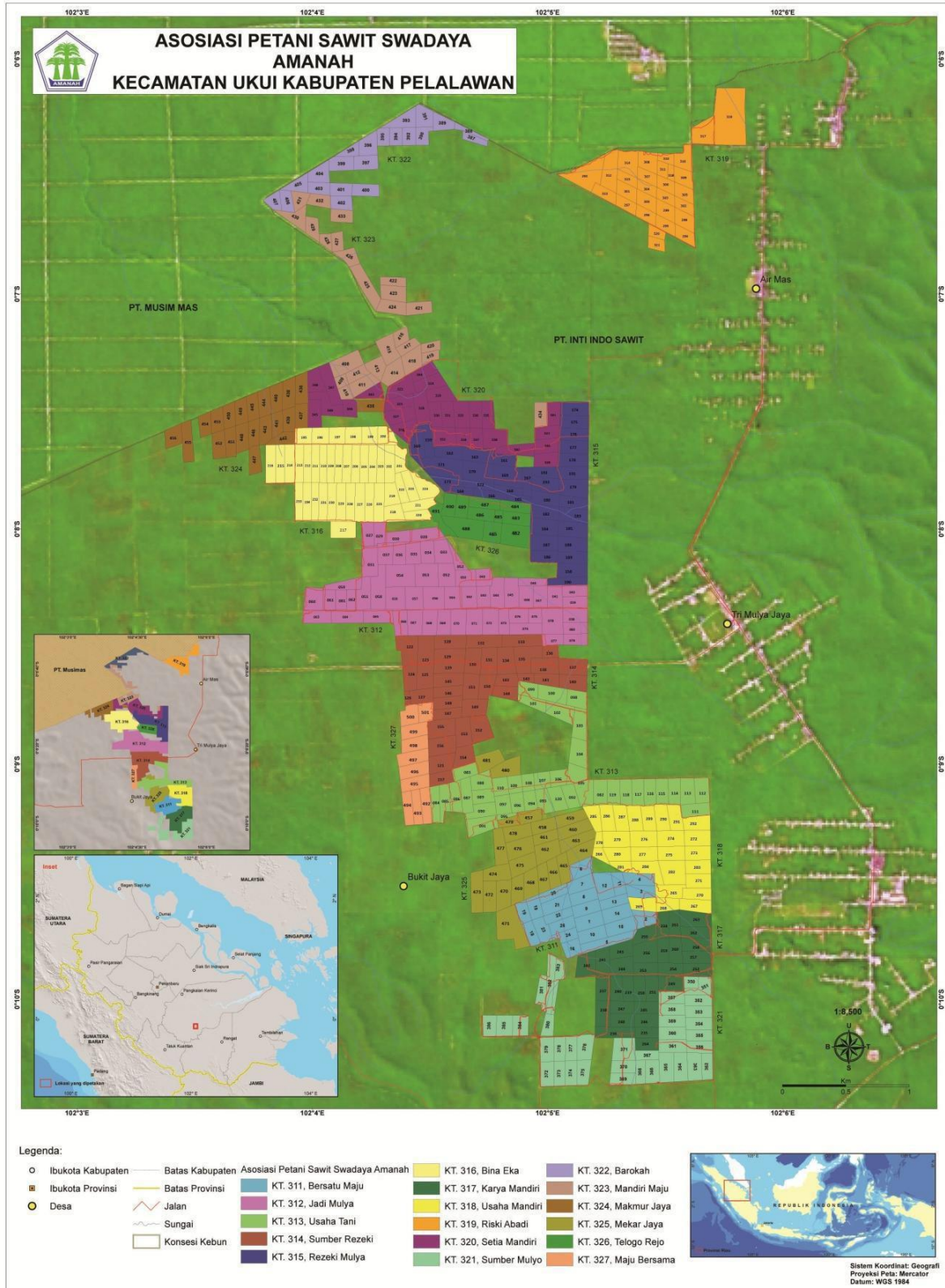
Appendix C: GHG Reporting Executive Summary

Not Applicable as this is an independent smallholder group.

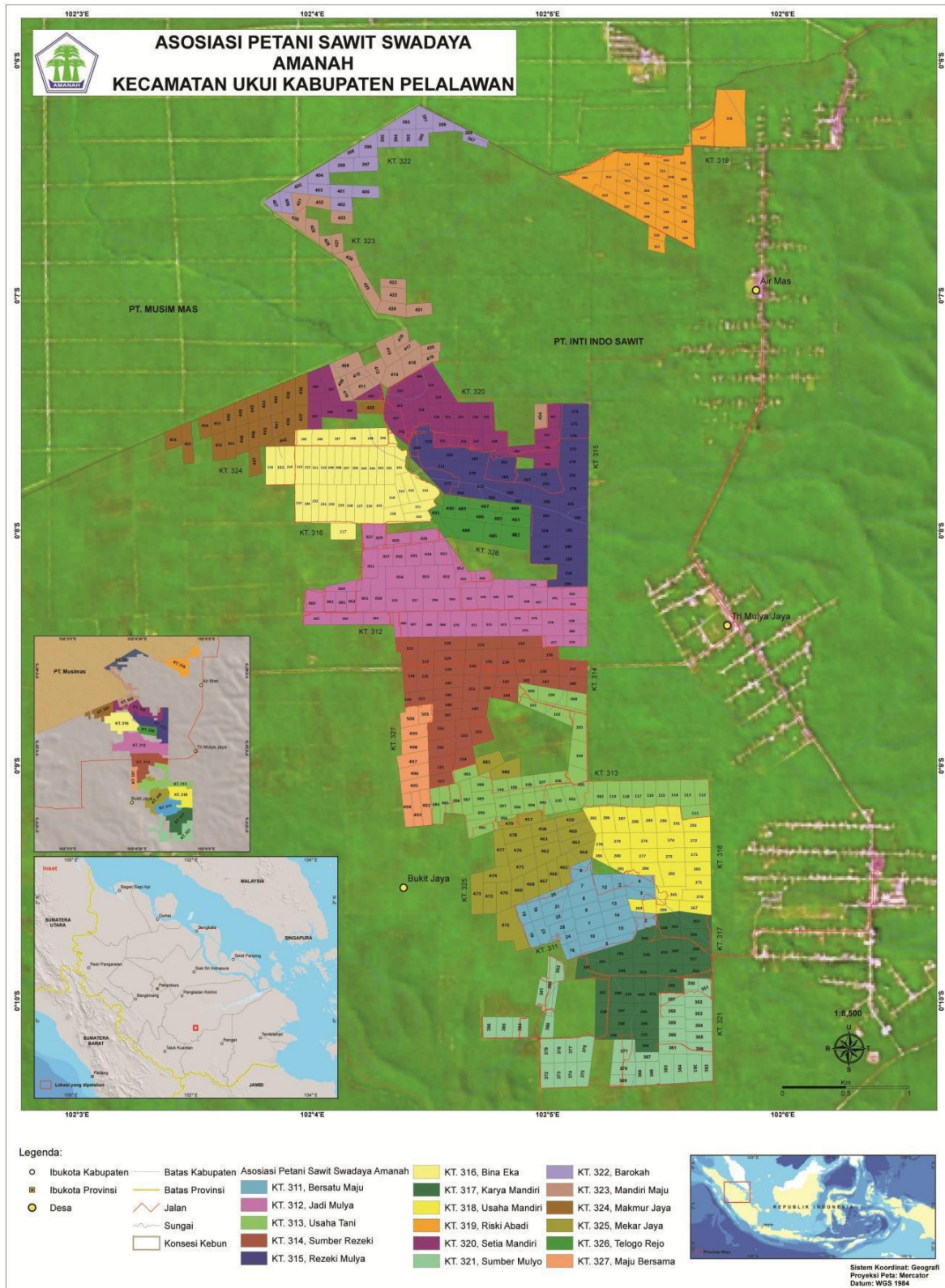
Appendix D: Supply Chain Declaration

Not Applicable as this is an independent smallholder group.

Appendix E: Location Map of Certification Unit and Supply bases



Appendix F: Estate Field Map



Appendix G: List of Smallholder Sampled

No.	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining
			Latitude	Longitude	Total Certified Area	Planted Area		
1	ADI SUKARNO	Bukit Jaya	0° 9' 55.742" S	102° 5' 36.576" E	2.00	2.00	51.13	01 July 2014
2	AGUS	Trimulya Jaya	0° 9' 8.224" S	102° 5' 5.884" E	1.90	1.90	48.57	02 May 2012
		Trimulya Jaya	0° 9' 9.431" S	102° 4' 59.117" E	2.03	2.03	51.90	02 May 2012
3	AGUS ARWIBOWO SUBEKTI	Trimulya Jaya	0° 9' 35.958" S	102° 5' 2.230" E	2.40	2.40	61.35	15 July 2012
4	AH. YUSRONI	Trimulya Jaya	0° 9' 21.309" S	102° 4' 47.872" E	2.00	2.00	51.10	11 June 2014
5	AHIDI	Air Emas	0° 7' 26.567" S	102° 3' 50.865" E	1.90	1.90	48.73	30 May 2014
6	AHMAD SADIRIN	Trimulya Jaya	0° 9' 10.387" S	102° 4' 48.637" E	1.80	1.80	46.02	02 May 2012
7	AHMAD SOLEH	Trimulya Jaya	0° 07' 53.16" S	102° 04' 02.71" E	2.07	2.07	52.92	01 May 2012
		Trimulya Jaya	0° 9' 19.206" S	102° 5' 19.314" E	2.70	2.70	69.02	10 July 2012
		Trimulya Jaya	0° 9' 30.562" S	102° 4' 55.767" E	2.00	2.00	51.13	11 June 2014
8	AHMAD TOHA	Bukit Jaya	0° 9' 22.708" S	102° 5' 12.510" E	1.00	1.00	25.56	10 July 2012
9	AHMAT YUSI	Air Emas	0° 6' 18.865" S	102° 5' 39.907" E	3.16	3.16	80.78	05 May 2012
10	ALI MUSTOFA	Air Emas	0° 6' 19.983" S	102° 4' 18.062" E	1.73	1.73	44.30	15 July 2014
11	ALY HIDAYATUL MUJIB ANNAWAWI	Trimulya Jaya	0° 7' 29.336" S	102° 5' 8.699" E	2.43	2.43	62.12	07 May 2012
12	AMIRUDIN	Trimulya Jaya	0° 9' 26.759" S	102° 5' 8.542" E	2.31	2.31	59.05	15 July 2012
13	ANTONIUS TULUS	Bukit Jaya	0° 10' 6.835" S	102° 5' 0.140" E	2.00	2.00	51.13	01 July 2014
		Bukit Jaya	0° 9' 58.395" S	102° 4' 58.564" E	2.00	2.00	51.13	01 July 2014
		Bukit Jaya	0° 9' 55.642" S	102° 5' 0.705" E	2.00	2.00	51.13	01 July 2014

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No.	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining
			Latitude	Longitude	Total Certified Area	Planted Area		
14	ARI WIDODO	Bukit Jaya	0°09'13.40"S	102°05'11.81"E	1.94	1.94	50.36	10 July 2012
15	ARIS WIDODO	Air Emas	0° 6' 42.504" S	102° 5' 30.061" E	1.57	1.57	40.14	05 May 2012
16	ASMO IJOYO	Air Emas	0° 6' 37.601" S	102° 5' 34.862" E	1.38	1.38	35.28	05 May 2012
17	ASNIMAR	Trimulya Jaya	0° 8' 49.925" S	102° 5' 8.290" E	4.68	4.68	119.64	02 May 2012
18	AWALUDIN	Trimulya Jaya	0° 9' 33.904" S	102° 5' 9.190" E	2.05	2.05	53.17	15 July 2012
19	AZIS JOMAS IMANSYAH	Trimulya Jaya	0° 8' 51.092" S	102° 4' 42.886" E	3.15	3.15	81.04	06 July 2012
20	BACHRUN ARIANTO	Trimulya Jaya	0° 9' 10.557" S	102° 4' 28.997" E	2.00	2.00	50.88	20 May 2014
21	BADRI	Bukit Jaya	0° 9' 35.791" S	102° 5' 24.377" E	2.15	2.15	54.96	10 July 2012
22	BIRAH	Bukit Jaya	0° 10' 12.833" S	102° 4' 59.813" E	2.00	2.00	51.05	01 July 2014
23	BOERAN	Trimulya Jaya	0° 8' 37.896" S	102° 4' 24.931" E	2.21	2.21	56.50	06 July 2012
24	BUDI HARTONO	Air Emas	0° 6' 43.159" S	102° 4' 0.056" E	2.00	2.00	51.13	10 June 2014
25	BUDI YANTA	Bukit Jaya	0° 9' 19.551" S	102° 5' 7.341" E	1.99	1.99	50.97	11 June 2014
		Bukit Jaya	0° 7' 43.368" S	102° 3' 58.738" E	1.85	1.85	47.80	01 May 2012
26	BUDIANTO	Trimulya Jaya	0° 7' 49.798" S	102° 4' 48.158" E	1.23	1.23	31.44	07 May 2012
		Trimulya Jaya	0° 7' 43.432" S	102° 3' 49.342" E	2.33	2.33	59.56	01 May 2012
27	BUKORI	Trimulya Jaya	0°08'18.57"S	102°05'07.51"E	1.79	1.79	45.76	1 May 2012
28	BUSTAMI	Trimulya Jaya	0°09'32.98"S	102°05'01.40"E	1.84	1.84	47.04	15 July 2012
29	CHAMDAN WAHID SOBIRIN	Trimulya Jaya	0° 7' 43.269" S	102° 4' 4.676" E	1.88	1.88	48.06	01 May 2012
30	CHATAM HADI S	Bukit Jaya	0°07'29.46"S	102°04'03.69"E	2.75	2.75	71.32	08 July 2012
31	CHOLIS ARWANI	Air Emas	0° 6' 32.681" S	102° 5' 31.232" E	1.45	1.45	37.07	05 May 2012

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No.	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining
			Latitude	Longitude	Total Certified Area	Planted Area		
32	CICIH	Trimulya Jaya	0° 7' 49.378" S	102° 4' 28.632" E	2.51	2.51	69.28	01 May 2012
33	DAIMAN	Air Emas	0° 7' 17.070" S	102° 4' 25.505" E	1.86	1.86	47.66	10 June 2014
34	DALIJO	Trimulya Jaya	0° 8' 59.150" S	102° 4' 44.974" E	1.47	1.47	37.60	11 June 2014
35	DALINAH	Bukit Jaya	0° 10' 12.511" S	102° 5' 6.024" E	2.00	2.00	51.05	01 July 2014
36	DARDIRI	Trimulya Jaya	0° 8' 12.561" S	102° 4' 39.086" E	2.15	2.15	54.96	1 May 2012
		Trimulya Jaya	0° 8' 59.793" S	102° 4' 32.868" E	2.66	2.66	68.00	06 July 2012
37	DARNO	Trimulya Jaya	0° 8' 30.780" S	102° 4' 25.535" E	3.44	3.44	87.94	06 July 2012
38	DENI IRAWAN	Air Emas	0° 7' 22.345" S	102° 4' 0.761" E	2.11	2.11	53.94	08 July 2012
39	DIAN SOFIYANA	Air Emas	0° 6' 33.542" S	102° 4' 13.564" E	1.74	1.74	44.36	15 July 2014
40	DIMAN	Air Emas	0° 7' 34.704" S	102° 4' 23.523" E	2.25	2.25	57.52	08 July 2012
		Air Emas	0° 7' 42.407" S	102° 4' 59.638" E	2.08	2.08	53.17	08 July 2012
41	DODY	Trimulya Jaya	0° 9' 11.594" S	102° 5' 39.549" E	2.29	2.29	58.54	02 May 2012
42	DWI TRISTINA	Air Emas	0° 7' 13.498" S	102° 4' 30.223" E	1.45	1.45	37.13	10 June 2014
43	EDY SUMARMIN	Air Emas	0° 8' 6.278" S	102° 4' 22.178" E	1.74	1.74	44.48	1 May 2012
		Air Emas	0° 07' 49.11" S	102° 04' 25.04" E	1.88	1.88	48.06	01 May 2012
44	ENDANG	Air Emas	0° 7' 32.212" S	102° 3' 54.051" E	1.80	1.80	45.53	30 May 2014
45	ENDANG IRIANTI	Bukit Jaya	0° 9' 35.947" S	102° 5' 35.616" E	2.47	2.47	63.14	10 July 2012
46	ENI SURYANI	Trimulya Jaya	0° 8' 38.604" S	102° 4' 50.973" E	1.72	1.72	43.97	06 July 2012
47	ENTIS SUTISNA	Trimulya Jaya	0° 9' 7.213" S	102° 5' 16.843" E	2.09	2.09	53.43	02 May 2012
48	ERICK PRANATA	Trimulya Jaya	0° 7' 42.288" S	102° 4' 22.413" E	1.75	1.75	45.25	01 May 2012

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No.	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining
			Latitude	Longitude	Total Certified Area	Planted Area		
49	ERNAWATI	Trimulya Jaya	0° 8' 41.235" S	102° 4' 56.314" E	1.76	1.76	44.99	02 May 2012
50	ERWIN RIAN TO	Air Emas	0° 7' 25.320" S	102° 4' 8.458" E	2.00	2.00	51.10	10 June 2014
51	FAKIH	Trimulya Jaya	0° 7' 56.724" S	102° 5' 8.440" E	2.45	2.45	62.63	07 May 2012
52	FARENTINA	Air Emas	0° 7' 37.850" S	102° 3' 39.171" E	1.90	1.90	47.37	30 May 2014
53	FAROID	Trimulya Jaya	0° 8' 0.979" S	102° 4' 17.126" E	1.54	1.54	39.37	1 May 2012
54	FITRI DINA RIYANTI	Air Emas	0° 6' 38.800" S	102° 5' 30.083" E	1.85	1.85	47.29	05 May 2012
55	GINEM	Air Emas	0° 7' 14.158" S	102° 4' 19.296" E	1.05	1.05	26.81	10 June 2014
56	GIRI PRASADHA	Trimulya Jaya	0° 7' 59.643" S	102° 4' 39.053" E	2.00	2.00	51.13	20 June 2014
57	GIYAT	Trimulya Jaya	0° 7' 55.515" S	102° 4' 57.454" E	2.41	2.41	61.61	07 May 2012
58	GIYEM	Air Emas	0° 7' 16.180" S	102° 4' 29.989" E	2.00	2.00	51.10	10 June 2014
59	H KUSMAN	Bukit Jaya	0° 8' 51.497" S	102° 4' 25.966" E	2.00	2.00	51.13	20 May 2014
60	H. SAID	Air Emas	0° 7' 36.249" S	102° 4' 10.469" E	1.80	1.80	46.02	01 May 2012
61	H. SUNARYO NURSIDIN	Trimulya Jaya	0° 7' 43.393" S	102° 4' 2.720" E	1.75	1.75	44.74	01 May 2012
		Trimulya Jaya	0° 7' 53.258" S	102° 4' 12.095" E	2.41	2.41	61.61	01 May 2012
		Trimulya Jaya	0° 9' 55.293" S	102° 5' 2.576" E	2.00	2.00	51.13	01 July 2014
62	H.NARNO	Trimulya Jaya	0°07'59.35"S	102°04'59.12"E	2.63	2.63	72.35	07 May 2012
		Trimulya Jaya	0° 9' 29.315" S	102° 5' 21.091" E	2.34	2.34	59.82	15 July 2012
		Trimulya Jaya	0° 7' 36.684" S	102° 3' 42.125" E	1.50	1.50	39.19	30 May 2014
63	HADI MULYONO	Bukit Jaya	0° 8' 22.048" S	102° 5' 7.049" E	2.14	2.14	54.71	1 May 2012
64	HADI SUTRISNO	Air Emas	0° 8' 16.436" S	102° 4' 50.773" E	2.51	2.51	71.84	1 May 2012

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No.	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining
			Latitude	Longitude	Total Certified Area	Planted Area		
65	HAJAR NUZULIA	Trimulya Jaya	0° 7' 53.430" S	102° 4' 43.873" E	1.48	1.48	37.72	20 June 2014
66	HARJO GIYONO	Air Emas	0° 7' 30.565" S	102° 5' 1.584" E	1.85	1.85	47.29	08 July 2012
67	HARTATIK	Trimulya Jaya	0° 8' 23.803" S	102° 4' 41.281" E	1.67	1.67	42.69	1 May 2012
68	HARTONO	Air Emas	0° 7' 54.290" S	102° 4' 24.858" E	1.95	1.95	50.36	01 May 2012
		Air Emas	0° 6' 19.819" S	102° 4' 24.634" E	1.74	1.74	44.44	15 July 2014
69	HARTOYO	Trimulya Jaya	0° 7' 40.471" S	102° 4' 34.872" E	2.04	2.04	52.15	07 May 2012
70	HARYANTO	Air Emas	0° 7' 25.472" S	102° 3' 54.016" E	2.00	2.00	51.13	30 May 2014
71	HENDRIK	Trimulya Jaya	0° 7' 35.987" S	102° 5' 8.583" E	2.21	2.21	56.50	07 May 2012
72	HERI IDHARIANTO	Trimulya Jaya	0° 7' 30.597" S	102° 4' 0.569" E	2.30	2.30	58.80	08 July 2012
73	HERI PRIYONO	Air Emas	0° 6' 39.900" S	102° 5' 25.101" E	1.55	1.55	39.62	05 May 2012
74	HERMAN	Trimulya Jaya	0° 08' 41.93" S	102° 05' 00.56" E	2.73	2.73	71.07	02 May 2012
75	HESTI RIASTUTI	Trimulya Jaya	0° 7' 22.343" S	102° 4' 7.384" E	2.00	2.00	51.10	10 June 2014
76	HETI ROHMATUNISAK	Trimulya Jaya	0° 9' 33.318" S	102° 4' 48.757" E	1.86	1.86	47.52	11 June 2014
77	Hj SITI RUKHANAH	Trimulya Jaya	0° 8' 23.707" S	102° 4' 48.827" E	1.41	1.41	36.05	1 May 2012
		Trimulya Jaya	0° 9' 4.911" S	102° 4' 26.210" E	2.00	2.00	50.41	20 May 2014
		Trimulya Jaya	0° 7' 53.305" S	102° 4' 14.525" E	2.23	2.23	57.01	01 May 2012
		Trimulya Jaya	0° 8' 22.376" S	102° 4' 2.991" E	2.41	2.41	61.61	1 May 2012
		Trimulya Jaya	0° 10' 17.181" S	102° 5' 40.680" E	1.94	1.94	49.54	01 July 2014
78	HJ. PUJIANI	Bukit Jaya	0° 8' 33.718" S	102° 4' 49.351" E	2.64	2.64	76.18	06 July 2012
79	HJ. WAGIYEM	Trimulya Jaya	0° 9' 32.491" S	102° 5' 29.378" E	2.28	2.28	58.29	10 July 2012

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			Latitude	Longitude	Total Certified Area	Planted Area		
		Trimulya Jaya	0° 9' 32.622" S	102° 5' 25.607" E	2.22	2.22	56.75	15 July 2012
80	IMAM PARDI	Bukit Jaya	0° 7' 43.361" S	102° 4' 6.683" E	1.85	1.85	47.29	01 May 2012
81	IMRON ROSADI	Trimulya Jaya	0° 7' 53.177" S	102° 4' 9.661" E	2.17	2.17	55.47	01 May 2012
82	IRMAH	Trimulya Jaya	0° 7' 43.513" S	102° 4' 17.415" E	1.81	1.81	46.27	01 May 2012
83	ISMADI	Trimulya Jaya	0° 8' 17.669" S	102° 4' 35.888" E	2.51	2.51	64.17	1 May 2012
84	ISMANTO	Trimulya Jaya	0° 8' 22.342" S	102° 4' 8.904" E	2.24	2.24	57.26	1 May 2012
85	ISWANJANA	Bukit Jaya	0° 8' 34.967" S	102° 5' 1.105" E	2.48	2.48	71.07	06 July 2012
86	JAMALUDIN	Trimulya Jaya	0° 8' 11.810" S	102° 4' 29.152" E	2.45	2.45	62.63	1 May 2012
87	JAMUN	Bukit Jaya	0° 10' 17.356" S	102° 5' 33.900" E	1.95	1.95	49.93	01 July 2014
88	JARNOTO	Trimulya Jaya	0° 9' 41.735" S	102° 4' 50.675" E	1.99	1.99	50.96	11 June 2014
89	JARWATIN	Bukit Jaya	0° 10' 12.671" S	102° 5' 3.073" E	1.91	1.91	48.92	01 July 2014
90	JASMIATUN	Trimulya Jaya	0°08'17.77"S	102°04'00.09"E	2.00	2.00	51.13	1 May 2012
91	JASWIJAYA	Trimulya Jaya	0° 6' 33.101" S	102° 4' 1.725" E	1.97	1.97	50.41	15 July 2014
		Trimulya Jaya	0° 9' 37.509" S	102° 5' 19.778" E	2.57	2.57	65.70	15 July 2012
		Trimulya Jaya	0° 7' 30.745" S	102° 4' 31.404" E	1.91	1.91	48.83	08 July 2012
		Trimulya Jaya	0° 7' 30.761" S	102° 4' 34.546" E	2.01	2.01	51.38	08 July 2012
92	JELI NURFAIZIN	Trimulya Jaya	0° 7' 36.507" S	102° 4' 33.608" E	2.60	2.60	71.58	08 July 2012
93	JIMIN	Trimulya Jaya	0° 7' 23.163" S	102° 4' 4.572" E	2.70	2.70	69.02	08 July 2012
94	JULEHA	Trimulya Jaya	0° 9' 21.421" S	102° 4' 52.958" E	2.00	2.00	51.10	11 June 2014
95	JULEHAH	Air Emas	0° 6' 46.486" S	102° 4' 3.503" E	2.00	2.00	51.10	10 June 2014

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			Latitude	Longitude	Total Certified Area	Planted Area		
96	JULIANTO	Trimulya Jaya	0° 8' 3.521" S	102° 4' 57.315" E	2.67	2.67	68.26	07 May 2012
97	JUMALI	Trimulya Jaya	0°07'25.53" S	102°04'13.82" E	1.63	1.63	41.67	08 July 2012
98	JUMALIK	Bukit Jaya	0° 8' 47.594" S	102° 4' 24.834" E	2.00	2.00	50.22	20 May 2014
99	JUMARI	Trimulya Jaya	0° 8' 41.706" S	102° 4' 32.702" E	1.91	1.91	48.83	06 July 2012
100	JUMINIANTO	Trimulya Jaya	0° 10' 3.778" S	102° 5' 14.057" E	2.39	2.39	61.10	30 June 2012
		Trimulya Jaya	0° 6' 29.373" S	102° 4' 1.934" E	1.97	1.97	50.43	15 July 2014
101	JUMIYO	Bukit Jaya	0°09'36.85" S	102°05'09.46" E	2.10	2.10	53.68	15 July 2012
102	JUNAIDI	Trimulya Jaya	0° 8' 40.233" S	102° 4' 40.411" E	2.51	2.51	64.17	06 July 2012
		Trimulya Jaya	0° 7' 42.375" S	102° 5' 4.529" E	2.45	2.45	62.63	07 May 2012
		Trimulya Jaya	0° 9' 57.340" S	102° 5' 20.524" E	1.74	1.74	44.48	30 June 2012
103	JURIANTO	Trimulya Jaya	0° 7' 43.272" S	102° 3' 56.631" E	2.05	2.05	52.41	01 May 2012
104	JUWARNO	Air Emas	0° 7' 53.140" S	102° 4' 4.946" E	2.12	2.12	54.20	01 May 2012
		Air Emas	0° 6' 20.502" S	102° 4' 41.234" E	0.85	0.85	21.72	15 July 2014
105	KALIDI	Air Emas	0° 7' 43.324" S	102° 3' 54.241" E	2.40	2.40	61.35	01 May 2012
106	KALIMAH	Trimulya Jaya	0° 7' 43.424" S	102° 3' 51.773" E	2.19	2.19	55.99	01 May 2012
107	KAMDANI	Air Emas	0°07'22.04" S	102°04'24.20" E	2.61	2.61	71.84	08 July 2012
108	KAMSORI	Trimulya Jaya	0° 9' 13.403" S	102° 4' 55.533" E	1.95	1.95	49.76	11 June 2014
109	KARIJEM	Trimulya Jaya	0° 6' 42.906" S	102° 4' 9.078" E	2.00	2.00	51.13	10 June 2014
110	KARNO	Trimulya Jaya	0° 7' 43.388" S	102° 4' 8.815" E	2.11	2.11	53.94	01 May 2012
111	KARSALI	Trimulya Jaya	0°07'48.66" S	102°04'42.55" E	1.40	1.40	35.79	07 May 2012

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112	KARSIDI	Bukit Jaya	0° 8' 43.478" S	102° 5' 7.495" E	2.06	2.06	52.66	02 May 2012
113	KARYONO	Bukit Jaya	0° 7' 54.404" S	102° 4' 51.755" E	2.00	2.00	51.13	20 June 2014
114	KASNAWI	Bukit Jaya	0° 9' 13.689" S	102° 5' 32.602" E	2.16	2.16	55.22	10 July 2012
115	KASNO	Trimulya Jaya	0° 10' 0.349" S	102° 5' 38.443" E	2.00	2.00	51.13	01 July 2014
		Trimulya Jaya	0° 9' 50.532" S	102° 5' 14.097" E	2.52	2.52	64.42	30 June 2012
116	KATIJO	Trimulya Jaya	0° 8' 12.389" S	102° 4' 43.753" E	1.74	1.74	44.48	1 May 2012
117	KATIMAN	Trimulya Jaya	0° 8' 28.235" S	102° 5' 7.094" E	1.33	1.33	34.00	1 May 2012
118	KATIMO	Trimulya Jaya	0° 8' 15.464" S	102° 4' 16.888" E	2.57	2.57	65.70	1 May 2012
119	KATIYO	Trimulya Jaya	0° 9' 56.147" S	102° 5' 31.508" E	2.04	2.04	52.15	30 June 2012
120	KHANAFI	Bukit Jaya	0° 8' 0.021" S	102° 5' 4.572" E	2.80	2.80	71.58	07 May 2012
121	KHOIRUDIN	Trimulya Jaya	0° 8' 16.907" S	102° 4' 13.145" E	3.29	3.29	84.11	1 May 2012
122	KHOLID	Trimulya Jaya	0° 9' 36.648" S	102° 4' 56.752" E	1.79	1.79	45.76	15 July 2012
123	KIMIN	Trimulya Jaya	0° 8' 28.837" S	102° 4' 35.135" E	2.48	2.48	68.51	06 July 2012
124	KOMAIDI	Trimulya Jaya	0°07'54.88"S	102°04'00.99"E	1.79	1.79	45.76	01 May 2012
125	KOMARI	Trimulya Jaya	0° 8' 17.583" S	102° 4' 40.021" E	2.13	2.13	54.45	1 May 2012
126	KOMARUDIN	Trimulya Jaya	0°07'52.20"S	102°04'59.12"E	2.26	2.26	57.77	07 May 2012
127	KURNIA	Trimulya Jaya	0° 6' 25.191" S	102° 5' 29.071" E	0.97	0.97	24.80	05 May 2012
		Trimulya Jaya	0° 9' 32.098" S	102° 4' 52.316" E	1.99	1.99	50.92	11 June 2014
128	KUSAINI	Trimulya Jaya	0° 9' 7.241" S	102° 5' 20.001" E	2.09	2.09	53.43	02 May 2012
129	LANANG SUWARTOYO	Trimulya Jaya	0° 9' 8.844" S	102° 5' 2.543" E	2.06	2.06	52.66	02 May 2012

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130	LARNI	Trimulya Jaya	0° 6' 35.868" S	102° 5' 31.248" E	1.25	1.25	31.96	05 May 2012
131	M. MUKHTAR	Air Emas	102° 3' 44.795" E	102° 3' 44.795" E	1.30	1.30	34.36	30 May 2014
132	M. SYAHRONI	Trimulya Jaya	102° 4' 25.935" E	102° 4' 25.935" E	1.70	1.70	44.23	20 May 2014
133	M.DAROENI	Trimulya Jaya	102° 3' 24.615" E	102° 3' 24.615" E	2.00	2.00	51.10	30 May 2014
		Trimulya Jaya	0° 7' 43.332" S	102° 4' 0.762" E	1.89	1.89	48.32	01 May 2012
		Trimulya Jaya	0° 9' 10.255" S	102° 4' 31.338" E	2.07	2.07	52.92	02 May 2012
134	M.MASKUR	Trimulya Jaya	0° 9' 8.501" S	102° 4' 36.579" E	2.21	2.21	56.50	02 May 2012
		Trimulya Jaya	0° 9' 8.114" S	102° 4' 39.353" E	2.31	2.31	59.05	02 May 2012
		Trimulya Jaya	0°09'01.78" S	102°04'38.50" E	1.91	1.91	48.83	02 May 2012
		Trimulya Jaya	0° 9' 4.409" S	102° 4' 43.211" E	2.20	2.20	56.24	02 May 2012
		Trimulya Jaya	0° 9' 8.269" S	102° 4' 43.525" E	1.87	1.87	47.80	02 May 2012
		Trimulya Jaya	0° 6' 15.749" S	102° 4' 23.301" E	2.00	2.00	51.13	15 July 2014
135	M.SUPARNO	Trimulya Jaya	0° 9' 11.974" S	102° 4' 43.349" E	2.25	2.25	57.52	02 May 2012
136	MADIYO	Trimulya Jaya	0° 9' 15.677" S	102° 4' 43.029" E	3.07	3.07	78.48	02 May 2012
137	MAHFUD YAHYA	Trimulya Jaya	0° 8' 58.352" S	102° 4' 25.619" E	1.50	1.50	37.32	20 May 2014
138	MAHMUD	Trimulya Jaya	0° 6' 18.518" S	102° 4' 39.870" E	1.56	1.56	39.97	15 July 2014
139	MARKIM	Trimulya Jaya	0° 8' 39.015" S	102° 5' 4.708" E	2.60	2.60	66.47	06 July 2012
140	MARLAN	Trimulya Jaya	0° 9' 26.285" S	102° 5' 38.386" E	2.17	2.17	55.47	10 July 2012
141	MARMI	Trimulya Jaya	0° 10' 12.244" S	102° 5' 38.785" E	2.00	2.00	51.10	01 July 2014
142	MARNO	Trimulya Jaya	0° 8' 1.592" S	102° 4' 27.183" E	2.54	2.54	64.93	1 May 2012

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143	MARSUDI	Air Emas	0° 6' 43.963" S	102° 5' 26.800" E	1.42	1.42	36.30	05 May 2012
144	MARYANTO	Air Emas	0° 7' 17.861" S	102° 4' 8.645" E	1.99	1.99	50.92	10 June 2014
145	MASHUDI	Trimulya Jaya	0° 7' 29.189" S	102° 4' 9.548" E	1.73	1.73	44.23	08 July 2012
146	MASTIAH	Trimulya Jaya	0° 6' 35.990" S	102° 3' 56.753" E	2.00	2.00	51.13	10 June 2014
147	MATREKAN	Trimulya Jaya	0° 7' 36.337" S	102° 3' 57.718" E	1.72	1.72	43.97	01 May 2012
148	MEMED	Trimulya Jaya	0° 7' 56.276" S	102° 4' 43.038" E	2.00	2.00	51.13	20 June 2014
149	MIFTAHUSSALIMAH	Trimulya Jaya	0° 7' 36.313" S	102° 4' 2.049" E	1.80	1.80	46.02	01 May 2012
		Trimulya Jaya	0° 7' 30.074" S	102° 3' 41.828" E	2.00	2.00	50.72	30 May 2014
150	MIJO	Trimulya Jaya	0° 8' 15.794" S	102° 5' 6.912" E	1.80	1.80	46.02	1 May 2012
151	MINARTI	Trimulya Jaya	0° 8' 23.830" S	102° 4' 29.926" E	2.44	2.44	62.38	1 May 2012
152	MISGIYANTO	Trimulya Jaya	0° 8' 33.735" S	102° 4' 40.976" E	2.60	2.60	66.47	06 July 2012
153	MISINEM	Bukit Jaya	0° 10' 5.615" S	102° 5' 31.745" E	2.00	2.00	51.13	01 July 2014
154	MISNO	Trimulya Jaya	0° 9' 22.337" S	102° 4' 59.867" E	1.77	1.77	45.30	11 June 2014
155	MOMON	Trimulya Jaya	0° 7' 31.543" S	102° 4' 20.253" E	2.68	2.68	68.51	08 July 2012
156	MUCLIS	Trimulya Jaya	0° 8' 54.909" S	102° 4' 26.144" E	1.50	1.50	37.32	20 May 2014
157	MUHAMAD SUPARNO	Trimulya Jaya	0° 7' 42.572" S	102° 4' 50.553" E	1.58	1.58	40.39	07 May 2012
158	MUHAMAD TAHER	Trimulya Jaya	0° 9' 15.821" S	102° 4' 58.975" E	2.00	2.00	51.13	11 June 2014
159	MUHAMMAD ALI	Trimulya Jaya	0° 6' 23.611" S	102° 4' 9.665" E	1.62	1.62	41.38	15 July 2014
160	MUHAMMAD KHOSIM	Bukit Jaya	0° 9' 7.102" S	102° 5' 26.065" E	2.01	2.01	51.38	02 May 2012
161	MUHAMMAD MUALIF	Trimulya Jaya	0° 7' 37.464" S	102° 4' 29.550" E	1.96	1.96	50.11	07 May 2012

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162	MUKHAYAT	Bukit Jaya	0° 9' 22.988" S	102° 5' 17.953" E	2.22	2.22	56.75	10 July 2012
163	MUKLIS ZAENAL ABIDIN	Trimulya Jaya	0° 7' 32.785" S	102° 5' 8.639" E	2.32	2.32	59.31	07 May 2012
164	MULYADI	Air Emas	0° 10' 19.002" S	102° 5' 3.028" E	2.00	2.00	51.05	01 July 2014
165	MULYONO	Trimulya Jaya	0° 9' 9.332" S	102° 4' 33.677" E	2.04	2.04	52.15	02 May 2012
166	MUNIROH	Air Emas	0° 6' 47.000" S	102° 5' 26.661" E	1.24	1.24	31.70	05 May 2012
167	MUSTADI	Trimulya Jaya	0° 6' 40.549" S	102° 3' 55.795" E	2.00	2.00	51.10	10 June 2014
168	MUSTAKIM	Air Emas	0° 7' 37.113" S	102° 3' 52.609" E	2.00	2.00	51.13	30 May 2014
169	NANANG SUWANDI	Bukit Jaya	0°09'22.64"S	102°05'38.15"E,	2.25	2.25	57.52	10 July 2012
170	NARSIH	Trimulya Jaya	0° 8' 23.743" S	102° 4' 45.428" E	2.29	2.29	58.54	1 May 2012
171	NASIRIN	Trimulya Jaya	0° 7' 45.481" S	102° 4' 42.284" E	3.79	3.79	96.89	07 May 2012
172	NENI NUR HASANAH	Trimulya Jaya	0° 9' 13.890" S	102° 5' 5.818" E	1.99	1.99	50.93	11 June 2014
173	NGADIMIN	Trimulya Jaya	0° 8' 17.649" S	102° 4' 30.957" E	3.61	3.61	92.29	1 May 2012
		Trimulya Jaya	0° 9' 40.953" S	102° 5' 32.401" E	1.90	1.90	48.57	30 June 2012
174	NGATENO	Trimulya Jaya	0° 7' 46.564" S	102° 4' 49.975" E	3.68	3.68	94.08	07 May 2012
175	NGATIMIN	Bukit Jaya	0° 9' 51.354" S	102° 5' 9.855" E	2.65	2.65	72.86	30 June 2012
176	NGATIMIN	Air Emas	0° 6' 19.638" S	102° 4' 28.144" E	1.94	1.94	49.52	15 July 2014
177	NGATIRAN	Bukit Jaya	0°09'27.03"S	102°05'26.46"E	2.75	2.75	70.30	10 July 2012
178	NUR HALIMAH	Trimulya Jaya	0° 7' 38.288" S	102° 4' 26.742" E	2.67	2.67	68.26	07 May 2012
179	NUR ROHMAN	Air Emas	0° 7' 53.172" S	102° 3' 58.627" E	1.98	1.98	50.62	01 May 2012
		Air Emas	0° 7' 52.987" S	102° 3' 56.574" E	1.85	1.85	47.29	01 May 2012

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180	NURDIN	Trimulya Jaya	0° 8' 17.694" S	102° 4' 25.961" E	2.02	2.02	51.64	1 May 2012
181	NURUL LATIFAH	Trimulya Jaya	0° 7' 47.856" S	102° 4' 54.807" E	1.63	1.63	41.67	07 May 2012
182	NYAIRAN	Air Emas	0° 6' 22.087" S	102° 4' 14.377" E	1.31	1.31	33.54	15 July 2014
183	NYAMAN	Trimulya Jaya	0° 8' 28.206" S	102° 5' 2.611" E	1.70	1.70	43.46	1 May 2012
		Trimulya Jaya	0° 8' 37.673" S	102° 4' 28.757" E	2.56	2.56	65.44	06 July 2012
184	NYAMIN	Trimulya Jaya	0° 8' 28.723" S	102° 4' 41.448" E	2.53	2.53	72.35	06 July 2012
185	OKIM	Bukit Jaya	0° 7' 57.628" S	102° 4' 32.696" E	2.00	2.00	51.10	20 June 2014
186	OYU	Bukit Jaya	0° 7' 43.500" S	102° 4' 11.025" E	1.99	1.99	50.87	01 May 2012
187	PAERAN	Bukit Jaya	0° 8' 51.147" S	102° 4' 31.154" E	3.04	3.04	77.71	06 July 2012
188	PAIDI	Bukit Jaya	0° 8' 14.136" S	102° 4' 10.147" E	1.53	1.53	39.11	1 May 2012
189	PAIJAN	Bukit Jaya	0° 10' 19.118" S	102° 4' 59.829" E	1.97	1.97	50.34	01 July 2014
190	PAIMAN	Air Emas	0° 6' 33.363" S	102° 4' 7.280" E	1.73	1.73	44.31	15 July 2014
191	PAINO	Bukit Jaya	0° 10' 8.502" S	102° 5' 19.708" E	2.51	2.51	69.28	30 June 2012
192	PAITEM	Bukit Jaya	0° 9' 51.807" S	102° 5' 18.963" E	2.67	2.67	68.26	30 June 2012
193	PARDIYO	Bukit Jaya	0° 9' 57.417" S	102° 5' 23.454" E	2.32	2.32	59.31	30 June 2012
194	PARJONO	Trimulya Jaya	0° 9' 27.913" S	102° 4' 47.213" E	2.00	2.00	51.13	11 June 2014
195	PARMAN	Trimulya Jaya	0° 8' 25.506" S	102° 4' 54.348" E	1.71	1.71	43.71	1 May 2012
196	PARSULIN	Trimulya Jaya	0° 10' 6.805" S	102° 4' 48.984" E	2.00	2.00	51.13	01 July 2014
197	PARTINI	Bukit Jaya	0° 10' 14.342" S	102° 5' 25.335" E	1.89	1.89	48.19	01 July 2014
198	PARYANTO	Trimulya Jaya	0° 8' 44.540" S	102° 4' 32.652" E	2.10	2.10	53.68	06 July 2012

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			Latitude	Longitude	Total Certified Area	Planted Area		
199	PARYANTO	Air Emas	0° 6' 19.890" S	102° 4' 21.280" E	1.72	1.72	43.88	15 July 2014
200	PEPEN EFENDI	Air Emas	0° 6' 29.086" S	102° 5' 31.462" E	0.62	0.62	15.85	05 May 2012
201	PRAYITNO	Bukit Jaya	0° 10' 2.156" S	102° 5' 25.181" E	1.84	1.84	47.04	30 June 2012
		Bukit Jaya	0° 10' 5.456" S	102° 5' 25.246" E	1.99	1.99	50.87	30 June 2012
202	PUJI UTOMO	Bukit Jaya	0° 9' 13.815" S	102° 5' 18.737" E	2.21	2.21	56.50	10 July 2012
203	PUJIANTO	Trimulya Jaya	0°09'19.55"S	102°05'1305"E	0.78	0.78	19.94	10 July 2012
204	PURJITO	Air Emas	0° 7' 23.206" S	102° 4' 12.924" E	2.00	2.00	51.13	10 June 2014
205	PURWANTO	Air Emas	0° 7' 38.632" S	102° 3' 36.171" E	1.80	1.80	47.11	30 May 2014
206	PURWOWIHARJO	Bukit Jaya	0° 10' 17.233" S	102° 5' 37.458" E	1.99	1.99	50.95	01 July 2014
207	RASTAM	Trimulya Jaya	0° 9' 25.689" S	102° 4' 53.629" E	2.00	2.00	51.13	11 June 2014
208	RASUDIN	Trimulya Jaya	0° 9' 14.339" S	102° 4' 49.970" E	1.73	1.73	44.23	02 May 2012
209	REBO	Air Emas	0° 7' 42.553" S	102° 3' 45.331" E	2.00	2.00	50.97	30 May 2014
210	RENI	Trimulya Jaya	0° 8' 25.320" S	102° 5' 7.028" E	1.79	1.79	45.81	1 May 2012
211	RIDWAN	Trimulya Jaya	0° 8' 11.952" S	102° 4' 22.426" E	3.03	3.03	77.46	1 May 2012
		Trimulya Jaya	0° 8' 47.295" S	102° 5' 5.079" E	2.63	2.63	74.90	02 May 2012
		Trimulya Jaya	0°08'54.94"S	102°04'32.74"E	3.00	3.00	76.69	06 July 2012
212	RINI SETYANI	Bukit Jaya	0° 10' 18.882" S	102° 5' 5.976" E	2.00	2.00	51.10	01 July 2014
213	RIYADI	Trimulya Jaya	0° 9' 27.940" S	102° 5' 1.546" E	2.00	2.00	51.13	11 June 2014
214	ROKHIM	Bukit Jaya	0° 7' 10.992" S	102° 4' 22.621" E	1.87	1.87	47.91	10 June 2014
215	RUBINGA	Trimulya Jaya	0° 7' 51.286" S	102° 4' 20.101" E	1.91	1.91	48.83	01 May 2012

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			Latitude	Longitude	Total Certified Area	Planted Area		
216	RUSDIYANTO	Trimulya Jaya	0° 9' 14.877" S	102° 4' 49.975" E	2.00	2.00	51.10	11 June 2014
217	RUSJIANTO	Trimulya Jaya	0°07'53.22"S	102°04'17.14"E	2.49	2.49	63.65	01 May 2012
218	RUSLAN	Bukit Jaya	0° 9' 57.339" S	102° 5' 14.077" E	2.24	2.24	57.26	30 June 2012
219	RUSMAN EFENDI	Air Emas	0° 7' 25.874" S	102° 4' 30.982" E	2.28	2.28	58.29	08 July 2012
220	SABARUDIN	Air Emas	0° 6' 29.487" S	102° 5' 9.988" E	4.93	4.93	126.03	05 May 2012
221	SAEJO	Air Emas	0° 6' 36.429" S	102° 3' 50.282" E	2.00	2.00	51.13	15 July 2014
222	SAERAN	Air Emas	0° 6' 16.393" S	102° 4' 33.069" E	2.00	2.00	51.13	15 July 2014
223	SAEROJI	Air Emas	0° 6' 26.209" S	102° 5' 25.636" E	2.23	2.23	57.01	05 May 2012
224	SAFI'I	Trimulya Jaya	0° 8' 40.083" S	102° 4' 44.359" E	2.20	2.20	56.24	06 July 2012
225	SAFRUDIN	Trimulya Jaya	0° 9' 29.160" S	102° 4' 58.923" E	2.00	2.00	51.13	11 June 2014
226	SAFRUDIN JUFRI	Trimulya Jaya	0° 8' 6.327" S	102° 4' 18.596" E	2.06	2.06	52.66	1 May 2012
227	SAGIMAN	Air Emas	0° 6' 37.247" S	102° 5' 20.031" E	1.56	1.56	39.88	05 May 2012
228	SAGIRAN	Bukit Jaya	0° 9' 52.543" S	102° 5' 33.047" E	2.07	2.07	52.92	30 June 2012
229	SAHRU/DAMURI	Air Emas	0° 7' 33.180" S	102° 3' 50.998" E	1.50	1.50	38.14	30 May 2014
230	SAIDI	Bukit Jaya	0° 10' 5.414" S	102° 5' 19.085" E	1.82	1.82	46.53	30 June 2012
231	SAIDO	Bukit Jaya	0° 9' 47.098" S	102° 5' 6.218" E	1.76	1.76	44.99	15 July 2012
232	SAIFUL	Air Emas	0° 6' 30.627" S	102° 5' 20.296" E	1.30	1.30	33.23	05 May 2012
233	SAIFUL ANWAR	Trimulya Jaya	0° 8' 7.943" S	102° 4' 36.908" E	1.18	1.18	30.17	1 May 2012
234	SAINEM	Trimulya Jaya	0°07'45.69"S	102°05'06.64"E	2.41	2.41	61.61	07 May 2012
235	SAIPUDIN	Air Emas	0° 7' 37.833" S	102° 3' 28.157" E	2.00	2.00	51.10	30 May 2014

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236	SAKIRAN	Air Emas	0° 7' 27.789" S	102° 4' 22.118" E	2.14	2.14	54.71	08 July 2012
		Air Emas	0° 7' 30.883" S	102° 4' 44.816" E	2.11	2.11	53.94	08 July 2012
237	SAKUR	Trimulya Jaya	0° 7' 20.672" S	102° 4' 26.930" E	1.79	1.79	45.76	08 July 2012
238	SALIM DAROINI	Trimulya Jaya	0° 9' 40.896" S	102° 5' 20.836" E	2.60	2.60	66.47	15 July 2012
239	SAMAN	Air Emas	0° 7' 13.504" S	102° 4' 24.331" E	1.94	1.94	49.62	10 June 2014
240	SAMIDI	Air Emas	0° 6' 30.649" S	102° 5' 26.654" E	1.50	1.50	38.35	05 May 2012
241	SAMSIMAR	Trimulya Jaya	0° 8' 57.192" S	102° 5' 7.950" E	1.69	1.69	43.20	02 May 2012
242	SAMSUL HADI	Air Emas	0° 7' 31.129" S	102° 3' 57.231" E	1.90	1.90	47.50	30 May 2014
243	SANTIKA JUWITO	Air Emas	0° 6' 34.807" S	102° 5' 36.019" E	1.69	1.69	43.20	05 May 2012
		Air Emas	0° 7' 39.823" S	102° 4' 54.132" E	2.48	2.48	63.40	08 July 2012
244	SAPARI	Bukit Jaya	0° 9' 52.660" S	102° 5' 40.015" E	2.32	2.32	59.31	30 June 2012
245	SARIDI	Trimulya Jaya	0°08'03.90"S	102°05'06.26"E	2.48	2.48	68.51	07 May 2012
246	SARIPIN	Air Emas	0° 6' 57.900" S	102° 4' 13.699" E	1.70	1.70	43.34	10 June 2014
247	SARIYUN	Bukit Jaya	0° 10' 17.397" S	102° 5' 30.295" E	1.59	1.59	40.75	01 July 2014
		Bukit Jaya	0° 9' 26.647" S	102° 5' 4.108" E	2.00	2.00	51.13	11 June 2014
248	SARJIANTO	Trimulya Jaya	0° 8' 17.712" S	102° 4' 21.175" E	2.77	2.77	70.81	1 May 2012
		Trimulya Jaya	0° 8' 41.785" S	102° 4' 49.401" E	1.93	1.93	49.34	06 July 2012
249	SARNITI	Bukit Jaya	0° 10' 8.544" S	102° 5' 25.250" E	1.55	1.55	39.62	30 June 2012
250	SAROJI	Bukit Jaya	0°09'35.03"S	102°05'32.47"E	1.87	1.87	47.80	10 July 2012
251	SAROPAN	Air Emas	0° 6' 30.288" S	102° 5' 34.701" E	1.92	1.92	49.08	05 May 2012

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252	SARTO SUSANTO	Trimulya Jaya	0° 8' 35.092" S	102° 5' 4.622" E	2.89	2.89	73.88	06 July 2012
		Trimulya Jaya	0° 8' 33.778" S	102° 4' 45.045" E	2.67	2.67	68.26	06 July 2012
253	SASIAWAN	Trimulya Jaya	0°08'58.09"S	102°04'38.72"E	2.38	2.38	60.84	06 July 2012
		Trimulya Jaya	0° 8' 51.873" S	102° 4' 38.485" E	2.75	2.75	70.30	06 July 2012
254	SATIJAN	Bukit Jaya	0° 9' 47.691" S	102° 5' 32.630" E	2.00	2.00	51.13	30 June 2012
255	SATIMAN	Trimulya Jaya	0° 9' 5.221" S	102° 5' 8.542" E	1.67	1.67	42.69	02 May 2012
		Trimulya Jaya	0° 8' 38.321" S	102° 4' 58.080" E	1.83	1.83	46.78	06 July 2012
256	SATIMIN	Bukit Jaya	0° 9' 47.546" S	102° 5' 29.512" E	1.83	1.83	46.78	30 June 2012
257	SAUNAH	Trimulya Jaya	0° 8' 8.299" S	102° 4' 14.634" E	2.98	2.98	76.18	1 May 2012
258	SELAMAT GUNAWAN	Air Emas	0° 6' 45.108" S	102° 5' 35.045" E	1.65	1.65	42.18	05 May 2012
259	SETO	Bukit Jaya	0° 9' 47.471" S	102° 5' 18.880" E	2.18	2.18	55.73	30 June 2012
260	SETU	Bukit Jaya	0° 9' 27.616" S	102° 5' 32.034" E	3.67	3.67	93.82	10 July 2012
		Bukit Jaya	0° 6' 26.525" S	102° 4' 13.630" E	1.59	1.59	40.57	15 July 2014
261	SHOLIKATUN	Trimulya Jaya	0° 8' 43.215" S	102° 4' 24.213" E	0.45	0.45	11.50	06 July 2012
262	SINTA SOLIKHATUN HIDAYAH	Trimulya Jaya	0° 8' 22.214" S	102° 4' 56.767" E	1.42	1.42	36.30	1 May 2012
263	SISWANTO	Bukit Jaya	0°08'30.73"S	102°04'28.94"E	2.92	2.92	74.65	06 July 2012
		Bukit Jaya	0° 9' 13.785" S	102° 5' 25.769" E	2.13	2.13	54.45	10 July 2012
264	SISWOTO	Trimulya Jaya	0° 7' 34.730" S	102° 3' 48.031" E	2.00	2.00	51.13	30 May 2014
265	SISWOYO	Trimulya Jaya	0° 9' 6.988" S	102° 5' 32.332" E	2.04	2.04	52.15	02 May 2012
		Trimulya Jaya	0° 8' 44.378" S	102° 4' 56.305" E	2.67	2.67	68.26	02 May 2012

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		Trimulya Jaya	0°08'13.26"S	102°05'05.38"E	1.95	1.95	49.85	07 May 2012
266	SITI FATAYAT N.S.	Air Emas	0° 7' 20.467" S	102° 4' 11.374" E	1.35	1.35	34.38	10 June 2014
267	SITI KASANAHA	Bukit Jaya	0° 9' 5.168" S	102° 4' 51.685" E	2.25	2.25	58.03	02 May 2012
268	SITI SETYORINI	Bukit Jaya	0° 10' 6.318" S	102° 5' 38.600" E	2.00	2.00	51.13	01 July 2014
269	SLAMET	Air Emas	0° 6' 46.681" S	102° 4' 6.391" E	1.87	1.87	47.86	10 June 2014
270	SODIKIN	Air Emas	0° 7' 36.883" S	102° 4' 41.878" E	1.56	1.56	39.88	08 July 2012
271	SOEPRAPTO	Trimulya Jaya	0° 7' 20.156" S	102° 4' 20.684" E	1.58	1.58	40.28	10 June 2014
272	SOLIKATUN	Trimulya Jaya	0° 8' 1.743" S	102° 4' 51.866" E	2.00	2.00	51.03	20 June 2014
273	SOMAT,S.H.I	Bukit Jaya	0° 9' 19.008" S	102° 5' 33.157" E	2.66	2.66	68.00	10 July 2012
274	SONDI	Trimulya Jaya	0°08'06.94"S	102°04'59.06"E	1.95	1.95	49.85	07 May 2012
275	SRI MULYANI	Bukit Jaya	0° 10' 3.287" S	102° 5' 38.512" E	2.00	2.00	51.13	01 July 2014
		Bukit Jaya	0° 9' 59.630" S	102° 5' 31.635" E	1.99	1.99	50.87	01 July 2014
276	SRINI	Bukit Jaya	0° 7' 28.619" S	102° 4' 14.868" E	1.90	1.90	48.01	30 May 2014
277	SUBAKRI	Trimulya Jaya	0° 8' 18.075" S	102° 4' 9.840" E	2.67	2.67	68.26	1 May 2012
278	SUBIAT	Trimulya Jaya	0° 9' 30.063" S	102° 5' 10.396" E	2.28	2.28	58.29	15 July 2012
279	SUDARMANTO	Trimulya Jaya	0° 8' 28.448" S	102° 4' 56.127" E	3.04	3.04	77.71	06 July 2012
280	SUDARTO	Air Emas	0° 6' 56.849" S	102° 4' 20.616" E	1.71	1.71	43.63	10 June 2014
281	SUDARWOKO	Bukit Jaya	0° 7' 41.154" S	102° 4' 42.454" E	2.80	2.80	71.58	07 May 2012
282	SUDI UTOMO	Bukit Jaya	0°09'18.97"S	102°05'24.27"E	2.66	2.66	68.00	10 July 2012
283	SUDIYO	Trimulya Jaya	0° 9' 1.137" S	102° 4' 49.664" E	2.00	2.00	51.13	11 June 2014

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284	SUGIANTO	Air Emas	0° 6' 36.773" S	102° 4' 7.429" E	1.11	1.11	28.32	15 July 2014
285	SUGINO	Bukit Jaya	0°09'57.42" S	102°05'17.41" E	1.91	1.91	48.83	30 June 2012
286	SUGIONO	Air Emas	0° 7' 36.273" S	102° 4' 6.315" E	1.76	1.76	44.99	01 May 2012
		Air Emas	0° 7' 38.826" S	102° 4' 59.747" E	2.12	2.12	54.20	08 July 2012
287	SUGITO	Air Emas	0° 6' 28.693" S	102° 5' 15.977" E	3.50	3.50	89.47	05 May 2012
288	SUGITO. S	Bukit Jaya	0°09'23.07" S	102°05'31.51" E	2.36	2.36	60.33	10 July 2012
289	SUGIYO	Bukit Jaya	0° 8' 5.956" S	102° 4' 29.349" E	1.91	1.91	48.83	1 May 2012
290	SUGIYONO	Air Emas	0° 6' 36.248" S	102° 4' 1.839" E	1.65	1.65	42.28	10 June 2014
291	SUHADI	Air Emas	0° 7' 38.117" S	102° 3' 31.611" E	1.90	1.90	48.60	30 May 2014
292	SUHARNO	Bukit Jaya	0° 9' 43.505" S	102° 5' 24.927" E	2.05	2.05	52.41	30 June 2012
293	SUJINA, S.Pd	Trimulya Jaya	0° 8' 0.205" S	102° 4' 7.829" E	2.60	2.60	66.47	01 May 2012
294	SUKANI	Bukit Jaya	0°09'13.62" S	102°05'22.09" E	2.22	2.22	56.75	10 July 2012
295	SUKAPTO	Bukit Jaya	0°08'01.94" S	102°04'21.37" E	1.70	1.70	43.46	1 May 2012
296	SUKARI	Trimulya Jaya	0° 9' 40.181" S	102° 5' 10.623" E	2.50	2.50	63.91	15 July 2012
		Trimulya Jaya	0° 9' 37.772" S	102° 4' 53.782" E	1.53	1.53	39.11	15 July 2012
297	SUKARJO	Trimulya Jaya	0° 9' 5.712" S	102° 4' 47.985" E	2.26	2.26	57.77	02 May 2012
298	SUKIRTO	Bukit Jaya	0° 7' 53.189" S	102° 4' 7.290" E	2.27	2.27	58.03	01 May 2012
299	SUKTAR	Trimulya Jaya	0° 9' 29.856" S	102° 5' 38.454" E	2.23	2.23	57.01	10 July 2012
300	SULAIMIN	Trimulya Jaya	0° 8' 18.081" S	102° 4' 7.284" E	2.20	2.20	56.24	1 May 2012
301	SULARTO	Trimulya Jaya	0°08'11.61" S	102°04'34.61" E	4.13	4.13	105.58	1 May 2012

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302	SULISTIANA	Air Emas	0° 7' 29.103" S	102° 4' 27.851" E	2.72	2.72	69.53	08 July 2012
303	SULIYAH	Trimulya Jaya	0° 8' 23.920" S	102° 4' 33.555" E	2.61	2.61	66.72	1 May 2012
304	SUMADI	Bukit Jaya	0° 9' 33.169" S	102° 5' 39.886" E	2.03	2.03	51.90	10 July 2012
305	SUMADI	Air Emas	0° 6' 33.030" S	102° 5' 25.318" E	1.31	1.31	33.49	05 May 2012
		Air Emas	0° 6' 25.460" S	102° 5' 34.927" E	2.29	2.29	58.54	05 May 2012
		Air Emas	0° 7' 3.635" S	102° 4' 27.133" E	2.00	2.00	51.13	10 June 2014
306	SUMARDI	Bukit Jaya	0° 9' 38.754" S	102° 5' 2.732" E	1.64	1.64	41.93	15 July 2012
		Bukit Jaya	0° 8' 5.954" S	102° 4' 33.203" E	2.41	2.41	61.61	1 May 2012
307	SUMARDI	Air Emas	0° 6' 41.235" S	102° 5' 34.952" E	2.00	2.00	51.13	05 May 2012
308	SUMIYARNO	Bukit Jaya	0°09'40.59" S	102°05'29.52" E	1.95	1.95	49.85	30 June 2012
309	SUNARDI	Trimulya Jaya	0° 9' 30.567" S	102° 5' 18.124" E	1.65	1.65	42.18	15 July 2012
		Trimulya Jaya	0° 9' 31.034" S	102° 5' 14.402" E	2.71	2.71	74.39	15 July 2012
310	SUNARKO	Air Emas	0° 6' 26.460" S	102° 5' 20.613" E	2.63	2.63	72.35	05 May 2012
311	SUNARTI	Trimulya Jaya	0° 9' 42.450" S	102° 4' 58.679" E	2.00	2.00	51.13	15 July 2012
312	SUPARDI	Air Emas	0° 6' 32.234" S	102° 3' 56.433" E	2.00	2.00	51.13	15 July 2014
313	SUPARDI	Trimulya Jaya	0° 9' 22.548" S	102° 5' 8.407" E	1.99	1.99	50.96	11 June 2014
314	SUPARJO	Trimulya Jaya	0° 9' 9.412" S	102° 4' 55.537" E	1.55	1.55	39.62	02 May 2012
		Trimulya Jaya	0°09'09.25" S	102°04'52.11" E	1.60	1.60	40.90	02 May 2012
		Trimulya Jaya	0° 9' 6.731" S	102° 5' 39.329" E	2.02	2.02	51.64	02 May 2012
315	SUPARNI	Trimulya Jaya	0°08'18.29" S	102°04'03.97" E	2.35	2.35	61.10	1 May 2012

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316	SUPARNO	Trimulya Jaya	0° 8' 31.418" S	102° 4' 56.869" E	3.50	3.50	89.47	06 July 2012
		Trimulya Jaya	0° 7' 48.012" S	102° 4' 36.276" E	1.54	1.54	39.37	07 May 2012
317	SUPARNO	Air Emas	0° 6' 36.346" S	102° 5' 25.215" E	1.88	1.88	48.06	05 May 2012
318	SUPIONO	Bukit Jaya	0° 9' 47.982" S	102° 5' 25.085" E	3.24	3.24	82.83	30 June 2012
319	SUPRI/SLAMET RIYADI	Trimulya Jaya	0° 8' 37.993" S	102° 4' 54.540" E	0.87	0.87	22.24	06 July 2012
320	SUPRIHATIN	Trimulya Jaya	0° 8' 13.533" S	102° 4' 54.400" E	1.34	1.34	34.26	1 May 2012
321	SUPRIO	Air Emas	0° 7' 32.288" S	102° 3' 35.732" E	1.80	1.80	44.84	30 May 2014
322	SUPRIYANTO	Trimulya Jaya	0° 9' 43.346" S	102° 4' 55.804" E	1.65	1.65	42.18	15 July 2012
323	SUPRIYATIN	Bukit Jaya	0° 10' 18.490" S	102° 5' 26.673" E	1.93	1.93	49.42	01 July 2014
324	SUPRIYATIN	Trimulya Jaya	0° 7' 54.299" S	102° 4' 38.142" E	1.67	1.67	42.77	20 June 2014
325	SURADI	Trimulya Jaya	0° 8' 23.769" S	102° 4' 37.245" E	2.59	2.59	66.21	1 May 2012
326	SURANTO	Trimulya Jaya	0° 8' 35.291" S	102° 4' 34.883" E	2.28	2.28	58.29	06 July 2012
327	SURATIN	Trimulya Jaya	0° 8' 17.431" S	102° 4' 54.503" E	2.05	2.05	52.41	1 May 2012
328	SURATMI	Trimulya Jaya	0° 7' 53.908" S	102° 4' 34.900" E	2.00	2.00	51.05	20 June 2014
329	SURATNO	Bukit Jaya	0°09'03.09"S	102°04'33.07"E	1.87	1.87	47.80	06 July 2012
330	SURYANI	Trimulya Jaya	0° 9' 7.243" S	102° 5' 13.398" E	2.18	2.18	55.73	02 May 2012
		Trimulya Jaya	0° 9' 16.660" S	102° 5' 6.852" E	2.00	2.00	51.10	11 June 2014
331	SURYANTO	Air Emas	0° 6' 26.789" S	102° 4' 7.399" E	1.42	1.42	36.34	15 July 2014
332	SUSTINI	Trimulya Jaya	0° 8' 6.155" S	102° 4' 25.698" E	2.10	2.10	53.68	1 May 2012
333	SUTARLAN	Bukit Jaya	0° 10' 11.507" S	102° 5' 25.309" E	1.86	1.86	47.55	30 June 2012

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			Latitude	Longitude	Total Certified Area	Planted Area		
334	SUTARMAN	Air Emas	0° 6' 33.816" S	102° 5' 20.171" E	1.86	1.86	47.55	05 May 2012
335	SUTARNO	Trimulya Jaya	0° 9' 45.395" S	102° 5' 15.195" E	3.06	3.06	78.23	15 July 2012
336	SUTEDJO	Trimulya Jaya	0° 9' 43.827" S	102° 5' 4.785" E	1.51	1.51	38.60	15 July 2012
337	SUTIKNO	Trimulya Jaya	0° 6' 40.157" S	102° 4' 7.437" E	2.00	2.00	51.10	10 June 2014
		Trimulya Jaya	0° 8' 22.291" S	102° 4' 14.938" E	2.39	2.39	61.10	1 May 2012
		Trimulya Jaya	0° 7' 51.562" S	102° 4' 47.551" E	1.56	1.56	39.88	07 May 2012
		Trimulya Jaya	0° 8' 17.534" S	102° 4' 43.645" E	1.88	1.88	48.06	1 May 2012
338	SUTINAH	Bukit Jaya	0° 9' 46.158" S	102° 5' 39.885" E	2.41	2.41	61.61	30 June 2012
		Bukit Jaya	0° 9' 39.766" S	102° 5' 39.744" E	2.73	2.73	74.90	30 June 2012
339	SUTIRTO	Trimulya Jaya	0° 9' 33.831" S	102° 4' 45.187" E	1.93	1.93	49.43	11 June 2014
340	SUTRISNO	Bukit Jaya	0° 10' 2.678" S	102° 5' 31.655" E	2.00	2.00	51.12	01 July 2014
341	SUWARNO	Trimulya Jaya	0° 8' 16.497" S	102° 4' 47.194" E	2.65	2.65	67.74	1 May 2012
		Trimulya Jaya	0° 8' 42.718" S	102° 4' 27.866" E	2.02	2.02	51.64	06 July 2012
342	SUWARTO	Trimulya Jaya	0° 8' 23.588" S	102° 5' 1.223" E	1.73	1.73	44.23	1 May 2012
		Trimulya Jaya	0° 8' 10.576" S	102° 5' 6.173" E	2.61	2.61	66.72	07 May 2012
		Trimulya Jaya	0° 10' 6.775" S	102° 4' 45.194" E	2.00	2.00	51.13	01 July 2014
		Trimulya Jaya	0° 10' 6.768" S	102° 4' 53.067" E	2.00	2.00	51.13	01 July 2014
343	SUWITO	Bukit Jaya	0° 9' 13.725" S	102° 5' 29.166" E	2.19	2.19	55.99	10 July 2012
344	SUWITO	Air Emas	0° 7' 3.446" S	102° 4' 20.314" E	1.98	1.98	50.51	10 June 2014
345	SUWITO ATMADI	Bukit Jaya	0° 10' 20.395" S	102° 5' 19.115" E	2.00	2.00	51.13	01 July 2014

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			Latitude	Longitude	Total Certified Area	Planted Area		
		Bukit Jaya	0° 10' 17.276" S	102° 5' 19.347" E	2.00	2.00	51.13	01 July 2014
		Bukit Jaya	0° 10' 12.850" S	102° 5' 19.467" E	2.00	2.00	51.13	01 July 2014
		Bukit Jaya	0° 9' 49.394" S	102° 5' 39.951" E	2.25	2.25	57.52	30 June 2012
		Bukit Jaya	0° 9' 43.027" S	102° 5' 39.826" E	2.21	2.21	56.50	30 June 2012
346	SUWONDO	Trimulya Jaya	0° 9' 32.611" S	102° 4' 41.968" E	1.24	1.24	31.64	11 June 2014
347	SUYADI	Trimulya Jaya	0° 9' 43.556" S	102° 5' 11.410" E	2.26	2.26	57.77	15 July 2012
		Trimulya Jaya	0° 9' 35.189" S	102° 5' 16.947" E	1.73	1.73	44.23	15 July 2012
348	SUYADI	Air Emas	0° 7' 35.528" S	102° 3' 45.098" E	1.80	1.80	47.17	30 May 2014
349	SUYANA	Air Emas	0° 6' 14.879" S	102° 5' 46.528" E	10.83	10.83	276.86	05 May 2012
350	SUYITNO	Trimulya Jaya	0° 9' 11.038" S	102° 4' 26.705" E	2.00	2.00	50.85	20 May 2014
		Trimulya Jaya	0° 9' 11.291" S	102° 4' 24.392" E	1.60	1.60	41.25	20 May 2014
351	SUYONO	Bukit Jaya	0° 9' 22.925" S	102° 5' 26.397" E	2.35	2.35	60.08	10 July 2012
352	SUYOTO	Trimulya Jaya	0° 8' 46.805" S	102° 4' 28.905" E	2.00	2.00	51.13	20 May 2014
353	SYAHRONI	Trimulya Jaya	0° 7' 53.051" S	102° 5' 4.784" E	2.09	2.09	53.43	07 May 2012
354	TAMAJI	Air Emas	0° 7' 33.404" S	102° 3' 32.642" E	2.00	2.00	51.10	30 May 2014
355	TAMSI	Bukit Jaya	0° 10' 8.708" S	102° 5' 31.793" E	2.00	2.00	51.13	01 July 2014
356	TARAM	Trimulya Jaya	0° 9' 17.464" S	102° 4' 52.244" E	2.00	2.00	51.10	11 June 2014
357	TARIMIN	Trimulya Jaya	0° 8' 17.390" S	102° 5' 1.860" E	2.15	2.15	54.96	1 May 2012
358	TARMINI	Bukit Jaya	0° 9' 26.237" S	102° 5' 20.034" E	1.19	1.19	30.42	10 July 2012
359	TARMO	Trimulya Jaya	0° 07' 45.50" S	102° 04' 59.43" E	1.66	1.66	42.44	07 May 2012

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			Latitude	Longitude	Total Certified Area	Planted Area		
360	TARSIMIN	Air Emas	0° 7' 36.855" S	102° 4' 46.530" E	2.70	2.70	74.14	08 July 2012
361	TARSUTI	Air Emas	0° 6' 36.369" S	102° 3' 53.458" E	2.00	2.00	51.13	15 July 2014
362	TIJAN	Bukit Jaya	0° 9' 57.031" S	102° 5' 39.180" E	1.99	1.99	50.87	01 July 2014
363	TOLU	Bukit Jaya	0° 9' 52.455" S	102° 5' 24.986" E	2.10	2.10	53.68	30 June 2012
364	TRIMANTO	Trimulya Jaya	0° 9' 18.714" S	102° 4' 59.433" E	1.87	1.87	47.78	11 June 2014
365	TRIMO	Air Emas	0° 7' 30.733" S	102° 4' 38.077" E	2.55	2.55	65.19	08 July 2012
		Air Emas	0° 7' 36.597" S	102° 4' 38.458" E	1.67	1.67	42.69	08 July 2012
366	TUKIMAN	Air Emas	0° 7' 18.832" S	102° 4' 16.383" E	1.94	1.94	49.61	10 June 2014
367	TUKIMIN	Trimulya Jaya	0° 9' 7.042" S	102° 5' 29.183" E	2.07	2.07	52.92	02 May 2012
		Trimulya Jaya	0° 7' 50.071" S	102° 4' 36.888" E	1.67	1.67	42.69	07 May 2012
368	TULARNO	Bukit Jaya	0° 10' 01.90" S	102° 05' 19.11" E	2.36	2.36	60.84	30 June 2012
369	TURAHMIN	Bukit Jaya	0° 9' 39.423" S	102° 5' 24.688" E	2.17	2.17	55.47	15 July 2012
370	TURSITO	Bukit Jaya	0° 10' 18.629" S	102° 5' 9.130" E	2.00	2.00	51.12	01 July 2014
371	UMI HANIK NUR KHASANAH	Air Emas	0° 6' 34.414" S	102° 5' 14.548" E	1.71	1.71	43.71	05 May 2012
372	UNTUNG	Trimulya Jaya	0° 8' 31.328" S	102° 5' 0.696" E	1.20	1.20	30.68	06 July 2012
373	VERI HERMAWAN	Trimulya Jaya	0° 8' 38.622" S	102° 4' 32.781" E	2.44	2.44	62.38	06 July 2012
374	WADI	Trimulya Jaya	0° 8' 32.165" S	102° 4' 35.006" E	2.43	2.43	62.12	06 July 2012
375	WAGIRAN	Bukit Jaya	0° 7' 36.210" S	102° 4' 14.587" E	1.81	1.81	46.27	01 May 2012
		Bukit Jaya	0° 7' 36.447" S	102° 4' 18.807" E	1.92	1.92	49.08	01 May 2012
376	WAHIB BUDIONO	Bukit Jaya	0° 10' 12.215" S	102° 5' 9.569" E	2.00	2.00	51.13	01 July 2014

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377	WAHYU WIDODO	Trimulya Jaya	0° 7' 56.100" S	102° 4' 20.811" E	2.01	2.01	51.38	01 May 2012
		Trimulya Jaya	0° 9' 15.131" S	102° 5' 38.114" E	2.34	2.34	59.82	10 July 2012
		Trimulya Jaya	0° 7' 43.459" S	102° 4' 19.709" E	2.43	2.43	62.12	01 May 2012
		Trimulya Jaya	0° 9' 13.859" S	102° 5' 15.281" E	2.25	2.25	57.52	10 July 2012
378	WAHYUDI	Trimulya Jaya	0° 9' 3.524" S	102° 5' 2.794" E	1.29	1.29	32.98	02 May 2012
		Trimulya Jaya	0° 9' 4.192" S	102° 4' 58.591" E	1.52	1.52	38.86	02 May 2012
		Trimulya Jaya	0° 9' 4.685" S	102° 4' 54.998" E	1.75	1.75	44.74	02 May 2012
379	WAHYUDIN	Trimulya Jaya	0° 9' 7.019" S	102° 5' 35.696" E	2.03	2.03	51.90	02 May 2012
380	WAKIDI	Bukit Jaya	0°09'56.93"S	102°05'26.37"E	2.10	2.10	53.68	30 June 2012
381	WARDOYO	Air Emas	0° 6' 50.540" S	102° 4' 9.290" E	2.00	2.00	51.10	10 June 2014
382	WARNO	Trimulya Jaya	0° 8' 22.219" S	102° 4' 53.806" E	3.14	3.14	86.41	1 May 2012
383	WARTONO	Trimulya Jaya	0° 8' 23.863" S	102° 4' 26.122" E	2.16	2.16	55.22	1 May 2012
		Trimulya Jaya	0°08'07.13"S	102°05'06.45"E	2.22	2.22	56.75	07 May 2012
384	WASITUN	Bukit Jaya	0° 10' 9.282" S	102° 5' 38.653" E	2.00	2.00	51.10	01 July 2014
385	WIDHI ROMIKA	Trimulya Jaya	0° 7' 56.835" S	102° 4' 47.474" E	2.00	2.00	51.05	20 June 2014
386	WIDODO	Trimulya Jaya	0° 8' 17.391" S	102° 4' 58.154" E	2.03	2.03	51.90	1 May 2012
		Trimulya Jaya	0°08'45.71"S	102°04'41.32"E	2.44	2.44	67.49	06 July 2012
387	WIDODO	Air Emas	0° 7' 35.425" S	102° 4' 59.818" E	1.93	1.93	49.34	08 July 2012
388	WIJATMIKO	Trimulya Jaya	0° 7' 56.418" S	102° 4' 28.633" E	1.66	1.66	42.44	01 May 2012
389	WIJI NINGSIH	Air Emas	0° 8' 1.387" S	102° 4' 14.123" E	1.84	1.84	47.04	1 May 2012

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			Latitude	Longitude	Total Certified Area	Planted Area		
		Air Emas	0° 6' 59.865" S	102° 4' 20.699" E	2.00	2.00	51.10	10 June 2014
390	WINARNO MUSO POESPITO ADI	Bukit Jaya	0°08'23.96" S	102°04'22.57" E	2.38	2.38	60.84	1 May 2012
391	WIWIK NURDIYATI	Trimulya Jaya	0° 9' 7.238" S	102° 5' 23.027" E	2.04	2.04	52.15	02 May 2012
392	WONGSO	Trimulya Jaya	0° 7' 52.253" S	102° 4' 52.668" E	1.06	1.06	27.10	07 May 2012
393	YAHMIN	Trimulya Jaya	0° 7' 49.021" S	102° 5' 1.247" E	2.54	2.54	64.93	07 May 2012
394	YAKUB	Trimulya Jaya	0° 9' 18.931" S	102° 5' 38.187" E	2.25	2.25	65.19	10 July 2012
395	YANI.S	Trimulya Jaya	0° 7' 57.391" S	102° 4' 52.061" E	2.00	2.00	51.13	20 June 2014
396	YARKASI	Trimulya Jaya	0° 7' 44.156" S	102° 4' 33.115" E	4.67	4.67	119.38	07 May 2012
397	YASIR	Trimulya Jaya	0° 7' 30.796" S	102° 4' 41.640" E	2.16	2.16	55.22	08 July 2012
398	YATI	Air Emas	0° 7' 27.772" S	102° 3' 47.782" E	2.00	2.00	51.08	30 May 2014
399	YATIMAN	Trimulya Jaya	0° 7' 49.733" S	102° 5' 8.477" E	3.17	3.17	81.04	07 May 2012
400	YATIRAH	Air Emas	0° 6' 28.232" S	102° 5' 29.316" E	0.97	0.97	24.80	05 May 2012
401	YATNO MARDIANTO	Trimulya Jaya	0° 7' 22.780" S	102° 4' 29.946" E	2.42	2.42	61.87	08 July 2012
402	YAYAK	Air Emas	0° 7' 24.261" S	102° 3' 57.271" E	2.00	2.00	51.13	30 May 2014
403	YITNO	Trimulya Jaya	0° 7' 43.366" S	102° 4' 15.367" E	1.98	1.98	50.62	01 May 2012
404	YITNO	Bukit Jaya	0° 10' 11.990" S	102° 5' 31.889" E	2.00	2.00	51.13	01 July 2014
405	YOYOK CAHYONO	Trimulya Jaya	0° 7' 49.725" S	102° 4' 22.704" E	1.56	1.56	39.88	01 May 2012
406	YULI DIANA SARI	Bukit Jaya	0° 10' 18.617" S	102° 5' 23.676" E	1.89	1.89	50.95	01 July 2014
407	YULIANTO	Bukit Jaya	0° 7' 43.383" S	102° 4' 13.200" E	2.03	2.03	51.90	01 May 2012
408	YURIYAHWATI	Trimulya Jaya	0° 8' 47.363" S	102° 4' 32.615" E	1.84	1.84	47.04	06 July 2012

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409	YURIYANTO	Air Emas	0° 6' 14.863" S	102° 4' 28.410" E	2.00	2.00	51.13	15 July 2014
410	ZAINAL VATONI	Trimulya Jaya	0° 9' 40.602" S	102° 5' 5.483" E	1.94	1.94	49.59	15 July 2012
411	ZAMINAH	Trimulya Jaya	0° 7' 39.177" S	102° 5' 8.525" E	2.40	2.40	61.35	07 May 2012
TOTAL					1,048.04	1,048.04	26,922.45	

Appendix H: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure